

**Village of Algonquin
Committee of the Whole
July 14, 2026
7:30 PM
Ganek Municipal Center
2200 Harnish Drive, Algonquin**

Trustee Brehmer
Trustee Auger
Trustee Spella
Trustee Glogowski - Chairperson
Trustee Dianis
Trustee Smith
President Sosine

1. Roll Call - Establish a Quorum

2. Public Comment - Audience Participation

(Persons wishing to address the Committee must register with the Chairperson prior to roll call.)

3. Community Development

- A. Consider a Public Event/Entertainment for Fox River Med Spa - 13th Anniversary Outdoor Event, August 2, 2026
- B. Consider a Final Planned Development and Issue a Special Use Permit for a Day Care for The Learning Experience
- C. Consider an Agreement with Rieke Interiors for Office Workstation Replacement in the Community Development Department

4. General Administration

- A. Consider an Amendment to the Algonquin Municipal Code Chapter 33, Liquor Control and Liquor Licensing, Regulating the Purchase of Alcohol by Electronic Means
- B. Consider the Fall 2026 Recreation Events and Approval of Street Closure for Miracle on Main
- C. Consider the High Hill Park and Nature Preserve Master Plan

5. Public Works & Safety

- A. Consider a Public Event/Entertainment License for Algonquin Rotary Club – Harvest Market, October 3, 2026
- B. Consider a Public Event/Entertainment License for the Algonquin Lions Festival – Cornhole Charity Tournament, August 22, 2026
- C. Consider an Agreement with Huemann Water Conditioning for the Water Softening System Installation at the Ganek Municipal Center
- D. Consider the Purchase of Five Right-of-Way Parcels along the Boyer Road Corridor for Public Improvements
- E. Consider an Agreement with Christopher B. Burke Engineering, Ltd. for Design Engineering of Janaks-Wecks Subdivision Improvements — Stage 1
- F. Consider a Resolution for Local Match Commitment for the Construction of Sandbloom Road Improvements — STP-L Grant
- G. Consider an Agreement with LPS for the Annual Brick Paver Maintenance
- H. Consider an Agreement with Rieke Interiors for Window Treatment Replacement at Ganek Municipal Center and Public Works Facility

- I. Consider an Agreement with Stanton Mechanical for HVAC Valve Replacement at The Ganek Municipal Center
- J. Consider an Agreement with Time Manufacturing Co. for the Purchase of a New Forestry Bucket Truck
- K. Consider an Ordinance Amending Section 41.19, Speed Limits, of Chapter 41, Traffic, of the Algonquin Municipal Code
- L. Consider an Intergovernmental Agreement with Huntley Community School District 158 for the School Resource Officer and Reciprocal Crime Reporting

6. Executive Session, if Required

7. Other Business

8. Adjournment



Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	July 14, 2026
<u>SUBMITTED BY:</u>	Patrick M Knapp, AICP, Director Stephanie Barajas, Planner
<u>DEPARTMENT:</u>	Community Development
<u>SUBJECT:</u>	Consider a Public Event/Entertainment for Fox River Med Spa - 13th Anniversary Outdoor Event, August 2, 2026

ACTION REQUESTED:

Christine Livingston, on behalf of Fox River Med Spa, is seeking approval of a Public Event License for their 13th Anniversary Outdoor Event on August 2, 2026, from 10:00 AM to 2:00 PM, in the parking lot of Fox River Med Spa located at 1543 South Randall Road.

DISCUSSION:

The event is proposed to follow the same format as last year, during which no issues or concerns were reported. The event will include local vendors, face painting for children, a Touch-A-Truck with the Algonquin-Lake in the Hills Fire Protection District, social activities, and amplified music. The expected number of attendees is fifty (50). Parking will be available on-site.

RECOMMENDATION:

All Village Departments and the Algonquin-Lake in the Hills Fire Protection District (ALFPD) have reviewed this request and recommend that the Committee of the Whole advance this matter to the Village Board for approval, subject to the following conditions:

- Public Event License Fees must be paid prior to the event;
- Village Police officers and other officials shall have free access to the event at all times to ensure that the event complies with the Municipal Code;
- Final site and circulation plans are subject to review and approval by Village Staff and the ALFPD;
- A minimum of 5 feet of unobstructed sidewalk in front of the business must be maintained at all times;
- The accessible parking space and access aisle located in the event area shall be temporarily relocated for the duration of the event. The location and signage are subject to Village Staff approval;
- Temporary Food Service permit(s) shall be obtained from the Kane County Health Department and the necessary inspections shall occur. A copy of the permit(s) shall be shared with Village Staff;
- No alcohol shall be sold or consumed on the property;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind above 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public;

- Any temporary tents or structures shall be properly secured. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
- No temporary signage, such as flags or portable ground signs, is permitted on or off-site.

ATTACHMENTS:

- Public Event License Application
- Site Plan



Village of Algonquin
PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to the Ganek Municipal Center (2200 Harnish Drive) or permits@algonquin.org at least 60 days prior to the event.

Please type or print legibly.

Official Name of the Event: _____

Sponsoring Organization:

Name: _____ Contact Name: _____

Address: _____

City, State, ZIP: _____

Phone: _____ Email: _____

Event Coordinator:

Name: _____

Home Address: _____

City, State, ZIP: _____

Phone: _____ Email: _____

Event Information:

Describe the Nature of the Event: _____

New Event _____ Repeat Event _____ If repeat, will anything be different this year? _____

Event Address: _____

Date(s) and Time(s) of the Event: _____

Rain Date(s), if applicable: _____

Set-Up Date/Time: _____

Maximum Number of Attendees/Participants Expected: _____

Admission Fee: Yes _____ No _____ If Yes, list fee(s) to be charged: _____

How will the revenue be used (include donations to non-profit or charitable organizations): _____

Event Website: _____

Event Details:

Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan: __

Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled: _____

Will there be a need for road closures? Yes _____ No _____ If Yes, please explain: _____

Are you requesting Algonquin Police Officer(s) presence? Yes _____ No _____ If Yes, to perform what function?

Do you want a fire truck or ambulance present? Yes _____ No _____ If Yes, for what hours and to perform what function? _____

Are you wishing to post temporary sign(s) announcing the event? Yes _____ No _____ If Yes, please describe desired size, location and date(s) that the signage will be displayed: _____

Do you wish to serve alcoholic beverages? Yes _____ No _____

If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes _____ No _____ *If Yes, attach a copy of the policy.*

Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes _____ No _____

If Yes, please describe type, band name(s), and hours of performance and if there will be a stage: _____

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.): _____

Do you plan on holding a raffle during this event? Yes _____ No _____
(Must be an Algonquin-based, non-profit organization)

Name of on-site contact during the event (please print): _____
On-site contact's cell number: _____
On-site contact's work number: _____
On-site contact's home number: _____

Affidavit of Applicant:

I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and

Date

Printed Name of Applicant

Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permittee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, “the Village Indemnitees”) from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of its certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permittee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.

The Permittee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permittee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permittee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permittee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

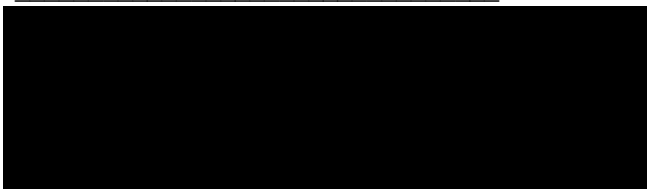
The term “Permittee/Licensee” refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

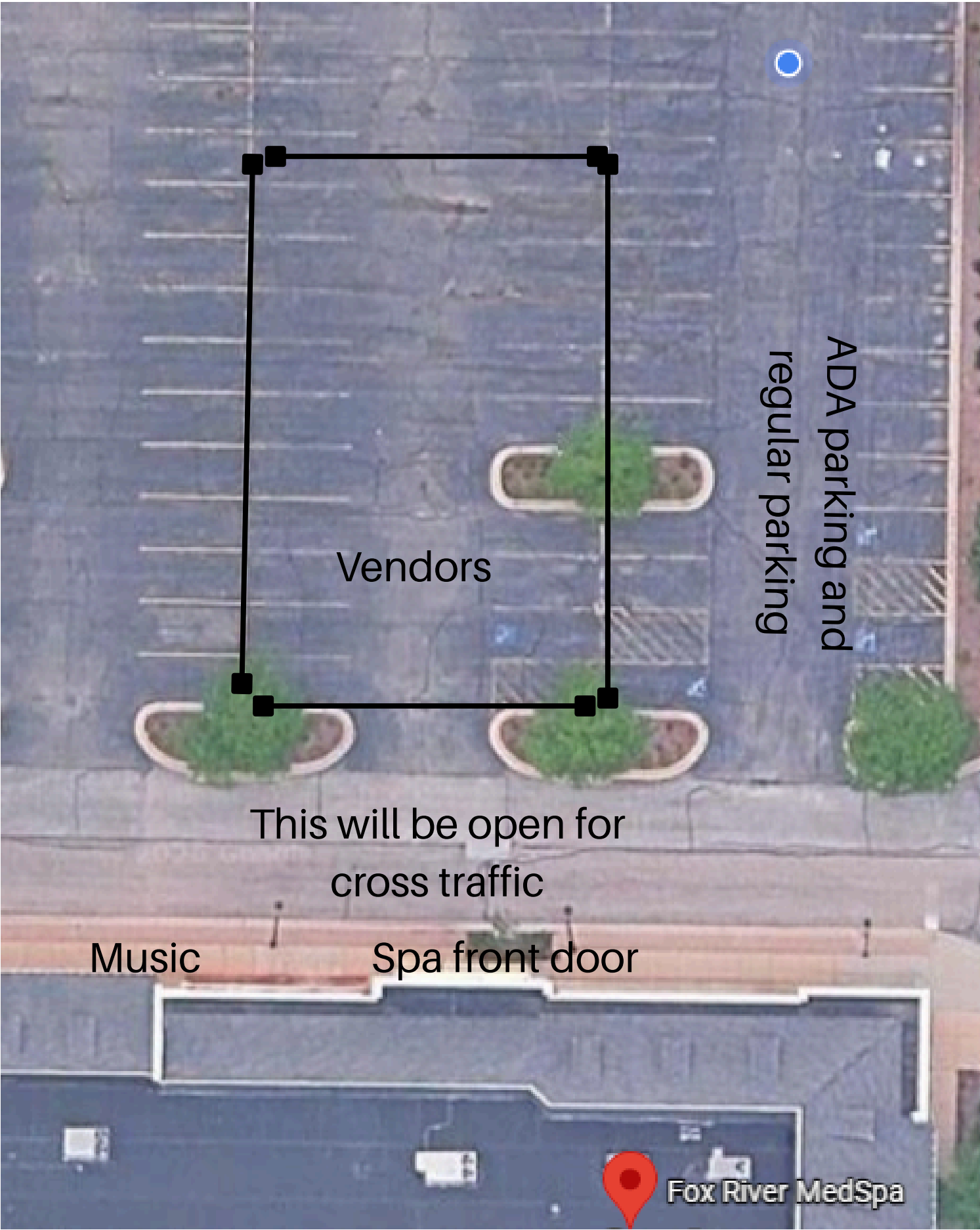
Permittee/
Licensee: _____

Circle all
that apply: Applicant Sponsor Organizer Promoter

By: _____

Date: _____







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AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	July 14, 2026
<u>SUBMITTED BY:</u>	Patrick M. Knapp, AICP, Director Stephanie Barajas, Planner
<u>DEPARTMENT:</u>	Community Development Department
<u>SUBJECT:</u>	Consider a Request to Approve a Final Planned Development and Issue a Special Use Permit to Allow a Day Care for The Learning Experience

ACTION REQUESTED:

Jason Gigot, of Solutions Group, LLC, the “Petitioner”, is requesting approval of a Final Planned Development and issuance of a Special Use Permit for a Day Care for The Learning Experience located at 900 East Algonquin Road, the “Subject Property.”

PLANNING & ZONING COMMISSION REVIEW:

The Planning and Zoning Commission reviewed the Request at its June 8, 2026, meeting.

There was no public comment. After discussion, the Planning and Zoning Commission accepted (approved 5-0) staff’s findings as the findings of the Planning and Zoning Commission and recommended approval of a Final Planned Development and the issuance of a Special Use Permit to allow a Day Care, as outlined in the staff report for case PZ-2025-15, and subject to staff’s recommended conditions.

DISCUSSION:

Specific details about this development can be found in the Planning & Zoning Staff Report attached as “Exhibit A”.

STAFF RECOMMENDATION:

Staff recommends that the Committee of the Whole advance this matter to the Village Board for approval of a Final Planned Development and Issuance of a Special Use Permit to allow a Day Care for The Learning Experience located at 900 East Algonquin Road, subject to the following conditions and final staff approval:

- a. The Final Engineering Plans, as prepared by Design Studio 24, LLC, and last revised May 6, 2026;
- b. The Architectural Site Plan, as prepared by Jarmel Kizel Architects and Engineers, Inc., and last revised May 8, 2026;

- c. The Architectural Plans, as prepared by Jarmel Kizel Architects and Engineers, Inc., and last revised May 8, 2026. The building and trash enclosure shall be constructed with full-face brick on all exterior elevations, with the exception of the beige stone along the base of the building. The canopy columns at the primary entrance shall be full-sized and wrapped in masonry. The trash enclosure shall have metal or wood gates, without slats;
- d. The Landscape Plan, as prepared by Planned Environment Associates, and last revised May 4, 2026;
- e. The Photometric Plan, as prepared by CED National Accounts, and last revised March 10, 2026. Light levels shall be compliant with the Village's Dark Sky Requirements. Village Staff shall have the right to review light levels and require a change if deemed inappropriate light levels;
- f. The Sign Plan, as prepared by Identiti, and last revised May 8, 2026. Signage shall conform to the Village's Sign Code. The following signs shall be prohibited at all times: inflatable signs, flags, pennants, or any other temporary or portable signs. A banner can be placed on the building after a sign permit is issued and the banner is subject to the regulations outlined in the sign code;
- g. The Private Property Enforcement Agreement shall be executed with the Algonquin Police Department prior to the issuance of a Certificates of Occupancy;
- h. All State and County licenses or permits for operation of a daycare facility shall be submitted to the Community Development Department prior to issuance of a Certificate of Occupancy.

ATTACHMENTS:

Exhibit A.	Planning & Zoning Staff Report for Case No. PZ-2025-15
Exhibit B.	DRAFT Minutes from the June 8, 2026, Planning & Zoning Meeting
Exhibit C.	Project Narrative
Exhibit D.	ALTA Survey
Exhibit E.	Engineering Plan
Exhibit F.	Site Plan
Exhibit G.	Architectural Plans
Exhibit H.	Landscape Plan
Exhibit I.	Photometric Plan
Exhibit J.	Sign Plan
Exhibit K.	Traffic Study

VILLAGE OF ALGONQUIN – 2200 Harnish Drive, Algonquin, IL 60102

STAFF REPORT FROM THE DEPARTMENT OF COMMUNITY DEVELOPMENT

Patrick M. Knapp, AICP
Director of Community Development

Stephanie Barajas
Planner



Case Number:	PZ-2025-15
Memo Date:	June 5, 2026
Public Hearing Date:	June 8, 2026
Property Address/Location:	900 East Algonquin Road
Petitioner/Property Owner:	Jason Gigot, Solutions Group, LLC/ The Rego Family, LLC

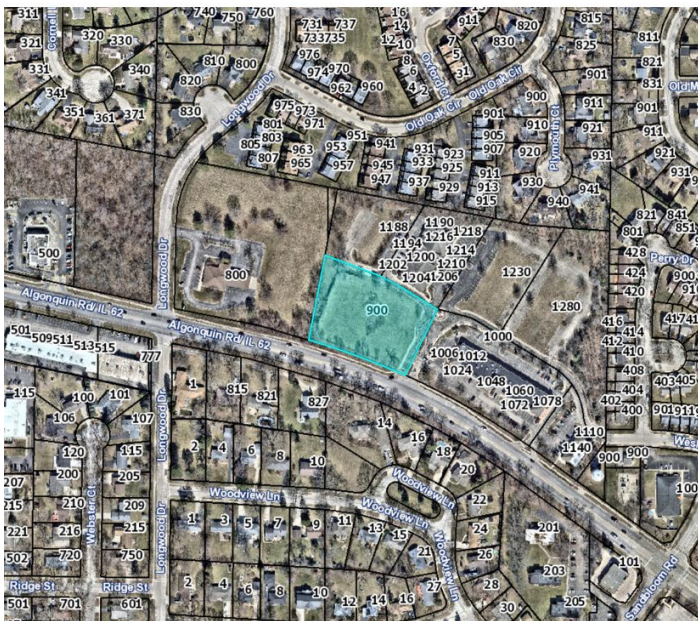
REQUEST SUMMARY

Jason Gigot, of Solutions Group, LLC, the “Petitioner”, applied for approval of a Final Planned Development and for issuance of a Special Use Permit allowing Day Care for The Learning Experience located at 900 East Algonquin Road, referred to herein as the “Subject Property”.

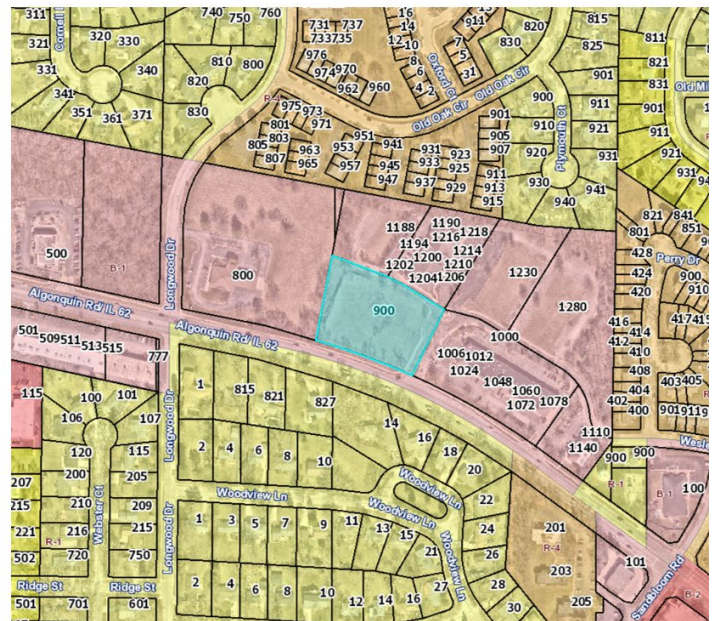
BACKGROUND

Site Information

Location



Zoning



Existing Zoning:	B-1 Business, Limited Retail, PUD	Existing Land Use:	Undeveloped
		Proposed Land Use:	Day Care
Property Size:	1.76 acres	PIN(s):	19-34-279-011
Surrounding Zoning & Land Use	North:	B-1 Business, Limited Retail – Office/Commercial	
	East:	B-1 Business, Limited Retail – Bank	
	South:	R-1 One Family Dwelling – Single Family Homes	
	West:	B-1 Business, Limited Retail – Commercial	
Future Land Use Plan Designation:	Corridor Commercial – areas providing a range of uses accessible by automobile, such as retail, service, restaurants, multi-tenant shopping centers, etc.		

Property History

The Subject Property is part of the Fountain Square development, which was approved through Ordinance 2003-O-28, *An Ordinance Approving The Preliminary Planned Development And Final Plat Of Subdivision For The Fountain Square*

Mixed Use Development And Granting Final Planned Development Approval For 75,300 Square Feet Of Retail And Office Space. In 2010, the Subject Property received Final Planned Development (PUD) approval and was issued a Special Use Permit for a day care. This development did not move forward with construction and the approval has since expired.

STAFF RECOMMENDATION SUMMARY

Staff recommends approval of the Petitioner's request, subject to the conditions listed in the report, as the request conforms to the Village's Comprehensive Plan and Future Land Use Plan.

DISCUSSION OF STAFF RECOMMENDATION

Request and Use of the Subject Property

The Petitioner requests approval of a Final Planned Development and issuance of a Special Use Permit allowing a day care center, The Learning Experience, on the Subject Property. The proposed development consists of a 10,000-square-foot freestanding, single-story building, an outdoor playground area, and associated site improvements.

Site Plan & Engineering

Site Access & Circulation

Access to the Subject Property will be provided via an existing shared, unsignalized private driveway that serves the entire Fountain Square development. The Fountain Square development has access points to Algonquin Road and a connection to Countryside Drive via Wesley Lane, a public roadway. Improvements to the existing sidewalk connection along Algonquin Road will be completed as part of the development.

Parking

The proposed site plan provides forty-three (43) parking spaces, including two (2) ADA-accessible spaces. This exceeds the Village's minimum parking requirement by thirteen (13) spaces and is sufficient to accommodate staff, visitors, and parent drop-off and pick-up activity.

Stormwater Management

To comply with current stormwater management regulations, on-site stormwater improvements are provided as part of the development.

Landscape & Photometric Plan

The landscape plan includes a variety of trees, shrubs, and other plant materials located along the perimeter of the Subject Property, throughout the parking lot, and adjacent to portions of the building foundation. Several volunteer trees currently located along the perimeter of the site will be removed. In addition, the area south of the retaining wall along Algonquin Road will be restored in accordance with the original Planned Unit Development plans.

Two turf areas are proposed to serve as stormwater management facilities. Foundation landscaping along the north and south sides of the building is not feasible due to the fencing and gated access required to secure the exterior classroom entrances. In place of foundation plantings in this area, landscaping is proposed immediately outside the fenced areas.

The photometric plan includes parking lot lighting, under-canopy lighting, and building-mounted safety lighting. Staff recommends a condition of approval requiring all site lighting to comply with the Village's Dark Sky standards, including the use of fully shielded, downward-directed fixtures and limitations on light spillover onto adjacent properties.

Building Elevations & Floor Plan

The proposed building is a 10,000-square-foot, single-story structure with a full-pitched roof. A covered entrance canopy measuring approximately eight feet, six inches (8'-6") by twenty-five feet (25') will be supported by red brick columns designed to match the building exterior. Two additional canopies are proposed within the rear playground area and will consist of vinyl support posts and fabric awnings.

The building exterior will be constructed primarily of full-face red brick (Glen-Gery Aberdeen), with a beige three-foot (3') stone wainscot and beige EIFS accents on the entrance canopy. The trash enclosure will be constructed of brick materials matching the principal structure. The exterior design will match the design and character of the adjacent Fountain Square buildings as required in the Fountain Square Planned Development.

The facility will contain ten (10) classrooms designed to accommodate children of varying age groups. In accordance with applicable state licensing requirements, each classroom will have both interior and exterior access doors.

The outdoor playground area will include age-appropriate play equipment and will be divided by a four-foot (4') chain-link fence to separate activity areas. A six-foot (6') white vinyl fence will enclose the perimeter of the playground area. Additionally, a four-foot (4') black ornamental fence will be installed along the sidewalks adjacent to the north and south sides of the building. This fencing is required for safety purposes due to the presence of exterior classroom doors on both sides of the structure.

Sign Plan

The proposed signage package includes two (2) wall signs and one (1) monument sign. The primary wall sign will be located on the east elevation, while a secondary wall sign will be located on the south elevation. Both wall signs will consist of internally illuminated channel letters and the company logo.

A monument sign is proposed at the southeast corner of the Subject Property. The sign will be externally illuminated by ground-mounted spotlights and constructed with brick materials matching the principal building. The sign will be constructed with the same full-face brick used on the building and a decorative masonry cap.

Traffic Study

According to the Petitioner, the majority of child drop-offs will occur between 6:30 a.m. and 9:30 a.m., while pick-ups will primarily occur between 4:00 p.m. and 6:30 p.m. Based on a maximum enrollment of two hundred ten (210) children, the Petitioner's traffic consultant, KLOA, estimates that no more than fourteen (14) children will be dropped off simultaneously during peak periods. As a result, the proposed parking supply is expected to adequately accommodate both parent drop-off and pick-up activity and on-site staff parking.

KLOA concluded that the existing access configuration and surrounding roadway network are sufficient to accommodate the traffic generated by the proposed development and that no off-site roadway improvements are necessary.

Next Steps

The Final PUD and Special Use Permit request for this Subject Property will be discussed at the Committee of the Whole and will then go to the Village Board for consideration of approval.

FINDINGS OF FACT

The Planning and Zoning Commission shall review the Standards & Findings of Fact outlined in Exhibit "A" and 1) accept them without changes, 2) accept them with changes, or 3) reject the findings. The Planning and Zoning Commission should use the Findings of Fact to guide their recommendation to the Village Board on the petitioner's request.

STAFF RECOMMENDATION

Staff recommends approval of a Final Planned Development and issuance of a Special Use Permit for a Day Care located at 900 East Algonquin Road, consistent with the findings of fact outlined in this report, and subject to the conditions listed below. Based on these findings, staff recommends that the Planning and Zoning Commission make a motion to adopt staff's findings as the findings of the Planning and Zoning Commission with the following motion:

1. "To adopt Staff's findings of fact as the findings of the Planning & Zoning Commission and to recommend approval of a Final Planned Development and issuance of a Special Use Permit for a Day Care for The Learning Experience

located at 900 East Algonquin Road, as outlined in the staff report for case PZ-2025-15 dated June 5, 2026, subject to the following conditions and final staff approval:

- a. The Final Engineering Plans, as prepared by Design Studio 24, LLC, and last revised May 6, 2026;
- b. The Architectural Site Plan, as prepared by Jarmel Kizel Architects and Engineers, Inc., and last revised May 8, 2026;
- c. The Architectural Plans, as prepared by Jarmel Kizel Architects and Engineers, Inc., and last revised May 8, 2026. The building and trash enclosure shall be constructed with full-face brick on all exterior elevations, with the exception of the beige stone along the base of the building. The canopy columns at the primary entrance shall be full-sized and wrapped in masonry. The trash enclosure shall have metal or wood gates, without slats;
- d. The Landscape Plan, as prepared by Planned Environment Associates, and last revised May 4, 2026;
- e. The Photometric Plan, as prepared by CED National Accounts, and last revised March 10, 2026. Light levels shall be compliant with the Village's Dark Sky Requirements. Village Staff shall have the right to review light levels and require a change if deemed inappropriate light levels;
- f. The Sign Plan, as prepared by Identiti, and last revised May 8, 2026. Signage shall conform to the Village's Sign Code. The following signs shall be prohibited at all times: inflatable signs, flags, pennants, or any other temporary or portable signs. A banner can be placed on the building after a sign permit is issued and the banner is subject to the regulations outlined in the sign code;
- g. The Private Property Enforcement Agreement shall be executed with the Algonquin Police Department prior to the issuance of a Certificates of Occupancy;
- h. All State and County licenses or permits for operation of a daycare facility shall be submitted to the Community Development Department prior to issuance of a Certificate of Occupancy.

I concur:



Patrick M. Knapp, AICP
Director of Community Development

Attachments:

- Exhibit A. Standards & Findings of Fact
- Exhibit B. Project Narrative
- Exhibit C. ALTA Survey
- Exhibit D. Engineering Plan
- Exhibit E. Site Plan
- Exhibit F. Architectural Plans
- Exhibit G. Landscape Plan
- Exhibit H. Photometric Plan
- Exhibit I. Sign Plan
- Exhibit J. Traffic Study

EXHIBIT A – STANDARDS & FINDINGS OF FACT

Special Use Standards – Section 21.12.E.3 of the Algonquin Zoning Ordinance provides that a Special Use shall conform to the following requirements:

1. That the proposed use at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community;
2. That such use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity, or injurious to property values or improvements in the vicinity;
3. That the proposed use will comply with the regulations and conditions specified in this Chapter for such use and with the stipulations and conditions made a part of the authorization granted by the Village Board.

Petitioner Response:

See Narrative.

Staff Response:

The proposed day care use is appropriate and desirable in this location and will be compatible with both the Comprehensive Plan designation and surrounding uses. The operator shall be required to obtain all applicable permits and licenses prior to commencing operations open to the public and to comply with the Special Use conditions.



Village of Algonquin

COMMUNITY DEVELOPMENT DEPARTMENT

(847) 658-2700 | permits@algonquin.org | www.algonquin.org
2200 Harnish Drive, Algonquin, IL

PLANNING AND ZONING COMMISSION MINUTES

JUNE 8, 2026

Roll Call - Establish Quorum

Chair Patrician called the meeting to order at 7:00 pm.

Director Patrick Knapp called the roll to check attendance.

Five of the seven commissioners were present and could hear and be heard:

- Chair Patrician
- Commissioner Bumbales
- Commissioner Laipert
- Commissioner Szpekowski
- Commissioner Sturznickel

Member Absent: Commissioner Neuhalphen and Commissioner Rasek

Staff Present: Director Patrick Knapp, Planner Stephanie Barajas, and Attorney David Noland

Public Comment

Chair Patrician asked for public comments. There was no public comment.

Approval of Minutes

Chair Patrician asked for approval of the May 11, 2026, Planning and Zoning Commission meeting minutes. A motion was made by Commissioner Szpekowski and seconded by Commissioner Laipert to approve the minutes. The motion was approved with a 5-0 vote.

Case Number PZ-2025-15 – Consideration of a Request to Approve a Final Planned Development and Issue a Special Use Permit for a Day Care for The Learning Experience

Planner Barajas confirmed that the public notice requirement was fulfilled.

Jason Gigot, the Petitioner, gave a digital presentation to the Planning & Zoning Commission and requested a positive recommendation.

Planner Barajas gave a digital presentation to the Planning & Zoning Commission, stating that Staff supports the request, subject to the conditions outlined in the Staff Report.

Commissioner Laipert asked about the proposed hours of operation and whether minibuses would be used. Mr. Gigot stated that the facility would operate from 6:30 a.m. to 6:30 p.m. and confirmed that no buses would be used.

Commissioner Bumbales inquired about competition with nearby day care centers. Director Knapp responded that this has been discussed, but that there are no regulations limiting the number of day care centers in an area. Commissioner Bumbales then asked about construction costs and surrounding businesses. Mr. Gigot stated that construction costs remain high but the project is still feasible, and he identified Odeo Café and Great Clips as nearby businesses. Commissioner Bumbales asked about the locking mechanisms for exterior classroom doors. Mr. Gigot explained that all doors will have push bars and meet code requirements. Commissioner Bumbales then asked about the construction timeline. Mr. Gigot stated that construction is expected to begin as soon as possible.

Chair Patrician asked whether parents would accompany their children into the building. Mr. Gigot confirmed that they would. Chair Patrician also asked about stormwater management. Mr. Gigot explained that the site includes multiple stormwater storage areas with restrictors to slow the release of runoff, and that permeable pavers in the parking lot will further assist with stormwater management. Director Knapp noted that the original PUD was approved under older stormwater standards and that the proposed development is required to provide additional stormwater improvements.

Chair Patrician opened the Public Comment portion of the Public Hearing.

Chair Patrician closed the Public Comment portion of the Public Hearing.

Commissioner Laipert asked about the deteriorated parking lot located behind the property. Mr. Gigot stated that it is located on a separate property and will not be used by the day care.

Chair Patrician asked for a motion. A motion was made by Commissioner Szpekowski and seconded by Commissioner Laipert to adopt Staff's findings of fact as the findings of the Planning & Zoning Commission and to recommend approval of a Final Planned

Development and issuance of a Special Use Permit for a Day Care for The Learning Experience located at 900 East Algonquin Road, as outlined in the staff report for case PZ-2025-15 dated June 5, 2026, subject to the recommended conditions and final staff approval. The motion carried (5-0).

DRAFT

New/Old Business

Community Development Report

Director Knapp provided an update regarding ongoing projects and Village Board approvals of Planning and Zoning cases.

Adjournment

Chair Patrician asked for a motion to adjourn. A motion was made by Commissioner Szpekowski and seconded by Commissioner Laipert. The motion carried on a 5-0 vote. The meeting was adjourned at 7:47 pm.

Minutes signed by:

Stephanie Barajas, Planner



August 20, 2025

Stephanie Barajas | Planner

Village of Algonquin | Community Development Department

2200 Harnish Drive, Algonquin, IL 60102

Re: 900 E. Algonquin Road – Project Narrative

Dear Stephanie,

Solutions Group Real Estate is excited to submit to the Village of Algonquin for Final PUD and SUP approval for a proposed early learning facility to be operated by the Learning Experience. We appreciate all of the assistance from staff and look forward to a successful project at 900 E. Algonquin Road in Algonquin, IL. Below is a project narrative/project detail outline.

Site:

- 900 E. Algonquin Road, Algonquin, IL
 - Existing Site located in the Fountain Square Development
 - 1.76 vacant parcel
 - Zoned B-1
 - [900 E. Algonquin](#)

Development Application:

- Approval Request
 - Solutions Group Real Estate is requesting approval for a Final PUD and SUP to obtain Village approval to develop a 10,000-sf ground up Build to Suit facility for The Learning Experience in accordance with the completed development application
 - The Learning Experience and Solutions Group Real Estate have executed a 20-year lease agreement for the location at 900 E. Algonquin
 - The complete Development Application and required files have been submitted via a drop box link to your attention
 - Application Fee and Escrow Fee have been mailed to the Village of Algonquin in accordance with the requirements

Tenant:

- The Learning Experience
 - Currently operates 420 Locations across the United States
 - Corporately Guaranteed Lease backed by Golden Gate Capital
 - 10,000 sf Buildings with 5,000 sf of secured outdoor playground area
 - Safe, secure, and private access
 - Separate classrooms specifically designed to meet the needs of children in their Six Stages of Early Development
 - Security cameras in each classroom monitored in the administrative offices
 - Rounded corners in hallways and classrooms
 - Age-appropriate bathrooms
 - Access to age-appropriate technology
 - Spacious, fenced in playgrounds with designated areas for infants, toddlers, and preschoolers
 - 20 year firm term leases showing long-term commitment to the community
 - Website: www.thelearningexperience.com
 - Worldwide Headquarters – Deerfield Beach, FL
 - International Headquarters – London, UK

Construction:

- Upon procurement of the necessary approvals with the Village and outside agencies, DCS Midwest will commence construction immediately
- Target Construction Commencement 1st Quarter 2026
- 5-month estimated construction timeframe with a delivery target the summer of 2026

Primary Project Contacts/Consultants:

- Seller – The Rego Family LLC
- Purchaser – Solutions Group LLC
- Developer – Solutions Group LLC
 - <https://solutionsgroupe.com/>
- General Contractor – DCS Midwest
 - <https://www.dcsmidwest.com/>
- Architect – Jarmel Kizel Architects
 - <https://www.jarmelkizel.com/>
- Civil Engineer – Design Studio 24
 - <https://designstudio24.com/>
- Landscape Architect – Planned Environment Associates
 - <https://www.planviron.com/>
- Photometric – CED Design Solutions
 - <https://www.ceddesignsolutions.com/>

- Signage – Identiti
 - <https://identiti.net/>

Thank you again for your review of our Development Application package. We look forward to working with staff and the Village to obtain the necessary approvals to deliver a successful project to this specific site and the Village of Algonquin.

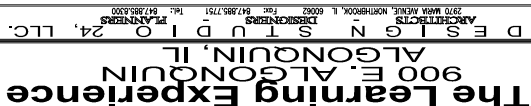
Sincerely,

A handwritten signature in black ink that reads "Jason Gigot". The signature is written in a cursive, flowing style.

Jason Gigot

Solutions Group Real Estate

CO.0



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CAUTION: Contractor to verify all existing conditions, dimensions, etc. BEFORE to bid and before starting work. If any conditions are not of any discrepancy, No part of insurance is ending conditions found to be different from drawings all be accepted.

CAUTION: The existing may have been approached at a site during the existing work. The owner and architect assume no responsibility for the use of same and drawings are NOT to be exacted. Not responsible. All rights reserved. Any liability shall be null and void.

STATEMENT OF COMPLIANCE

I have prepared, or caused to be prepared, the information required by the applicable specifications and state that, to the best of my knowledge and belief, and to the extent of my contractual obligation, they are in compliance with the Order and Ordinance of VALUE OF ALKALINITY

STATEMENT OF COMPLIANCE

I have prepared, or caused to be prepared under my supervision, the attached plans and specifications and state that, to the best of my knowledge and belief, and to the extent of my contractual obligation, they are in compliance with the Order and Ordinance of VALUE OF ALKALINITY

ch 111 VZ, par. 3711 of and an amended and the Illinois Accessibility Code, 77 x 1 inch, Code 402.

DATE	REVISIONS
8/12/25	REVIEW
1/19/26	FINAL ENGINEERING
5/16/26	FINAL ENGINEERING
5/6/26	FINAL ENGINEERING
SCALE	1" = 20'
DRAWN	MC

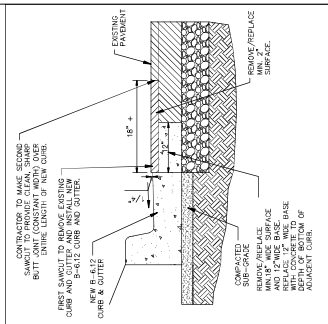
Mark Chertow, PE
markc@designstudio24.com

Mark Chertow

LEAD INSTRUCTOR
MARK CHERTOW
GEC 325313
STATE OF ALABAMA

LICENSE EXPIRES: 11/30/2027

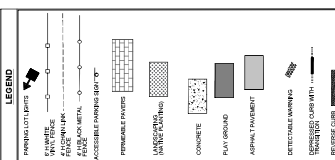
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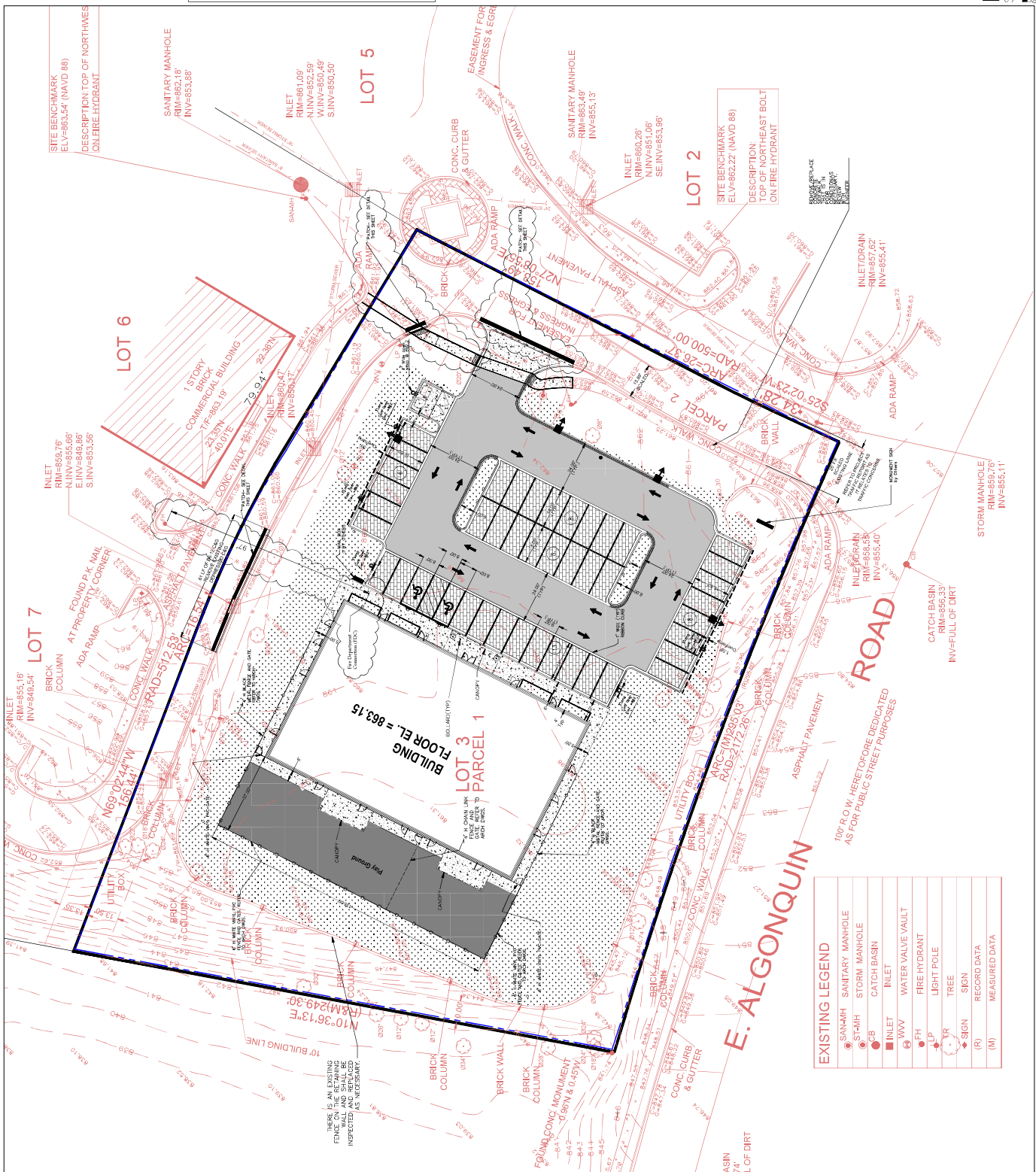
NOT TO SCALE
SCALE: 1"=10'-0"

PAVEMENT PATCHING AT
CURB & GUTTER REMOVAL/
REPLACEMENT

1. UNLESS OTHERWISE OTHERWISE ALL DIMENSIONS ARE IN INCHES OF CURBS.
2. ALL PROWING/GADA RELATED ITEMS SHALL BE DESIGNED AND INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF ANY APPLICABLE DESIGN GUIDELINES.
3. PARKING LOT STRIPING SHALL BE PAINTED WHITE AND IN ACCORDANCE WITH STANDARD SPECIFICATIONS.
4. ALL DIMENSIONS SHALL BE TO FACE FOR ALL PLANT MATERIALS.
5. REFER TO ARCHITECTURAL SITE PLAN FOR SITE LOCATIONS OF ALL PROWING/GADA RELATED ITEMS & LOCATIONS AND A PROWING/GADA PERMEABILITY OF THE PLAYING FIELD.
6. SEE SHEET 6.01 IN A.I. RELATES TO THE PERMEABILITY OF THE PLAYING SURFACE.
7. ALL PROWING/GADA ITEMS SHALL BE INSTALLED FOR ALL NEW & REPLACEMENT CURBS & GUTTERS. SEE DETAIL ON G.A.A.
8. ACCESS TO ADJACENT PROPERTIES SHALL BE MAINTAINED THROUGHOUT CONSTRUCTION.
9. CROSSING SIDEWALKS ADJACENT TO ACCESS ROAD.
10. THERE IS AN EXISTING FENCE ON THE RETAINING WALL. ALL EXISTING FENCE SHALL BE INSPECTED AND BE RE-ACED AS NECESSARY.



DIMENSION PLAN
SCALE: 1" = 20'-0"







STATEMENT OF COMPLIANCE

Now prepared, or caused to be prepared under my supervision, the attached plans and specifications are submitted to the best of my knowledge and belief and to the extent of my knowledge and belief, they are in compliance with the applicable provisions of the Environmental Protection Act of June 1965, and the Environmental Review Act of June 1965, and the Clean Air Act of July 1955, and the Clean Water Act of October 1950, and the Beach Accessibility Code, 71 C. S. 106 402.

C5.0

SA-1.1

PROPOSED FLOOR PLAN

NAME OF LICENSEE
MATTHEW B. JARREL
LICENSE NUMBER
001000000

PROFESSIONAL CERTIFICATION

DATE
05/01/2025

ISSUE

NO. DATE DESCRIPTION

1 05-13-25 FOR CLIENT REVIEW

2 05-08-25 PLANNING COMMENTS

3 05-08-25 PLANNING COMMENTS

REVISION

1 05-13-25 FOR CLIENT REVIEW

2 05-08-25 PLANNING COMMENTS

3 05-08-25 PLANNING COMMENTS

900 E. ALGONQUIN RD.
ALGONQUIN, ILLINOIS, USA
TLE SITE ID: 11L0046

Jamel Kizel

Architectural
Engineering
Interior Design
Landscape Architecture
Mechanical Engineering
Electrical Engineering
Civil Engineering
Structural Engineering
Environmental Engineering
Industrial Engineering
Marine Engineering
Aerospace Engineering
Automotive Engineering
Biomedical Engineering
Chemical Engineering
Computer Engineering
Electronics Engineering
Food Engineering
Healthcare Engineering
Manufacturing Engineering
Material Engineering
Metallurgical Engineering
Nuclear Engineering
Ocean Engineering
Petroleum Engineering
Power Engineering
Software Engineering
Systems Engineering
Textile Engineering
Transportation Engineering
Urban Engineering
Water Engineering
Wood Engineering

LICENSING CALCULATION CHART Algonquin, Illinois									
ROOM NUMBER	ROOM NAME	AGE GROUP	NUMBER OF CHILDREN	TEACHER RATIO	STATE RECD. SQ. FT. (15.000/14.0)	NET SQ. FT. (15.000/14.0)	ACTUAL SQ. FT. (15.000/14.0)	RATIO CHILD PER SQ. FT.	
100	INFANT A	0 YRS - 14 MO.	8	2	114	440	510	1/25	
101	INFANT B	0 YRS - 14 MO.	8	2	114	440	510	1/25	
110	TODDLER	15 MO. - 23 MO.	15	3	115	525	605	1/25	
111	TODDLERS	24 MO. - 30 MO.	16	2	118	590	641	1/25	
112	TWOYOLDERS	30 MO. - 36 MO.	16	2	118	590	641	1/25	
121	PRE-SCHOOL #1	3 - 5 YEARS	20	2	110	700	748	1/25	
122	PRE-SCHOOL #2	3 - 5 YEARS	20	2	110	700	748	1/25	
123	PRE-SCHOOL #3	3 - 5 YEARS	20	2	110	700	748	1/25	
131	PRE-K	5 - 6 YEARS	17	2	110	595	633	1/25	
132	PRE-K	5 - 6 YEARS	20	2	120	700	749	1/25	
TOTALS			180	21					
			+ 2 ADMIN. STAFF						
			TOTAL	193					

* CALCULATED LESS BUILT-IN ITEMS
FIRST FLOOR GROSS SQ. FT.
PLAY AND STORAGE

1 PROPOSED FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

Page 33 of 283



SA-1.2A



FINISH SCHEDULE NOTES:
1 G.C. SHALL VERIFY (NOX BOX MODEL(S) AND LOCATION(S) WITH AUTHORITY HAVING JURISDICTION PRIOR TO ORDERING AND INSTALLATION.
2 G.C. SHALL ENSURE ALL EXTERIOR FINISHES ARE INSTALLED AND FINISHED IN COMPLIANCE WITH MANUFACTURERS'

	TLEIL25-018
	PROJECT NUMBER
	B8
	DRAWN BY
	CS

PROPOSED ELEVATIONS

SA-1.2B



TREE SURVEY PER OSAGE, INC.
(ALL TREES 4" DBH AND OVER ON SITE AS OF 09/08/2025)

Twp #	Common Name	Scientific Name	Size	Cond.	Form	Status	Notes
910	Cottonwood	Populus deltoides	19	1	2	Remove	
911	Cottonwood	Populus deltoides	15	2	2	Remove	Dieback.
912	Cottonwood	Populus deltoides	12, 13	2	3	Remove	Columnar stems, included bark.
913	Siberian Elm	Ulmus pumila	8, 7	2	3	Remove	Columnar stems, included bark.
914	Siberian Elm	Ulmus pumila	4, 2, 3	2	3	Protect	
915	Siberian Elm	Ulmus pumila	13	2	2	Remove	Dieback.
916	Cottonwood	Populus deltoides	11, 7, 4, 4	1	2	Remove	
917	Siberian Elm	Ulmus pumila	19, 3	3	3	Protect	Columnar stems, included bark, dieback.
919	Galley Pear	Pyrus calleryana	8, 6	2	3	Protect	Columnar stems, included bark.
919	Brexelder	Acer negundo	7, 7.5	4	4	Remove	Heavy dieback, trunk decay.
			3, 3, 3, 3				
920	Mulberry	Morus alba	2, 1, 1	3	4	Remove	Columnar stems, included bark, dieback.
921	Siberian Elm	Ulmus pumila	9	2	2	Protect	
922	Brexelder	Acer negundo	4, 4, 2	1	2	Protect	
923	Cottonwood	Populus deltoides	8, 6, 6, 3	1	2	Protect	
924	Siberian Elm	Ulmus pumila	8	2	3	Remove	
925	Siberian Elm	Ulmus pumila	8, 3	3	3	Remove	Dieback, sap ooze.
926	Sugar Maple	Acer saccharatum	36	5	5	Remove	Trunk decay, columnar stems, heavy dieback.
927	Siberian Elm	Ulmus pumila	9, 7	2	3	Remove	Columnar stems, included bark.
928	Siberian Elm	Ulmus pumila	9, 8	2	3	Remove	Columnar stems, included bark.
929	Siberian Elm	Ulmus pumila	8, 8	2	3	Remove	Columnar stems, included bark, dieback.
930	Brexelder	Acer negundo	6, 5.5, 5.5	2	3	Remove	Vines.
931	Galley Pear	Pyrus calleryana	7, 5	1	2	Protect	
932	Siberian Elm	Ulmus pumila	12	2	3	Remove	Dieback, vines.
933	Brexelder	Acer negundo	12	1	2	Remove	
934	Siberian Elm	Ulmus pumila	8	2	2	Remove	One sided, by walk.
935	Brexelder	Acer negundo	17	3	4	Remove	Heavy dieback, leaning on wall.
936	Brexelder	Acer negundo	15, 19, 8	3	4	Remove	Heavy dieback, columnar stems, decay.
937	Brexelder	Acer negundo	6	6	6	Protect/Off Property	Dead.
938	Hackberry	Celtis occidentalis	15	2	3	Protect/Off Property	SW corner of lot.
939	Brexelder	Acer negundo	12, 13	3	4	Protect/Off Property	Heavy dieback, leaning, columnar stems.
940	Brexelder	Acer negundo	12	2	3	Protect/Off Property	Dieback, by wall.
941	Mulberry	Morus alba	5	2	3	Remove	One sided, by wall.
942	Brexelder	Acer negundo	18, 19, 8	1	2	Protect/Off Property	Heavy dieback, columnar stems, basal decay.
943	Brexelder	Acer negundo	19, 9	4	4	Protect/Off Property	Heavy dieback, columnar stems, leaning over wall.
944	Mulberry	Morus alba	7	3	4	Remove	Dieback, sap ooze, columnar stems, overtopped.
945	Brexelder	Acer negundo	6	2	3	Remove	By wall.
946	Brexelder	Acer negundo	5, 4	2	3	Remove	By wall.
947	Brexelder	Acer negundo	23, 21	6	6	Protect/Off Property	Dead.
948	Brexelder	Acer negundo	11	3	3	Protect/Off Property	Dieback, overtopped.
949	Crabapple	Malus spp.	7	2	3	Protect/Off Property	By #842.
			7, 10, 7, 8				
950	Brexelder	Acer negundo	2	2	3	Remove	
951	Brexelder	Acer negundo	19	2	2	Protect/Off Property	Heavy dieback, offsite.

Tree Condition. A visual assessment and rating of the overall health and vigor of the tree, as follows:

- 1 – Excellent
- 2 – Very Good
- 3 – Good
- 4 – Below Average
- 5 – Poor
- 6 – Dead

Tree Form. A visual assessment and rating of the form of the tree, as follows:

- 1 – Excellent
- 2 – Very Good
- 3 – Good
- 4 – Below Average
- 5 – Poor
- 6 – Dead

Prepared by: David Coulter, Osage Inc.
ISA Certified Arborist #IL-0094 (Exp. 12/31/25)

TREE PRESERVATION AND REMOVAL NOTES

1. TREE INTERVIEW BY/DURING BY DAVID COULTER, OSAGE INC. ISA CERTIFIED ARBORIST (L-0094, EXP. 12/31/2025).
2. ALL TREES OVER 4" DBH SHOWN.
3. NO REMOVAL (REGARDLESS OF SIZE, SPECIES, OR CONDITION) SHALL BE PERMISSIBLE WITHOUT A TREE REMOVAL PERMIT FROM THE CITY OF ST. LOUIS.
4. CALL U.S.E.I.F. FOR UTILITY LOCATIONS BEFORE DIGGING OR TREE PLANTING.
5. PRIOR TO COMMENCEMENT OF ANY WORK ON THIS SITE, THE PROTECTIVE FENCING SHALL BE REVIEWED BY THE VILLAGE INSPECTION SERVICES DEPARTMENT.
6. ALL WORK MUST BE PERFORMED ACCORDING TO THE APPROVED DEMOLITION/DEVELOPMENT/TREE PRESERVATION PLAN.
7. AN APPROVED DEMOLITION/DEVELOPMENT/TREE PRESERVATION PLAN MUST BE AVAILABLE ON THE BUILDING SITE.
8. STAY WITHIN DESIGNATED WORK ACCESS AREAS SHOWN ON THE PLAN.
9. THERE SHALL BE NO GRADING OR FILLING WITHIN THE PROTECTED CRITICAL ROOT ZONES.
10. NO EQUIPMENT SHALL BE DRIVEN OVER OR MATERIAL STORED ON THE CRITICAL ROOT ZONE OF PROTECTED TREES.
11. TREE PROTECTION FENCE AND SILT FENCE FOR ALL PROTECTED TREES MUST BE PROPERLY MAINTAINED THROUGHOUT CONSTRUCTION. TREE TRUNKS AND BRANCHES SHALL NOT BE ALLOWED TO TOUCH OR CROSS PROTECTION FENCES, EXCEPT WHEN DIRECT ACCESS IS NECESSARY. BEFORE ENTERING CRITICAL ROOT ZONE AREA, CHECK WITH SITE SUPERVISOR.

LEGEND



PROJECT NAME:
**THE LEARNING
EXPERIENCE**
900 E. ALGONQUIN ROAD
ALGONQUIN, IL 60102

OWNER NAME:
**SOLUTIONS GROUP
REAL ESTATE**
2970 MARIA AVE., SUITE 200
NORTHBROOK, IL 60062
p: 312.550.3408

DESIGNSTUDIO 24
2970 MARIA AVE., SUITE 200
NORTHBROOK, IL 60062
p: 847.885.8300

Planned Environment Associates
P.O. Box 2256
Chesterton, IN 46304
(714) 250-3300
www.penva.com

SUBMITTAL & REVISIONS		LANDSCAPE PLAN
1	07/23/25	TREE INVENTORY
2	09/10/25	VILLAGE COMMENTS
3	01/19/26	VILLAGE COMMENTS
4	03/09/26	VILLAGE COMMENTS
5	05/04/26	

AMP:



EXP: 8/31/2027

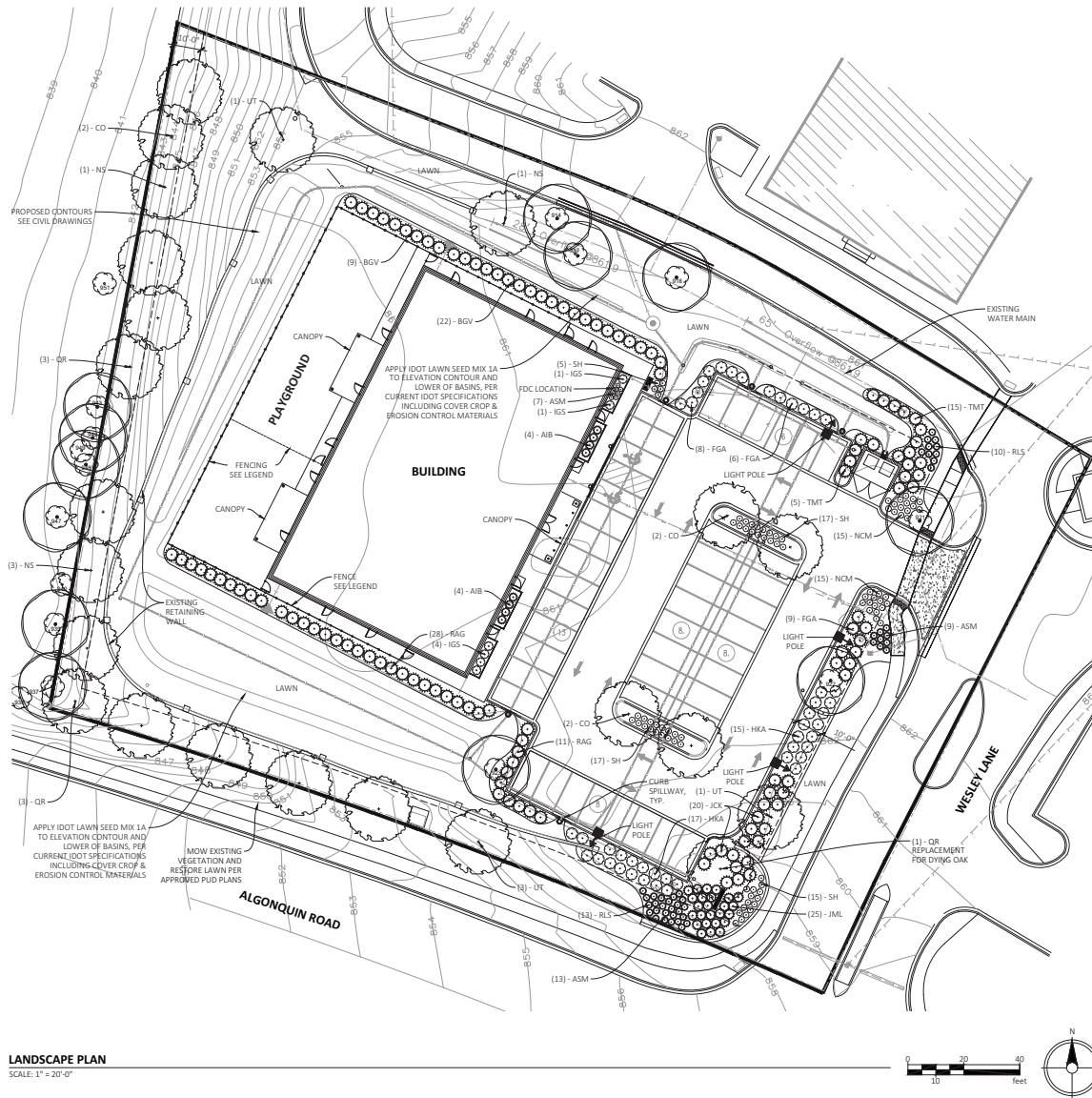
TITLE:

TREE INVENTORY & PRESERVATION

SHEET:
L001

DRAWN BY: JRR
 CHECK BY: KMR
 PROJECT #: 25-029

G:\Shared drives\Projects\Solutions Group\87\Algonquin\land\SRH_Landscape\LAS.dwg



LANDSCAPE ORDINANCE REVIEW: ALGONQUIN, ILLINOIS			
PARCEL ZONING = B1; ADJACENT ZONING = B1			
SPECIFIC ORDINANCE	CODE REQUIREMENTS	CALCULATION	COMPLIANCE
30.05.A.2.a	THE SPACING OF STREET TREES SHALL BE NO LESS THAN 40 FEET BETWEEN PLANTINGS. STREET TREES SHALL BE PLANTED AS CLOSE TO THE MINIMUM SPACING STANDARD AS POSSIBLE. THE PUBLIC WORKS DIRECTOR OR HIS DESIGNEE MAY REDUCE THE MINIMUM SPACING STANDARDS SET FORTH HEREIN FOR SPECIAL PLANTING AREAS DESIGNED OR APPROVED BY A LANDSCAPE ARCHITECT/DESIGNER.	N/A	PARKWAY TREE ADDED ON WESLEY LANE 40 FEET FROM EXISTING TREE. NO PARKWAY TREES TO THE NORTH DUE TO WATER MAIN CONFLICT. NO EXISTING PARKWAY TREES ALONG ALGONQUIN ROAD TO THE EAST OR WEST.
30.05.C.1 & 30.05.C.2	THE MINIMUM REQUIRED WIDTH OF A SITE PERIMETER LANDSCAPING AREA SHALL BE 10 FEET. SHADE TREES SHALL BE PROVIDED AT THE EQUIVALENT OF 40 FEET APART ALONG THE ABUTTING PROPERTY LINE. (THIS DOES NOT INCLUDE RIGHT-OF-WAY AREA). SUCH TREES MAY BE CLUSTERED OR SPACED LINEARLY.	SOUTH = 260 LF = 7 TREES; WEST = 250 LF = 5 TREES; NORTH = 300 LF = 8 TREES; EAST = 200 LF = 5 TREES; TOTAL PERIMETER TREES = 25	25 TOTAL SHADE TREES PROVIDED (6 EXISTING & 19 PROPOSED)
30.05.C.3	ANY PARKING LOTS LOCATED IN FRONT OF THE PRIMARY BUILDING SHALL BE SCREENED WITH A HEDGE OR SIMILAR TREATMENT COVERING 100 PERCENT OF THE WIDTH OF THE PARKING LOT. HEDGES SHALL BE MAINTAINED BETWEEN 30 INCHES AND 48 INCHES TO HELP BLOCK HEADLIGHTS, YET ENSURE THAT SAFETY IS NOT COMPROMISED.	N/A	PROVIDED
30.05.E.2	LANDSCAPING FOR EACH NON-RESIDENTIAL LOT SHALL BE A MINIMUM OF 20 PERCENT OF THE TOTAL (GROSS) LOT AREA. FIGURES USED TO CALCULATE REQUIRED AMOUNTS SHALL NOT INCLUDE DETENTION OR RETENTION AREAS. SUCH LANDSCAPING MAY CONSIST OF HERBS, SHADE AND ORNAMENTAL TREES, EVERGREENS, SHRUBBERY, HEDGES AND/OR OTHER PLANTING MATERIALS. LANDSCAPING MAY BE USED IN ADDITION TO FENCING, AS REQUIRED BY THE VILLAGE IN THE PLANNED DEVELOPMENT; SITE PLAN OR PLAN OF SUBDIVISION REVIEW PROCESS.	SEE TABLE BELOW	PROVIDED

FENCE LEGEND	
	6'-0" HIGH WHITE VINYL PVC FENCE
	4'-0" BLACK METAL FENCE
	4'-0" HIGH CHAIN LINK FENCE
CONTRACTOR TO CONFIRM FENCE TYPES AND LOCATIONS WITH ARCHITECTURAL DRAWINGS & SPECIFICATIONS.	

LANDSCAPING LOT COVERAGE	
TYPE	AREA (sf)
PERIMETER SHADE TREES	8,634
LANDSCAPE BEDS	6,502
TOTAL	15,136
LOT SIZE	76,701
PERCENTAGE OF TOTAL	20%

PLANTING SCHEDULE						
KEY	QTY.	BOTANICAL NAME	COMMON NAME	SIZE	SPACING	COMMENTS
DECIDUOUS TREES						
CO	6	CELTIS OCCIDENTALIS	COMMON HACKBERRY	3" CAL	PER PLAN	B&B SPECIMEN
NS	5	NYSSA SYLVATICA	BLACK GUM	3" CAL	PER PLAN	B&B SPECIMEN
QR	6	QUERCUS RUBRA	RED OAK	3" CAL	PER PLAN	B&B SPECIMEN
UT	5	ULMUS 'MORTON GLOSSY'	TRIUMPH ELM	3" CAL	PER PLAN	B&B SPECIMEN
DECIDUOUS SHRUBS (TOTAL = 102; 50% OF ALL SHRUBS)						
AIB	8	ARONIA MELANOCARPA 'MORTON'	IROQUOIS BEAUTY CHOKEBERRY	#3 CONT.	36" O.C.	INSTALL @ 24" HIGH
FGA	23	FOTHERGILLA GARDENII	DWARF FOTHERGILLA	#3 CONT.	48" O.C.	INSTALL @ 24" HIGH
HKA	32	HYPERICUM KALMIANUM	KALM'S ST. JOHNSWORT	#3 CONT.	48" O.C.	INSTALL @ 24" HIGH
RAG	39	RHUS AROMATICA 'GRO LOW'	GRO-LOW SUMAC	#3 CONT.	48" O.C.	INSTALL @ 24" HIGH
EVERGREEN SHRUBS (TOTAL = 102; 50% OF ALL SHRUBS)						
BGV	31	BUXUS 'GREEN VELVET'	GREEN VELVET BOXWOOD	#3 CONT.	48" O.C.	INSTALL @ 24" HIGH
IGS	6	ILEX GLABRA 'SHAMROCK'	SHAMROCK INBERRY	#3 CONT.	36" O.C.	INSTALL @ 24" HIGH
JCK	20	JUNIPERUS CHINENSIS 'KALLA'S COMPACT'	KALLA'S COMPACT JUNIPER	#3 CONT.	48" O.C.	INSTALL @ 24" HIGH
JML	25	JUNIPERUS HORIZONTALIS 'MOTHER LODGE'	MOTHER LODGE JUNIPER	#3 CONT.	36" O.C.	INSTALL @ 24" HIGH
TMT	20	TAXUS x MEDIA 'TAUNTONI'	TAUNTON YEW	#3 CONT.	48" O.C.	INSTALL @ 24" HIGH
ORNAMENTAL GRASSES						
SH	54	SPOROBOLUS HETEROLEPIS	PRAIRIE DROPSOED	#1 CONT.	24" O.C.	
PERENNIALS & GROUNDCOVERS						
ASM	29	ALLIUM 'MILLENNIUM'	MILLENNIUM ALLIUM	#1 CONT.	18" O.C.	
NCM	30	NEPETA 'CATS MEOW'	CAT'S MEOW NEPETA	#1 CONT.	24" O.C.	
RLS	23	RUDBECKIA 'VICTORIA'S LITTLE SUZY'	LITTLE SUZY BLACK-EYED SUSAN	#1 CONT.	24" O.C.	

PROJECT NAME:
THE LEARNING EXPERIENCE
900 E. ALGONQUIN ROAD
ALGONQUIN, IL 60102

OWNER NAME:
SOLUTIONS GROUP REAL ESTATE
2910 MARIA AVE., SUITE 200
NORTHBROOK, IL 60062
p: 312.593.3488

CONSULTANTS:
DESIGNSTUDIO 24
2910 MARIA AVE., SUITE 200
NORTHBROOK, IL 60062
p: 847.885.8300

planned
PLANNED ENVIRONMENT ASSOCIATES
P.O. BOX 2308
CHICAGO, IL 60604
www.pplanned.com

SUBMITTAL & REVISIONS				
1	07/17/2021	LANDSCAPE PLAN	THE INLANDER	
2	08/16/2021	LANDSCAPE PLAN	THE INLANDER	
3	02/19/2022	VILLAGE COMMENTS #2		
4	03/07/2022	VILLAGE COMMENTS #2		
5	05/04/2022	VILLAGE COMMENTS #3		

STAMP:
CONTRACTOR
DATE OF REVIEW
EXP: 8/31/2027

TITLE:
LANDSCAPE PLAN

SHEET:
L101

DRAWN BY: JBR
CHECK BY: KMR
PROJECT #: 25-029



PLANTING NOTES

1. SEE SHEET L301 FOR LANDSCAPE ORDINANCE REVIEW DATA TABLE AND PLANT SCHEDULE.
2. THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL PERMITS AND FEES THAT MAY BE REQUIRED FOR HIS PORTION OF WORK.
3. THE CONTRACTOR SHALL CONTACT 811 PRIOR TO WORK.
4. IN CASE OF DISCREPANCIES BETWEEN THE PLAN AND THE PLANT LIST, THE GRAPHIC SYMBOLS SHOWN ON THE PLAN SHALL DICATE.
5. PLANT MATERIALS:
- 5.1. ALL PLANT MATERIALS SHALL MEET OR EXCEED THE AMERICAN STANDARDS FOR NURSERY STOCK, MOST CURRENT EDITION, AS SET FORTH BY AMERICAN ASSOCIATION OF NURSERMEN.
- 5.2. PLANTS SHALL BE EQUAL TO OR EXCEED THE MEASUREMENTS SPECIFIED IN THE PLANT LIST.
- 5.3. PLANTS SHALL BE SOUND, HEALTHY, VIGOROUS AND FREE FROM INSECT PESTS, PLANT DISEASES, AND INJURIES.
- 5.4. TREES SHALL HAVE STRAIGHT TRUNK WITH LEADER INTACT, UNDAMAGED AND UN CUT. BRANCHING MUST BE WELL DEVELOPED.
- 5.5. ALL PLANT MATERIAL AND SEED SHALL BE PROVIDED FROM A NURSERY (WITHIN 200 MILES) WITH A SIMILAR PLANT HARDINESS ZONE AS PROJECT LOCATION.
- 5.6. NO SUBSTITUTIONS OF PLANT MATERIALS WILL BE ALLOWED. IF PLANTS ARE NOT AVAILABLE, THE CONTRACTOR SHALL NOTIFY OWNER AND LANDSCAPE ARCHITECT PRIOR TO BID IN WRITING.
- 5.7. ALL PLANTS ARE SUBJECT TO INSPECTION AND APPROVAL. THE LANDSCAPE ARCHITECT AND OWNER RESERVE THE RIGHT TO SELECT AND TAG ALL PLANT MATERIAL AT THE NURSERY PRIOR TO PLANTING AND REJECT UNACCEPTABLE PLANT MATERIAL AT ANY TIME DURING THE PROGRESS OF THE PROJECT. CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT IN WRITING PRIOR TO BID DATE OF ANY PLANTS THEY FEEL MAY NOT SURVIVE IN LOCATIONS NOTED ON PLANS.

6. IRRIGATION:
- 6.1. CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHMENT WATERING THROUGH TEMPORARY FACILITIES, WATERING BAGS, ETC., AS APPROVED BY OWNER FOR PLANT WARRANTY.

7. TOPSOIL & PLANTING MIXTURES:

- 7.1. ENSURE THAT SOIL CONDITIONS AND COMPACTION ARE ADEQUATE TO ALLOW FOR PROPER DRAINAGE AROUND THE CONSTRUCTION SITE. UNDESIRABLE CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO BEGINNING OF WORK. IF IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ENSURE PROPER SURFACE AND SUBSURFACE DRAINAGE IN ALL AREAS.
- 7.2. SALVAGE TOPSOIL FROM THE EARTHWORK AREAS AS APPROPRIATE AND/OR AS DIRECTED BY LANDSCAPE ARCHITECT AND STOCKPILE FOR REUSE IN LOCATION APPROVED BY OWNER.
- 7.3. TOPSOIL SHALL BE MATERIALS CONSISTING OF FINE SANDY LOAM, UNIFORM IN COMPOSITION AND FREE OF SUBSOIL, STONES, LUMPS, CLODS OF HARD EARTH, PLANTS, PLANT ROOTS, STICKS, NOXIOUS WEEDS, SLAG, CINDERS, DEMOLITION DEBRIS OR OTHER EXTRANEOUS MATTER OVER 1" IN LARGEST DIMENSION.
- 7.4. EXISTING TOPSOIL SHALL BE PREPARED BY THOROUGHLY MIXING IN COMPOST AT THE RATE OF 1/3 VOLUME OF SOIL REPLACED.
- 7.5. TOPSOIL SHALL BE TESTED AND AMENDED (AS SPECIFIED BY THE TESTING AGENCY) TO THE FOLLOWING:
- 7.4.1. ADJUST SOIL TO A pH OF 6.0 TO 6.5.
- 7.4.2. ORGANIC MATTER: 4% MIN, 10% MAX
- 7.4.3. AVAILABLE PHOSPHORUS: 25 PPM MIN
- 7.4.4. EXCHANGEABLE POTASSIUM: 125 PPM MIN
- 7.5.1. THE FOLLOWING FERTILIZERS SHALL BE USED AS FOLLOWS, OR ALTERNATIVES SUBMITTED BY CONTRACTOR TO OWNER AND LANDSCAPE ARCHITECT FOR APPROVAL:
- 7.5.2. LAWN = HIGH NITROGEN STARTER FERTILIZER
- 7.6. LAWN SEED & SOO AREAS SHALL RECEIVE A MINIMUM OF 4" DEPTH OF TOPSOIL.
- 7.7. PLANTING BEDS SHALL RECEIVE MINIMUM 6" DEPTH OF AMENDED TOPSOIL.
- 7.8. NATIVE LANDSCAPE SEEDING AREAS SHALL RECEIVE A MINIMUM 18" DEPTH OF TOPSOIL.

8. MULCH MATERIALS:

- 8.1. ALL MULCH MATERIALS SHALL BE PROCESSED DOUBLE SHREDED HARDWOOD BARK MULCH OF UNIFORM SIZE. NO UTILITY MULCH OR PROCESSED TREE TRIMMINGS WILL BE ALLOWED. SUBMIT SAMPLE TO ARCHITECT.
- 8.2. MULCH SHALL BE 2-INCH THICK MINIMUM COVERAGE IN ALL AREAS OF TREE PITS OR PLANTING BEDS, UNLESS OTHERWISE NOTED.
- 8.3. MULCH SHALL BE HELD 1" BELOW SURFACE ELEVATION OF DOWNSIDE SIDE OF WALK, SLAB, CURB, LAWN, ETC.

9. LANDSCAPE BED EDGING:

- 9.1. ALL LANDSCAPE BED EDGING SHALL BE SHOVEL-CUT SPAD EDGE BETWEEN LAWN AREAS UNLESS OTHERWISE NOTED.

10. STORAGE & INSTALLATION:

- 10.1. CONFIRM LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO START OF CONSTRUCTION.
- 10.2. EXISTING TREES FOUND ON SITE SHALL BE PROTECTED AND SAVED UNLESS NOTED TO BE REMOVED OR ARE LOCATED IN AN AREA TO BE GRADED. NO VEHICLES OR EQUIPMENT ARE ALLOWED WITHIN THE DRIP LINE OF TREES TO BE PROTECTED. QUESTIONS REGARDING EXISTING PLANT MATERIAL SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO REMOVAL.
- 10.3. PRUNING AND REMOVAL OF BRANCHES ON EXISTING TREES SHALL BE DIRECTED IN THE FIELD BY OWNER OR LANDSCAPE ARCHITECT.
- 10.4. EQUIPMENT, PLANTS AND ALL OTHER MATERIALS TO BE STORED ON SITE WILL BE STORED OUTSIDE OF THE DRIPLINE OF TREES TO BE PROTECTED AND PLACED WHERE THEY WILL NOT CONFLICT W/ CONSTRUCTION OPERATIONS.
- 10.5. NEW PLANTING AREAS ARE TO BE TREATED WITH HERBICIDE (APPROVED BY STATE CHEMIST) TO KILL ALL EXISTING GROUND COVER. THERE SHALL BE A MINIMUM OF TWO (2) APPLICATIONS SEPARATED BY 10 DAYS. IF ALL EXISTING GROUND COVER VEGETATION IS NOT KILLED WITHIN 10 DAYS OF 2ND APPLICATION, A 3RD APPLICATION IS REQUIRED.
- 10.6. WHERE PROPOSED PLANTINGS ARE INDICATED IN EXISTING PAVING AREAS, CONTRACTOR SHALL EXCAVATE A MINIMUM OF 2'-0" BELOW PAVING SURFACE.
- 10.7. FINAL PLACEMENT OF PLANT MATERIALS, ETC., ARE SUBJECT TO APPROVAL BY OWNER AND LANDSCAPE ARCHITECT BEFORE PLANTING OPERATIONS ARE TO PROCEED. ALL TREE LOCATIONS SHALL BE MARKED WITH A WOOD STAKE OR FLAG INDICATING VARIETY AND SIZE OF TREE. ALL GROUND COVER AND PLANTING BED LINES SHALL BE MARKED W/ HIGHLY VISIBLE PAINT LINES W/ OCCASIONAL WOOD STAKES FOR REFERENCE. ALL STAKES SHALL BE REMOVED FOLLOWING PLANTING OPERATIONS. OWNER RESERVES THE RIGHT TO ADJUST PLANT LOCATIONS ON SITE.
- 10.8. ALL DISTURBED AREAS OUTSIDE THE LIMITS OF WORK SHALL BE RESTORED TO ORIGINAL OR BETTER CONDITION AT NO ADDITIONAL COST TO THE OWNER.
- 10.9. PRIOR TO FINAL PAYMENT, CONTRACTOR SHALL COORDINATE A FINAL INSPECTION WALK-THROUGH WITH OWNER AND LANDSCAPE ARCHITECT FOR OWNER ACCEPTANCE. THE LANDSCAPE ARCHITECT WILL PROVIDE A PUNCHLIST OF ANY DEFICIENCIES AND PROVIDE TO OWNER AND CONTRACTOR FOR REVIEW AND REMEDIATION.

11. MAINTENANCE:

- 11.1. INCLUDE PRICING WITH THE BID FOR A 60-DAY MAINTENANCE PERIOD OF ALL LANDSCAPE PLANTINGS FOLLOWING COMPLETE INSTALLATION AND FINAL INSPECTION BY OWNER AND LANDSCAPE ARCHITECT. MAINTENANCE SHALL INCLUDE WATERING, WEEDING, CULTIVATING, MULCHING, MOWING, AND ALL OTHER NECESSARY OPERATIONS REQUIRED FOR PROPER ESTABLISHMENT OF LAWNS AND PLANTINGS.

12. WARRANTY:

- 12.1. ALL LANDSCAPE PLANTINGS SHALL BE WARRANTED FOR A PERIOD OF ONE YEAR FOLLOWING 60-DAY MAINTENANCE PERIOD. AT THE END OF THIS PERIOD, PLANT MATERIAL TERMED DEAD OR UNSATISFACTORY (EXCEPT FOR DEFECTS RESULTING FROM ABUSE OR DAMAGE BY OTHERS, OR OTHER ACTS DETERMINED AS FORCE MAJEURE) BY OWNER AND LANDSCAPE ARCHITECT SHALL BE REPLACED AT NO ADDITIONAL CHARGE BY THE CONTRACTOR. THE REPLACEMENTS SHALL ALSO BE WARRANTED FOR 1 YEAR.

MAINTENANCE GUIDELINES:

A. TURF

1. MOWING: TURF WILL BE CUT TO A HEIGHT OF 2.5-3.5" ON A WEEKLY BASIS. THIS WILL BE INTERPRETED TO MEAN WEEKLY MAINTENANCE EXCEPT IN THOSE WEEKS WHERE THE GRASS DOES NOT REACH A MINIMUM OF ONE INCH GROWTH FROM THE PRIOR WEEKS MOWING. WEATHER PERMITTING, MOWING WILL BE DONE ON THE SAME DAY EACH WEEK.
2. WATERING: A PERMANENT AND AUTOMATED IRRIGATION SYSTEM WILL BE INCLUDED TO PROVIDE APPROXIMATELY 1-INCH OF WATER PER WEEK DURING THE GROWING SEASON.
3. CLIPPING: CLIPPINGS WILL BE PICKED UP AND REMOVED FROM THE PROPERTY WHEN NECESSARY.
4. EDGING: TURF ADJACENT TO ALL SIDEWALKS AND CURBS WILL BE EDGED TO MAINTAIN A NEAT APPEARANCE.
5. WEED CONTROL: ALL TURF AREAS WILL BE TREATED WITH A POST-EMERGENT BROADLEAF WEED CONTROL IN SPRING. FOLLOW-UP APPLICATIONS WILL BE PERFORMED AS NEEDED THROUGHOUT THE SEASON TO MAINTAIN A WEED-FREE TURF. TURF WILL BE MONITORED ON AN INDIVIDUAL BASIS TO DETERMINE IF ADDITIONAL TREATMENT IS NECESSARY.
6. FERTILIZER: QUALITY, SLOW RELEASE GRANULAR OR ENCAPSULATED FERTILIZERS WILL BE APPLIED BASED ON A FIVE (5) TIMES PER SEASON CYCLE AS FOLLOWS. APPLICATION ANALYSIS AND DATES MAY CHANGE AS CONDITIONS WARRANT.
- 6.1. #1- TO BEGIN ON OR NEAR APRIL 1 (INCLUDES PRE-EMERGENT WEED CONTROL AND GRABGRASS PREVENTER) 2- TO BEGIN ON OR NEAR JUNE 1 (INCLUDES GRUB CONTROL)
- 6.2. #3- TO BEGIN ON OR NEAR JULY 1 4- TO BEGIN ON OR NEAR SEPTEMBER 15
- 6.3. #5- TO BEGIN ON OR NEAR NOVEMBER 1 (LIQUID FERTILIZER)

B. TREES, EVERGREENS, SHRUBS, PERENNIALS AND GROUND COVER

1. WATERING: A PERMANENT AND AUTOMATED IRRIGATION SYSTEM WILL BE INCLUDED TO PROVIDE APPROXIMATELY 1-INCH OF WATER PER WEEK DURING THE GROWING SEASON.
2. SPRING CLEAN-UP: ORNAMENTAL GRASSES WILL BE CUT TO CROWN LEVEL. GROUND COVER WILL BE TRIMMED TWO TIMES PER SEASON. APPLICABLE PERENNIALS WILL BE TRIMMED AND REMOVED AT THE PLANT CROWN IN THE FALL.
3. SPRAYING: TO AID IN THE CONTROL OF SCALE INSECTS AND MITES, SUSCEPTIBLE SHRUBS AND ORNAMENTAL TREES 15' OR LESS WILL BE SPRAYED WITH DORMANT OIL IN MARCH. PLANT MATERIAL WILL BE MONITORED FOR OTHER INSECT PROBLEMS WHICH MAY OCCUR.
4. TRIMMING: THIS WORK INCLUDES SEASONAL GROWTH OF SHRUBS, EVERGREENS, AND ORNAMENTAL TREES 15' OR LESS THAT CAN BE TRIMMED WITHOUT CLIMBING. ADDITIONAL TRIMMING OF TREES MORE THAN 15' SHALL OCCUR TO REMOVE DEAD BRANCHES AND LIMBS AS OBSERVED. PLANT MATERIAL WILL BE TRIMMED ON A CONTINUAL BASIS, ACCORDING TO EACH SPECIES, TO PROVIDE A NEAT AND UNIFORM APPEARANCE THROUGHOUT THE PROPERTY.
5. TREES AND SHRUBS THAT FLOWER BEFORE THE END OF JUNE SHOULD BE PRUNED IMMEDIATELY AFTER FLOWERING. FLOWER BUDS DEVELOP DURING THE PREVIOUS SEASON'S GROWTH. THUS, IF PRUNED BEFORE SPRING FLOWERING, THE FLOWER BUDS WILL BE REMOVED, THUS ELIMINATING FLOWERING.
6. TO PROMOTE A COMPACT PLANT, CONIFEROUS EVERGREENS CAN BE PRUNED IN LATE SPRING AS THE NEW BRANCHES ELONGATE, BUT BEFORE THEY BECOME STIFF. OTHERWISE, THEY LIKE BROADLEAVED EVERGREENS, CAN BE PRUNED WHENEVER THE WOOD IS NOT FROZEN. HOWEVER, CONIFEROUS TYPES WILL GENERALLY NOT DEVELOP NEW SHOOT ON OLDER WOOD, SO IT ISN'T ADVISABLE TO CUT BACK BEYOND THE LIVING FOLIAGE PORTION OF THE BRANCHES.
7. FERTILIZING: PLANT MATERIAL WILL BE FERTILIZED ONE TIME DURING THE SEASON WITH APPROPRIATE FERTILIZERS. ADDITIONAL APPLICATIONS WILL BE PERFORMED AS NEEDED FOR PLANT HEALTH, AS DETERMINED BY THE OWNER.
8. CULTIVATING: BEDS WILL BE CULTIVATED, AS NECESSARY, TO PRESENT A NEAT AND WEED-FREE APPEARANCE THROUGHOUT THE SEASON. PRE-EMERGENT HERBICIDES CAN BE APPLIED TO A PLANTING BED AFTER GRASSES ARE REMOVED. APPLY ADDITIONAL SHREDDED BARK MULCH EVERY TWO YEARS.
9. EDGING: GROUND COVER AND SHRUB BEDS WILL BE EDGED, THROUGHOUT THE SEASON, TO PROVIDE A NEAT AND UNIFORM APPEARANCE AND TO PREVENT ENCRoACHMENT OF TURF INTO THE BEDS.
10. LEAVES AND DEBRIS: LEAVES AND DEBRIS WILL BE REMOVED ON A CONTINUAL BASIS FROM TURF, PLANTING BEDS, AND PAVED AREAS THROUGHOUT THE SEASON.

C. DRIVES, WALKS

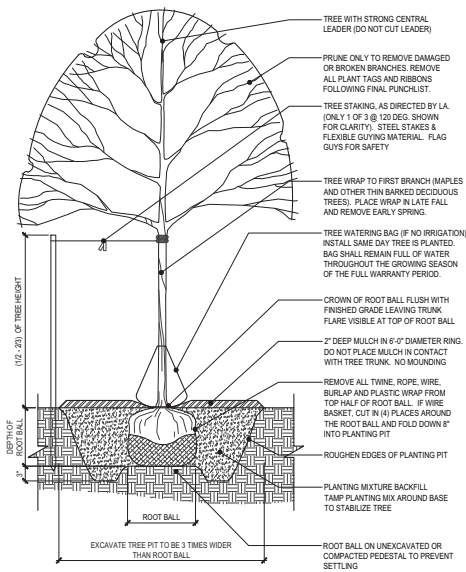
1. SPOT WEED CONTROL TREATMENTS, WHEN NECESSARY, WILL BE PERFORMED AS ROUTINE MAINTENANCE UP TO TWO TIMES PER SEASON.

D. SPRING CLEAN-UP

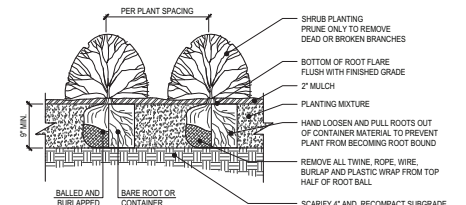
1. LEAVES AND DEBRIS WILL BE REMOVED FROM FLOWER BEDS, SHRUB AND EVERGREEN BEDS, GROUND COVER BEDS, AND TURF AREAS OF THE PROPERTY. DEBRIS WILL BE REMOVED FROM THE PROPERTY FOR DISPOSAL.
2. SPRING CLEAN-UP WILL BE COMPLETED WHEN WEATHER AND GROUND CONDITIONS PERMIT.

E. FALL CLEAN-UP

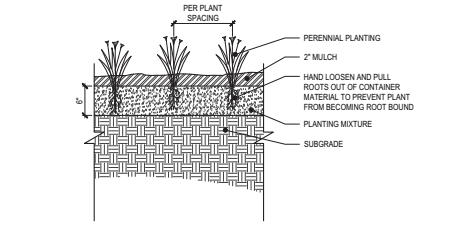
1. FALL CLEAN-UP WILL INCLUDE THE REMOVAL OF LEAVES AND DEBRIS FROM FLOWER BEDS, SHRUB AND EVERGREEN BEDS, GROUND COVER BEDS, AND TURF AREAS.
2. WEATHER PERMITTING, CLEAN-UPS WILL BE COMPLETED BY THE THANKSGIVING HOLIDAY (WEATHER DEPENDENT). IF ADDITIONAL CLEAN-UP IS REQUESTED,



1 TREE PLANTING
SCALE: 1/2" = 1'-0"



2 SHRUB PLANTING
SCALE: 1/2" = 1'-0"



3 PERENNIAL PLANTING
SCALE: 1/2" = 1'-0"

PROJECT NAME:
THE LEARNING EXPERIENCE
900 E. ALGONQUIN ROAD
ALGONQUIN, IL 60102

OWNER NAME:
SOLUTIONS GROUP REAL ESTATE
2070 MARA AVE., SUITE 200
NORTHBROOK, IL 60062
p: 847.885.3408

CONSULTANT:
DESIGNSTUDIO 24
2070 MARA AVE., SUITE 200
NORTHBROOK, IL 60062
p: 847.885.8300

PREPARED BY:
planned
PLANNED ENVIRONMENT ASSOCIATES
P.O. BOX 2238
CHICAGO, IL 60604
www.p-e-a.com

NO.	DATE	DESCRIPTION
1	07/21/2021	LANDSCAPE PLAN
2	09/10/2021	THE LAYOUT
3	02/19/2022	VILLAGE COMMENTS #1
4	03/09/2022	VILLAGE COMMENTS #2
5	05/04/2022	VILLAGE COMMENTS #3

SUBMITTAL & REVISIONS

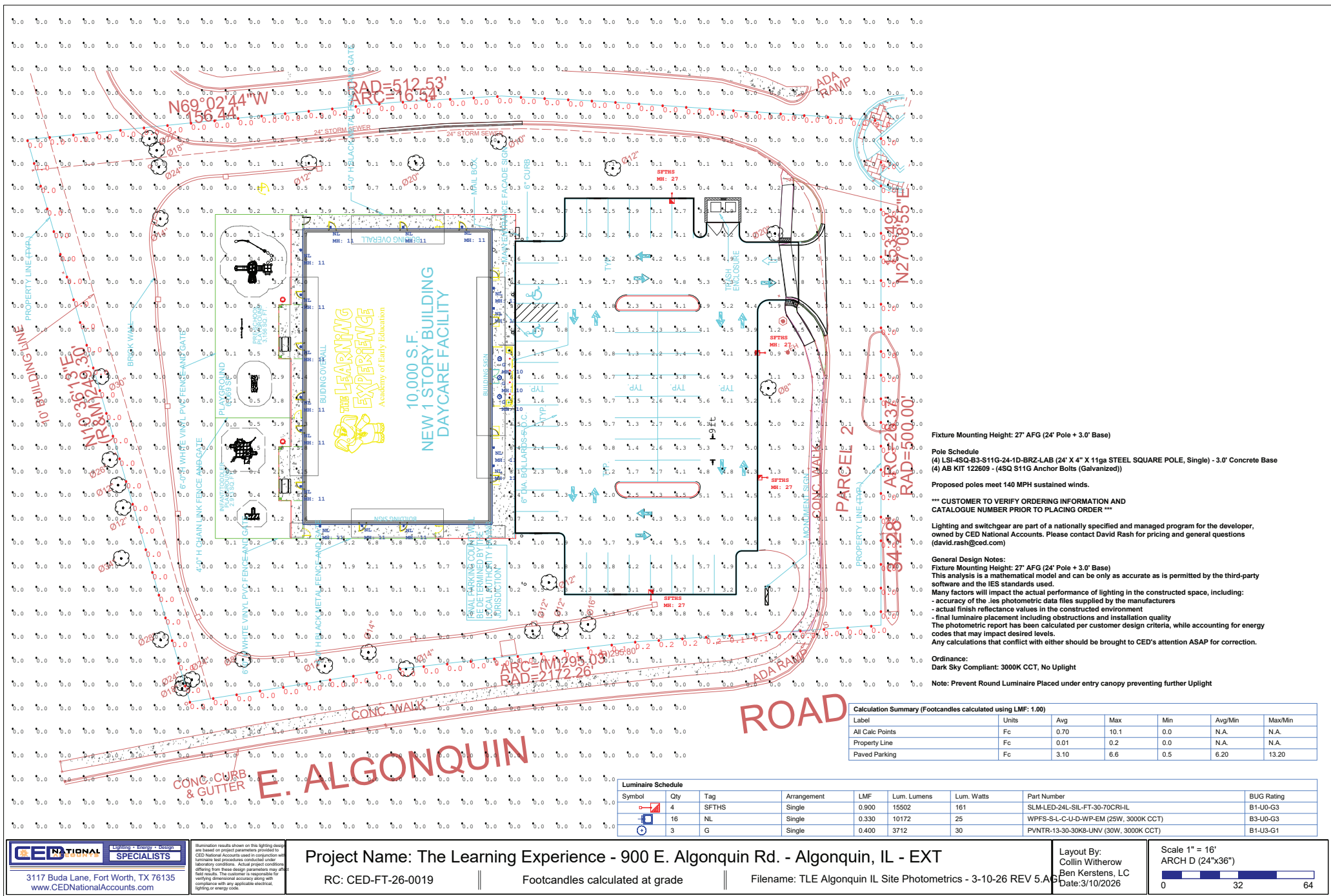
STAMP:
DESIGNED BY: [Signature]
CHECKED BY: [Signature]
DATE: 8/31/2021
EXP: 8/31/2027

TITLE:
LANDSCAPE NOTES & DETAILS

SHEET:
L201

DRAWN BY: JBR
CHECK BY: KMR
PROJECT #: 25-029





Fixture Mounting Height: 27' AFG (24' Pole + 3.0' Base)

Pole Schedule
(4) LSI-4SQ-B3-S11G-24-1D-BRZ-LAB (24" X 4" X 11ga STEEL SQUARE POLE, Single) - 3.0' Concrete Base
(4) AB KIT 122609 - (4SQ S11G Anchor Bolts (Galvanized))

Proposed poles meet 140 MPH sustained winds.

*** CUSTOMER TO VERIFY ORDERING INFORMATION AND CATALOGUE NUMBER PRIOR TO PLACING ORDER ***

Lighting and switchgear are part of a nationally specified and managed program for the developer, owned by CED National Accounts. Please contact David Rash for pricing and general questions (david.rash@ced.com)

General Design Notes:
Fixture Mounting Height: 27' AFG (24' Pole + 3.0' Base)
This analysis is a mathematical model and can be only as accurate as is permitted by the third-party software and the IES standards used.
Many factors will impact the actual performance of lighting in the constructed space, including:
- accuracy of the .ies photometric data files supplied by the manufacturers
- actual finish reflectance values in the constructed environment
- final luminaire placement including obstructions and installation quality
The photometric report has been calculated per customer design criteria, while accounting for energy codes that may impact desired levels.
Any calculations that conflict with either should be brought to CED's attention ASAP for correction.

Ordinance:
Dark Sky Compliant: 3000K CCT, No Uplight

Note: Prevent Round Luminaire Placed under entry canopy preventing further Uplight

Calculation Summary (Footcandles calculated using LMF: 1.00)

Label	Units	Avg	Max	Min	Avg/Min	Max/Min
All Calc Points	Fc	0.70	10.1	0.0	N.A.	N.A.
Property Line	Fc	0.01	0.2	0.0	N.A.	N.A.
Paved Parking	Fc	3.10	6.6	0.5	6.20	13.20

Luminaire Schedule

Symbol	Qty	Tag	Arrangement	LMF	Lum. Lumens	Lum. Watts	Part Number	BUG Rating
	4	SFTSS	Single	0.900	15502	161	SLM-LED-24L-SIL-FT-30-70CRI-IL	B1-U0-G3
	16	NL	Single	0.330	10172	25	WPFS-S-L-C-U-D-WP-EM (25W, 3000K CCT)	B3-U0-G3
	3	G	Single	0.400	3712	30	PVNT-13-30-30K8-UNV (30W, 3000K CCT)	B1-U3-G1



Project No. 65938

TLE Signage Package

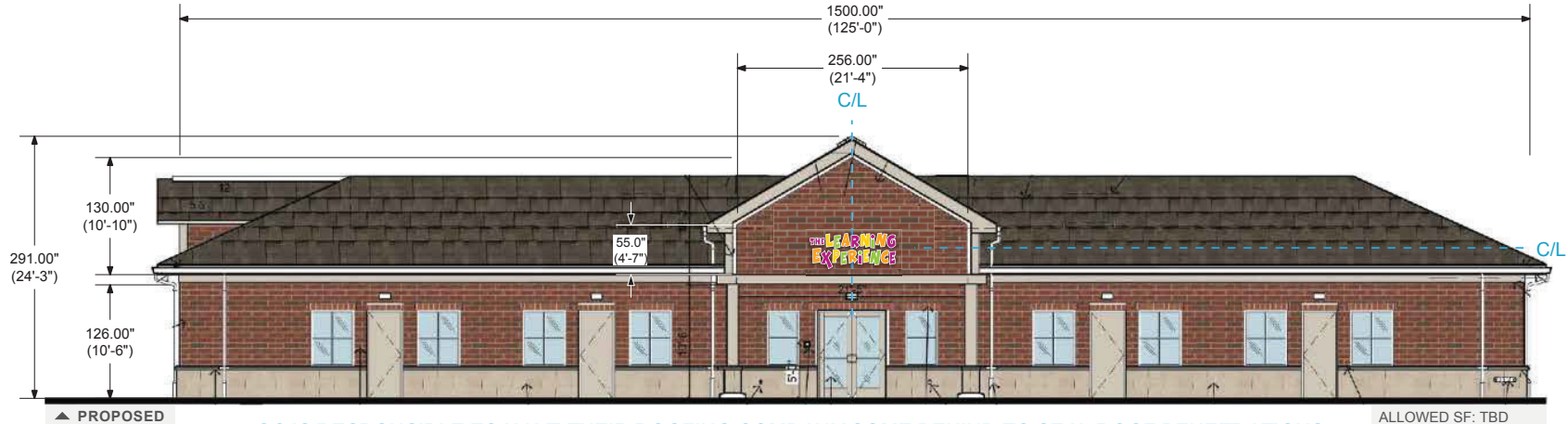
900 E Algonquin Rd

Algonquin, IL 60102 USA

Location: TLE - Algonquin, IL

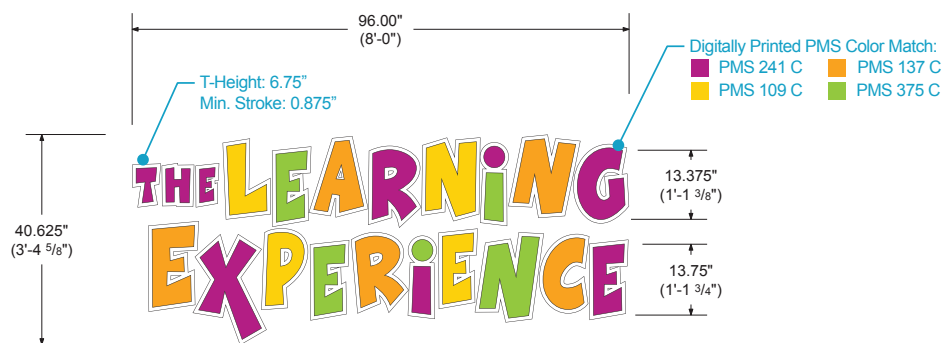


SIGNAGE | BRANDED ENVIRONMENTS | MAINTENANCE



GC IS RESPONSIBLE TO HAVE THEIR ROOFING COMPANY COME BEHIND TO SEAL ROOF PENETRATIONS.
GC IS RESPONSIBLE TO GUARANTEE ACCESS FOR SIGN INSTALLATION AND POWER
WITHIN 5 FT OF CENTER OF SIGN.

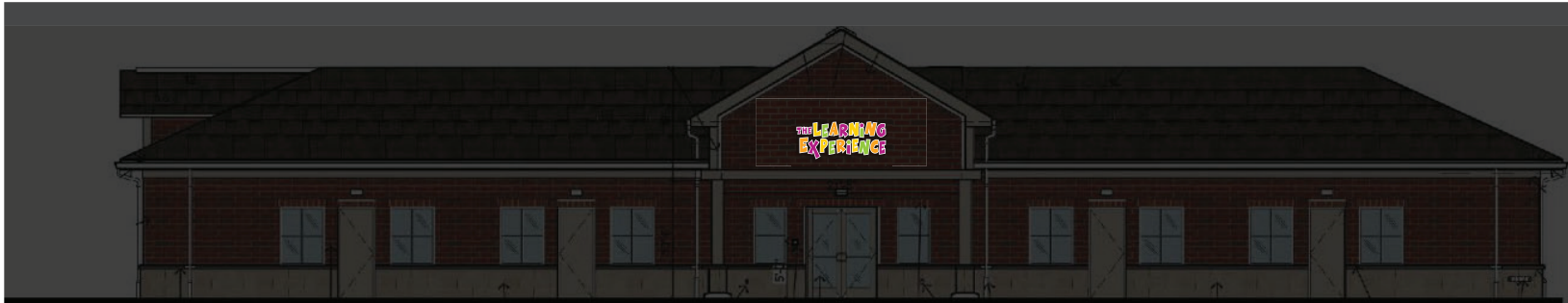
ALLOWED SF: TBD
PROPOSED SF: 27.1
SCALE: 3/32" = 12"



SCALE: 1/2" = 12"

IDENTITI 2000 Center Drive Suite C411 Hoffman Estates, IL 60192 Office 847.301.0510 identiti.net	W.O. No. 65938 Address 900 E Algonquin Rd City, ST Algonquin, IL 60102 USA	Orig. Draft 01.20.2026 Project Mgr. Crystal Figgins Designer NJL	Rev. Art MM Rev. Date 05.08.2026 Page Rev. 004	Color Palette Face: White Acrylic Vinyl: Digital Print (Logo & PMS matches) Trim: Black Backer & Return: White N/A N/A	Sign Type: LED Channel Letterset & Contoured Cabinet Front-Lit, Stand-off Mounted	Signage: S1 (East) Elevation
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▲ PROPOSED

NIGHT ELEVATION

ALLOWED SF: TBD

PROPOSED SF: 82.6

SCALE: 3/32" = 12"



2000 Center Drive
Suite C411
Hoffman Estates, IL 60192
Office 847.301.0510
identiti.net

W.O. No. 65938
Address 900 E Algonquin Rd
City, ST Algonquin, IL 60102 USA

Orig. Draft 01.20.2026
Project Mgr. Crystal Figgins
Designer NJL

Rev. Art MM
Rev. Date 05.08.2026
Page Rev. 004

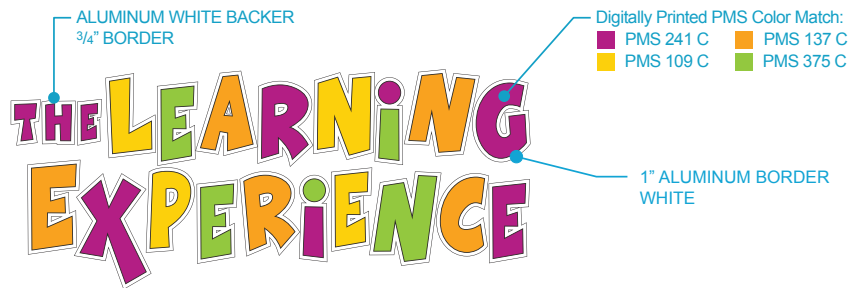
Color Palette

☐	Face: White Acrylic	☐	Backer & Return: White
☐	Vinyl: Digital Print (Logo & PMS matches)	☐	N/A
☐	Trim: Black	☐	N/A

Sign Type:
LED Channel Letterset &
Contoured Cabinet
Front-Lit, Stand-off Mounted

Signage:
S1
(East) Elevation

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WEIGHT OF SIGN: TBD

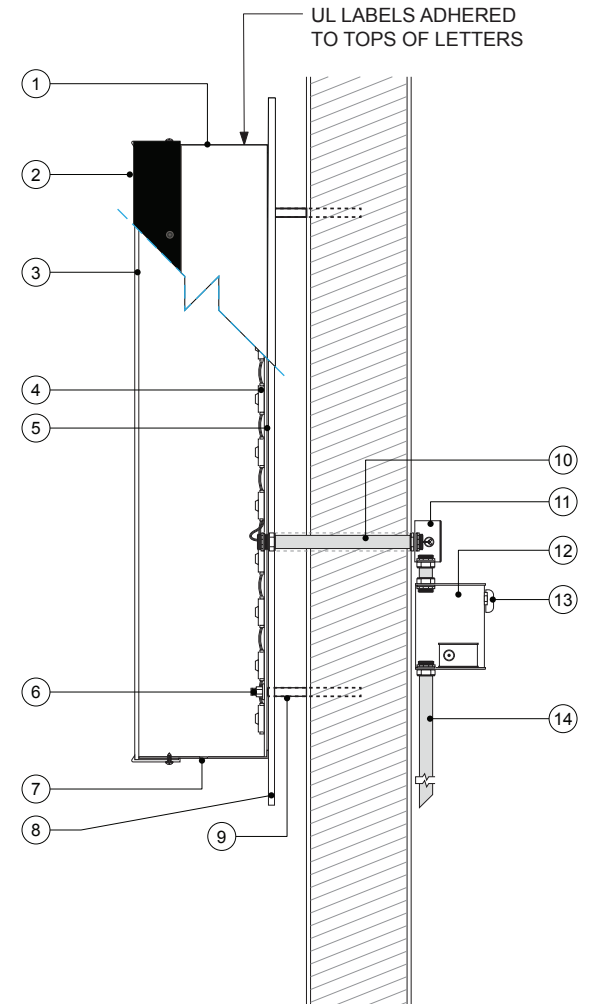
STANDOFFS SHOULD BE BEHIND THE INDIVIDUAL BACKERS FOR THE LETTERING

LETTER SPECIFICATIONS

- ① 0.040 ALUMINUM RETURNS (4" DEPTH):
STANDARD WHITE
- ② 1" TRIM CAP: (WITH JEWELITE WASHER HEAD PHILLIPS SCREWS)
BLACK
- ③ 3/16" ACRYLIC FACE:
2447 WHITE WITH APPLIED DIGITAL PRINT
- ④ LED UNITS (WHITE): AURORA 1 WHITE (LED WATTS - 128.1W)
ALL LEDS TERMINATED WITH WIRENUTS
- ⑤ 0.063 ALUMINUM BACK:
PRECOAT WHITE FINISH
- ⑥ MOUNTING HARDWARE: APPROPRIATE TO SECURE
TO FACADE TYPE (TO HAVE WATER TIGHT SEAL).
- ⑦ WEEP HOLES
- ⑧ 0.125" ALUMINUM BACKER
PAINTED WHITE
- ⑨ 1/2" NYLON SPACER:
PAINTED BLACK

STANDARD SPECIFICATIONS

- ⑩ WATERPROOF FLEXIBLE CONDUIT:
GROUNDED WALL PASS-THRU (WATER TIGHT SEAL)
- ⑪ UL LISTED HOUSING:
SECONDARY WIRING SPLICE POINT (WHEN NEEDED)
- ⑫ UL HOUSING
W/ 120 VOLT PWR SUPPLY (QTY 3)
- ⑬ DISCONNECT SWITCH
FOR DEDICATED PRIMARY POWER CIRCUIT
- ⑭ PRIMARY POWER CIRCUIT (PROVIDED/PERMITTED BY OTHERS)
TO BE PLACED WITHIN 5 FEET OF CENTER OF SIGN



*MOUNTING HARDWARE WILL GO THROUGH BACKS OF LETTERS.
FACES TO BE REMOVED DURING INSTALLATION

SCALE: NTS



2000 Center Drive
Suite C411
Hoffman Estates, IL 60192
Office 847.301.0510
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W.O. No. 65938
Address 900 E Algonquin Rd
City, ST Algonquin, IL 60102 USA

Orig. Draft 01.20.2026
Project Mgr. Crystal Figgins
Designer NJL

Rev. Art YP
Rev. Date 03.26.2026
Page Rev. 003

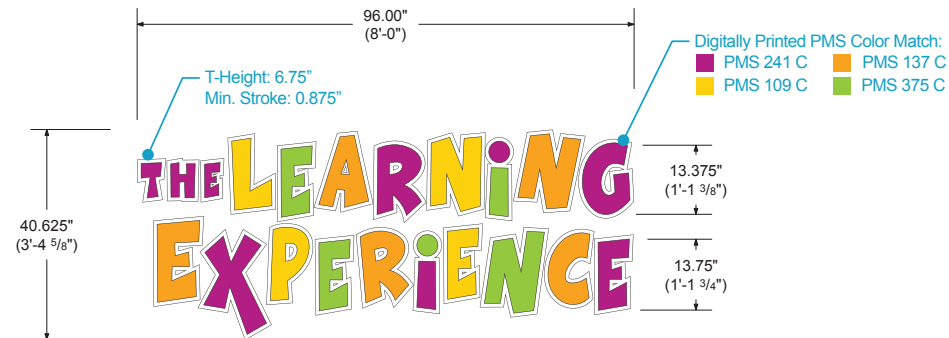
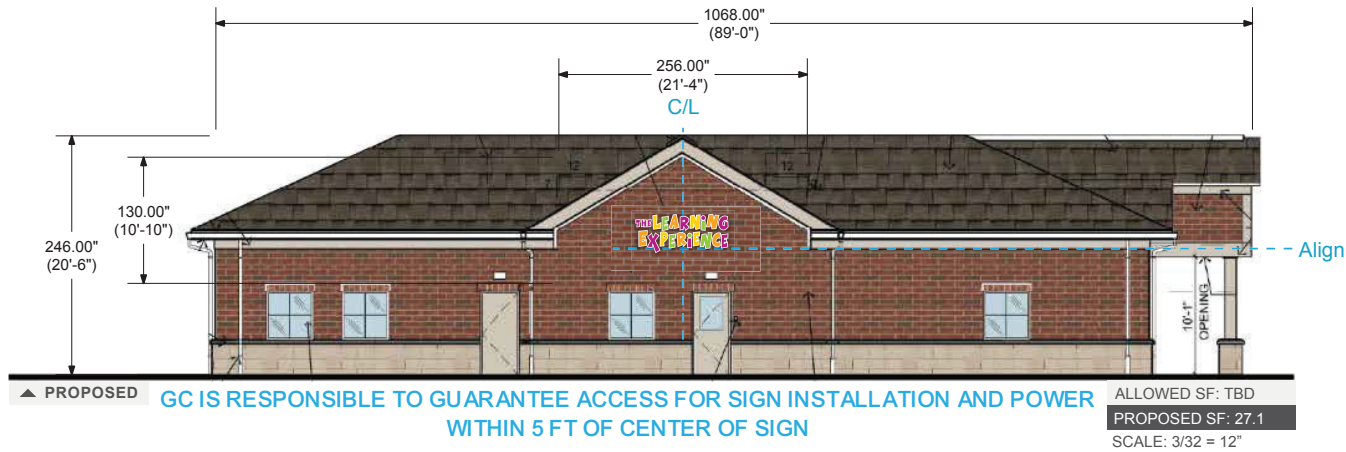
Color Palette

Face: White Acrylic	Backer & Return: White
Vinyl: Digital Print (Logo & PMS matches)	N/A
Trim: Black	N/A

Sign Type:
LED Channel Letterset &
Contoured Cabinet
Front-Lit, Stand-off Mounted

Signage:
S1
Sign Specification

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SCALE: 1/2" = 12"



2000 Center Drive
Suite C411
Hoffman Estates, IL 60192
Office 847.301.0510
identiti.net

W.O. No. 65938
Address 900 E Algonquin Rd
City, ST Algonquin, IL 60102 USA

Orig. Draft 01.20.2026
Project Mgr. Crystal Figgins
Designer NJL

Rev. Art MM
Rev. Date 05.08.2026
Page Rev. 004

Color Palette

- Face: White Acrylic
- Vinyl: Digital Print (Logo & PMS matches)
- Trim: Black
- Backer & Return: White
- Tagline: White Acrylic
- N/A

Sign Type:
LED Channel Letterset &
Contoured Cabinet
Front-Lit, Stand-off Mounted

Signage:
S2
(South) Elevation

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▲ PROPOSED

NIGHT ELEVATION

ALLOWED SF: TBD
PROPOSED SF: 82.6
SCALE: 3/32 = 12"



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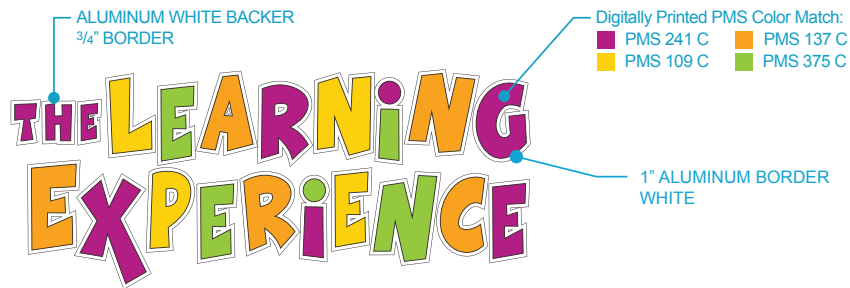
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Rev. Art MM
Rev. Date 05.08.2026
Page Rev. 004

Color Palette
Face: White Acrylic
Vinyl: Digital Print (Logo & PMS matches)
Trim: Black
Backer & Return: White
Tagline: White Acrylic
N/A

Sign Type:
LED Channel Letterset &
Contoured Cabinet
Front-Lit, Stand-off Mounted
S2
(South) Elevation

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WEIGHT OF SIGN: TBD

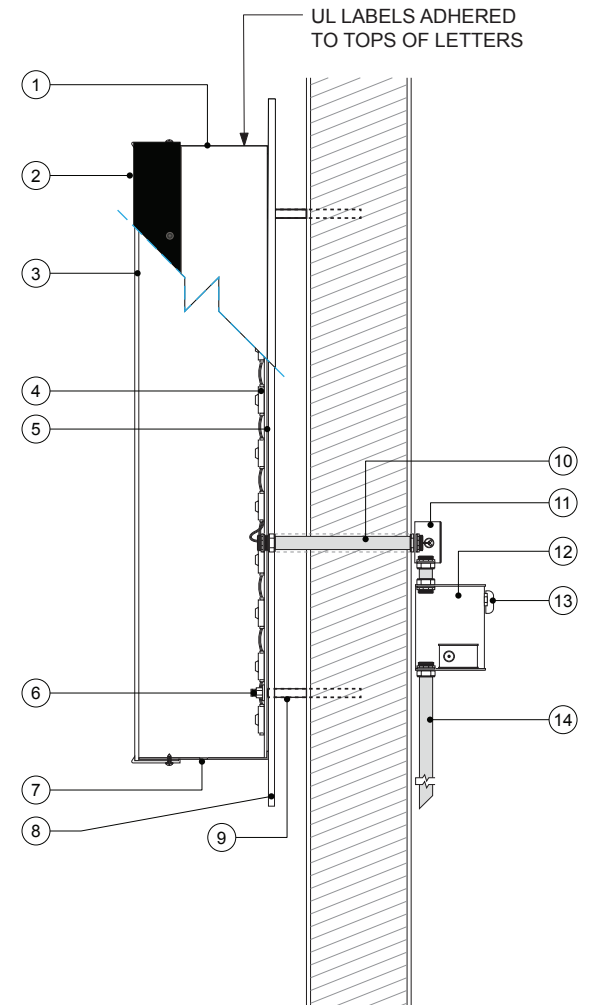
STANDOFFS SHOULD BE BEHIND THE INDIVIDUAL BACKERS FOR THE LETTERING

LETTER SPECIFICATIONS

- ① 0.040 ALUMINUM RETURNS (4" DEPTH):
STANDARD WHITE
- ② 1" TRIM CAP: (WITH JEWELITE WASHER HEAD PHILLIPS SCREWS)
BLACK
- ③ 3/16" ACRYLIC FACE:
2447 WHITE WITH APPLIED DIGITAL PRINT
- ④ LED UNITS (WHITE): AURORA 1 WHITE (LED WATTS - 128.1W)
ALL LEDS TERMINATED WITH WIRENUTS
- ⑤ 0.063 ALUMINUM BACK:
PRECOAT WHITE FINISH
- ⑥ MOUNTING HARDWARE: APPROPRIATE TO SECURE
TO FACADE TYPE (TO HAVE WATER TIGHT SEAL).
- ⑦ WEEP HOLES
- ⑧ 0.125" ALUMINUM BACKER
PAINTED WHITE
- ⑨ 1/2" NYLON SPACER:
PAINTED BLACK

STANDARD SPECIFICATIONS

- ⑩ WATERPROOF FLEXIBLE CONDUIT:
GROUNDED WALL PASS-THRU (WATER TIGHT SEAL)
- ⑪ UL LISTED HOUSING:
SECONDARY WIRING SPLICE POINT (WHEN NEEDED)
- ⑫ UL HOUSING
W/ 120 VOLT PWR SUPPLY (QTY 3)
- ⑬ DISCONNECT SWITCH
FOR DEDICATED PRIMARY POWER CIRCUIT
- ⑭ PRIMARY POWER CIRCUIT (PROVIDED/PERMITTED BY OTHERS)
TO BE PLACED WITHIN 5 FEET OF CENTER OF SIGN



*MOUNTING HARDWARE WILL GO THROUGH BACKS OF LETTERS.
FACES TO BE REMOVED DURING INSTALLATION

SCALE: NTS



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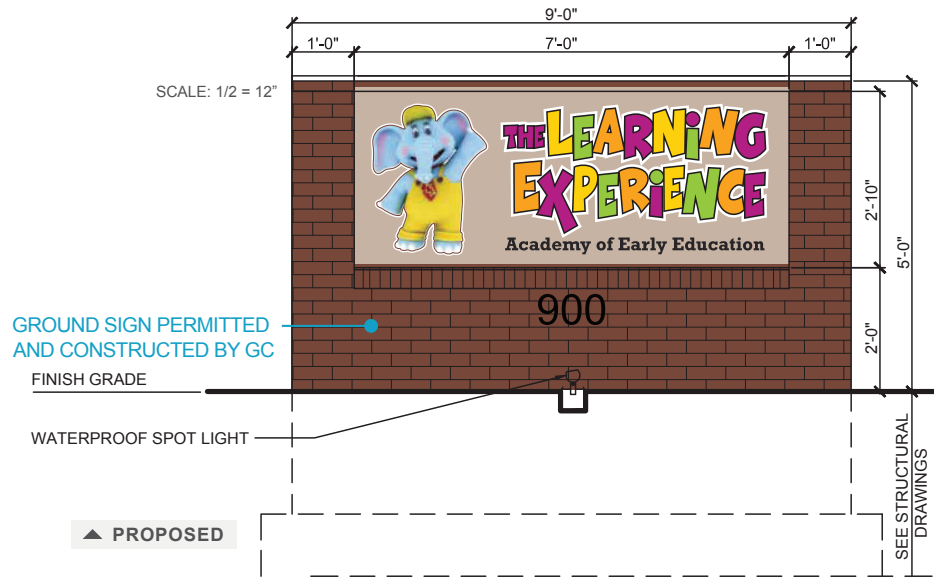
Rev. Art MM
Rev. Date 05.08.2026
Page Rev. 004

Color Palette	Face: White Acrylic	Backer & Return: White
	Vinyl: Digital Print (Logo & PMS matches)	N/A
	Trim: Black	N/A

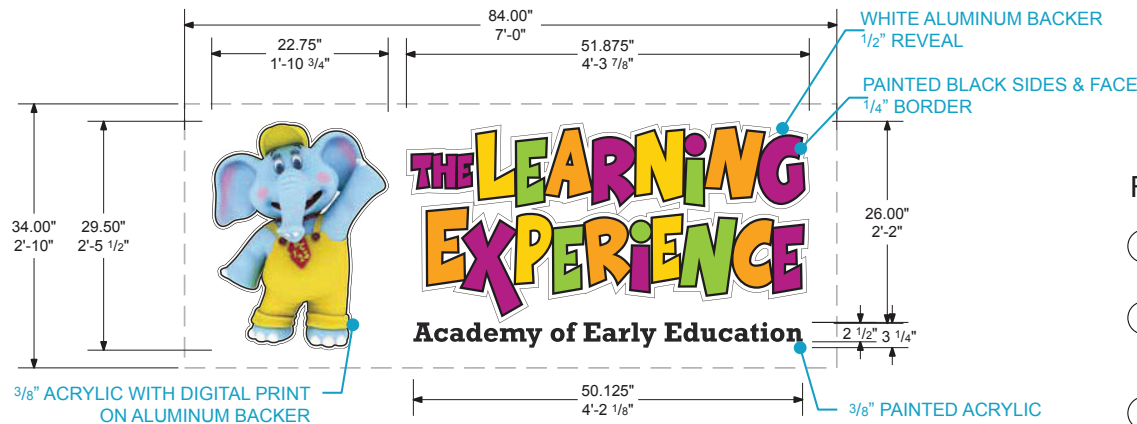
Sign Type:
LED Channel Letterset &
Contoured Cabinet
Front-Lit, Stand-off Mounted

Signage:
S2
Sign Specification

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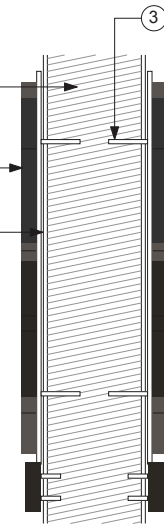


ALLOWED SF: N/A
 PROPOSED SF: 45 OA
 PROPOSED SF: 19.8 PANEL



FCO1 LETTER SPECS

- ① 3/8" THICK ACRYLIC PAINTED BLACK WITH FOUR COLOR VINYL MARRIED TO WHITE LOGO TO BE DIGITALLY PRINTED GRAPHIC
- ② 0.080 ALUMINUM BACKER PANEL FABRICATED IN 2 PIECES, INSTALLED FLUSH AGAINST ONE ANOTHER: PAINTED SW7036
- ③ MOUNTING HARDWARE: PIN MOUNTED WITH 3/16" THREADED ROD. HOLE TO BE FILLED WITH ADHESIVE



M1 SIDE VIEW

3/8" PAINTED ACRYLIC LETTERS WITH FOUR COLOR VINYL MARRIED TO WHITE; APPLIED TO LETTER FACE ON ALUMINUM BACKER PIN MOUNTED TO EXISTING PANELS WITH 3/16" THREADED RODS

COLOR MATCHES: ■ PMS 241 C ■ PMS 137 C
■ PMS 109 C ■ PMS 375 C

SCALE: 3/4" = 12"



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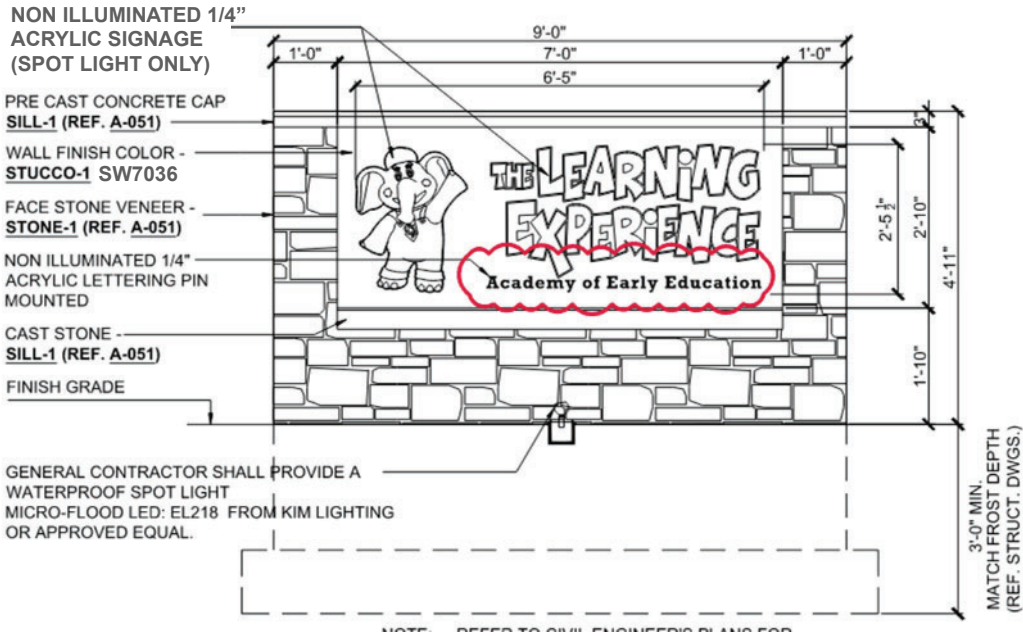
Color Palette
 Face: White Acrylic
 Vinyl: Digital Print (Logo & PMS matches)
 Tagline: Painted PMS Black C

Backer & Return: Painted SW 7036 Accessible Beige

Sign Type:
 (QTY 2) Painted Acrylic Letters on Aluminum Backer, Pin Mounted

Signage:
M1
 Monument Sign

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EXTERIOR MATERIAL SCHEDULE

LABEL	MANUFACTURER	SIZE / TYPE	FINISH / COLOR
STOREFRONT	KAWNEER	TRIFAB 451T / 350 PER DOOR SCHEDULE	BONE WHITE
DOOR	-	PER DOOR SCHEDULE	FACTORY PRIMED, FINISH COLOR WHITE
FIXED WINDOW	PLY GEM	SILVER LINE V1 SERIES PER WINDOW SCHEDULE	WHITE
BRICK-1	GLEN-GERY	MODULAR BRICK 3 5/8" X2 1/4" X 7 5/8"	ABERDEEN
BRICK-2	GLEN-GERY	THIN BRICK	ABERDEEN
SFB-1	YORK BUILDING PRODUCTS	SPLIT FACE CMU	COLOR: CREAM
SILL-1	MODERN PRECAST	3 3/4"Hx6"W W/ 2" FLAT W/ 1/4" DRIP EDGE	REGULAR (BEIGE)
SILL-2	MODERN PRECAST	CUSTOM SILL 3 3/4"Hx4"W W/ 2" FLAT REF. DTL. 6/A-032	REGULAR (BEIGE)
TRIM-2	JAMES HARDIE	HARDIETRIM BOARD 5/4 THICKNESS, 9" WIDE	SW 7036 ACCESSIBLE BEIGE
ROOF-1	GAF TIMBERLINE	ULTRA HD SHINGLES 30 YEAR WARRANTY	WEATHERED WOOD
GUTTER-1	-	6" ALUMINUM TYPE 'K' W/ LEAF SCREEN AND 6" LEADERS	MATCH FRIEZE BOARD
VINYL-1	ROYAL BUILDING PRODUCTS	COLORSCAPES TRIPLE 4 PERFORATED SOFFIT NOM. THICKNESS 0.042"	WHITE (REF. NOTE 2 BELOW)
VINYL-2	AZEK EXTERIOR	AZEK TRIM BOARD 5/4x10" (1"x9 1/4" NET)	WHITE (REF. NOTE 2 BELOW)
LOUVER-1	FYPON	FRLV30MTK 30" DIAMETER	WHITE (REF. NOTE 2 BELOW)
KNOX-1	KNOX BOX	3200 SERIES W/ RECESSED MOUNT FLANGE, HINGE DOOR, & TAMPER SWITCH	DARK BRONZE (REF. NOTE 2 BELOW)

FINISH SCHEDULE NOTES:

SCALE: NTS



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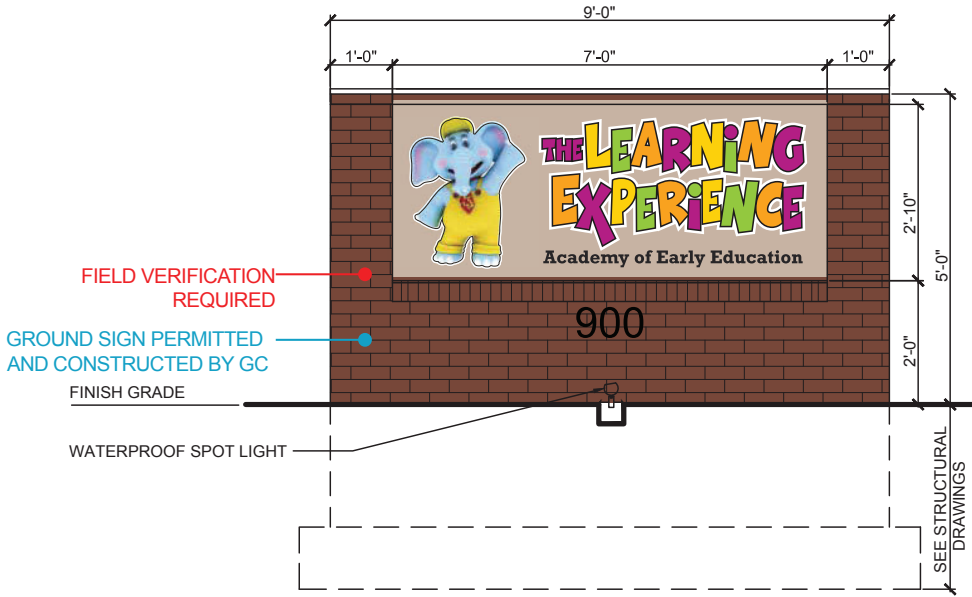
Rev. Art MM
Rev. Date 05.08.2026
Page Rev. 004

Color Palette
Face: White Acrylic
Vinyl: Digital Print (Logo & PMS matches)
Tagline: Painted PMS Black C

Backer & Return: Painted
SW 7036 Accessible Beige

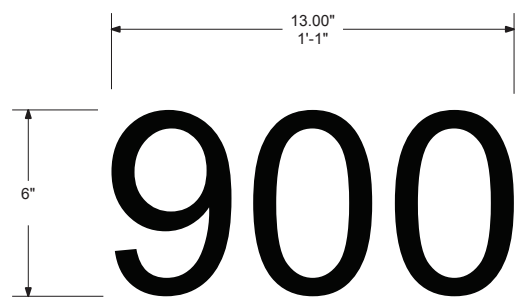
Sign Type:
(QTY 2) Painted Acrylic
Letters on Aluminum Backer,
Pin Mounted

Signage:
SPEC
Sign Specifications



NIGHT ELEVATION

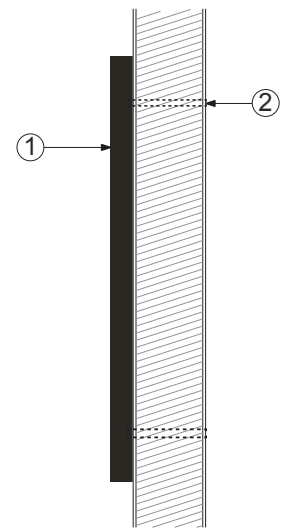
SCALE: 1/2" = 12"



FONT TYPE: ARIAL

LETTERSET SPECIFICATIONS

- ① .375" THICK WHITE ACRYLIC PAINTED PMS BLACK C
- ② MOUNTING HARDWARE:
THREADED ROD (SIZE VARIES ON LETTER HEIGHT)



LETTER SECTION
SCALE: N.T.S.

SCALE: 3" = 12"

IDENTITI
2000 Center Drive
Suite C411
Hoffman Estates, IL 60192
Office 847.301.0510
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Rev. Art MM
Rev. Date 05.08.2026
Page Rev. 004

Color Palette
Face: White Acrylic
Painted PMS Black C

Sign Type:
(QTY 2 sets) White Acrylic
Letters, Stud Mounted

Signage:
A2
Address Numbers

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Traffic Impact Study Proposed Day Care Center

Algonquin, Illinois



Prepared For:



March 10, 2026

1. Introduction

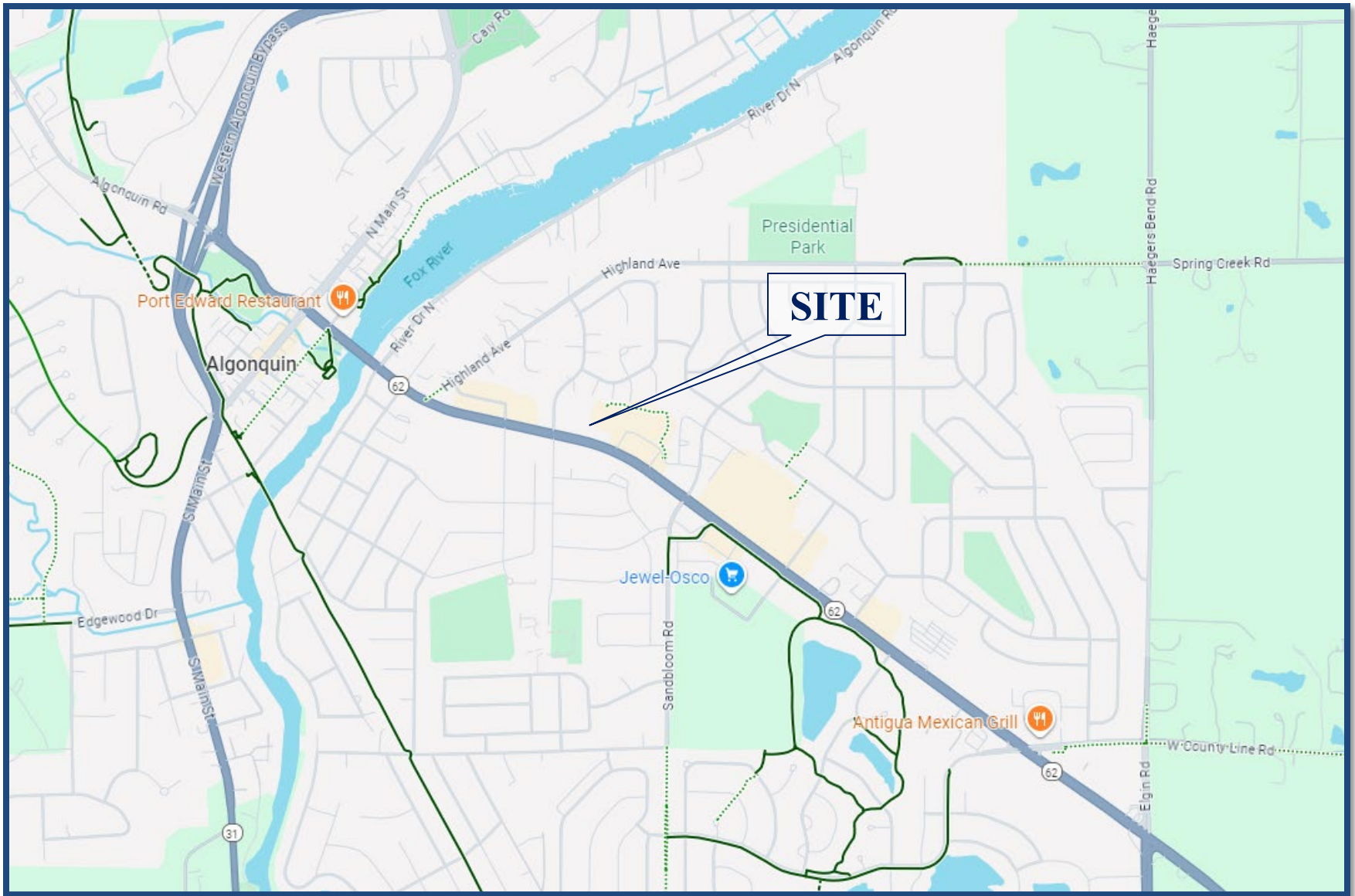
This report summarizes the methodologies, results, and findings of a traffic impact study conducted by Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) for a proposed day care center to be located in Algonquin, Illinois. The site, which is currently vacant, is located at the intersection of Algonquin Road with Wesley Lane. As proposed, the site will be developed with a 10,000 square-foot building to be occupied by The Learning Center. Access to the development is proposed internally off the Fountain Square west access drive.

The purpose of this study was to examine background traffic conditions, assess the impact that the proposed day care center will have on traffic conditions in the area, and determine if any roadway or access improvements are necessary to accommodate the traffic generated by the proposed day care center. **Figure 1** shows the location of the site in relation to the area roadway system. **Figure 2** shows an aerial view of the site. The sections of this report present the following:

- Existing roadway conditions
- A description of the proposed facility
- Directional distribution of the facility traffic
- Vehicle trip generation for the facility
- Future traffic conditions including access to the facility
- Traffic analyses for the weekday morning and weekday evening peak hours
- Recommendations with respect to adequacy of the site access and adjacent roadway system
- Evaluation of on-site operations and circulation

Traffic capacity analyses were conducted for the weekday morning and weekday evening peak hours for the following conditions:

1. Existing Conditions – Analyzes the capacity of the existing roadway system using peak hour traffic volumes from traffic counts conducted in 2025.
2. Year 2031 No-Build Conditions – Analyzes the capacity of the future roadway system using existing traffic volumes increased by an ambient area growth factor not attributable to any particular development as well as the traffic expected to be generated by nearby developments.
3. Year 2031 Total Projected Conditions – Analyzes the capacity of the future roadway system using the projected traffic volumes that include the Year 2031 no-build conditions and the traffic estimated to be generated by the proposed development.



Site Location

Figure 1

*Proposed Day Care Center
Algonquin, Illinois*



Aerial View of Site

Figure 2

*Proposed Day Care Center
Algonquin, Illinois*

2. Existing Conditions

Existing transportation conditions in the vicinity of the site were documented based on a field visit conducted by KLOA, Inc. in order to obtain a database for projecting future conditions. The following provides a description of the geographical location of the site, physical characteristics of the area roadway system including lane usage and traffic control devices, and existing peak hour traffic volumes.

Site Location

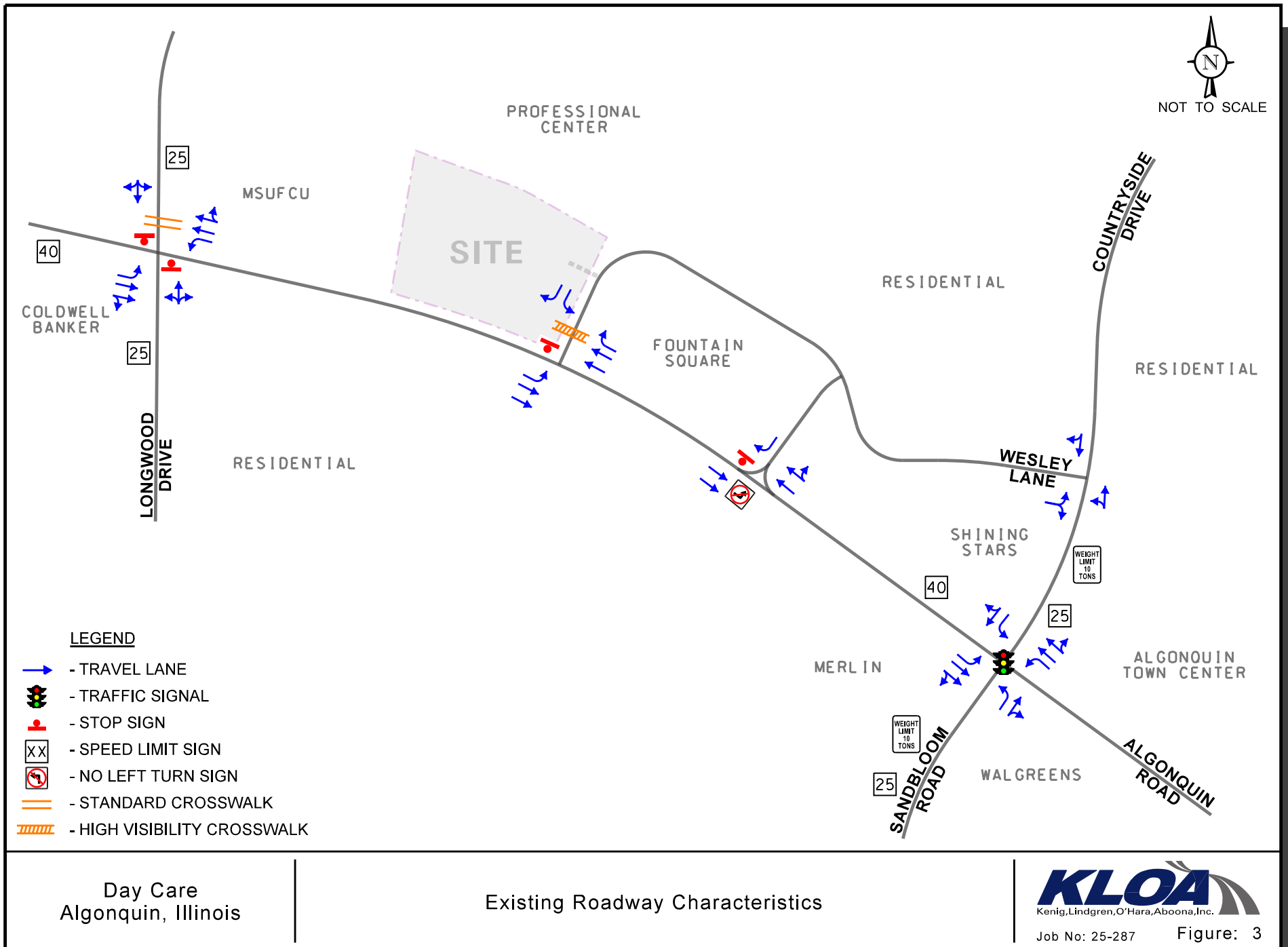
The site is located in the northwest quadrant of the intersection of Algonquin Road with Wesley Lane and is bordered by an office building to the north, Wesley Lane to the east, and Algonquin Road to the south. Land uses in the vicinity of the site are primarily residential with commercial uses along Algonquin Road.

Existing Roadway System Characteristics

The characteristics of the existing roadways near the development are described below. **Figure 3** illustrates the existing roadway characteristics.

Algonquin Road (IL Route 62) is a northwest-southeast other principal arterial roadway that generally provides two through lanes in each direction. At its signalized intersection with Sandbloom Road/Countryside Drive, Algonquin Road provides an exclusive left-turn lane, a through lane, and a shared through/right-turn lane on the eastbound and westbound approaches. A high visibility crosswalk is provided on the east leg of this intersection. At its unsignalized intersection with Longwood Drive, Algonquin Road provides an exclusive left-turn lane, a through lane, and a shared through/right-turn lane on the eastbound and westbound approaches. At its unsignalized intersection with the Fountain Square west access drive, Algonquin Road provides an exclusive left-turn lane and two through lanes on the eastbound approach and two through lanes and an exclusive right-turn lane on the westbound approach. At its unsignalized intersection with the Fountain Square east access drive, Algonquin Road provides two through lanes on the eastbound approach and a through lane and a shared through/right-turn lane on the westbound approach. Algonquin Road is under the jurisdiction of the Illinois Department of Transportation (IDOT), is designated as a Strategic Regional Arterial (SRA), and has a posted speed limit of 45 miles per hour. Algonquin Road carries an Annual Average Daily Traffic (AADT) of 34,100 vehicles (IDOT 2023) in the vicinity of the site.

Sandbloom Road is a north-south major collector roadway that provides one travel lane in each direction in the vicinity of the site. At its signalized intersection with Algonquin Road, Sandbloom Road provides an exclusive left-turn lane and a shared through/right-turn lane on the northbound approach. Sandbloom Road is under the jurisdiction of the Village of Algonquin, has a posted speed limit of 35 miles per hour, and carries an AADT of 6,100 vehicles.



Day Care
Algonquin, Illinois

Existing Roadway Characteristics

KLOA
Kenig, Lindgren, O'Hara, Aboona, Inc.

Job No: 25-287

Figure: 3

Countryside Drive is generally a north-south minor collector roadway that provides one travel lane in each direction. At its signalized intersection with Algonquin Road, Countryside Drive provides an exclusive left-turn lane and a shared through/right-turn lane on the southbound approach. At its unsignalized intersection with Wesley Lane, Countryside Drive provides a shared left-turn/through lane on the northbound approach and a shared through/right-turn lane on the southbound approach. Countryside Drive is under the jurisdiction of the Village of Algonquin, carries an AADT of 1,300 vehicles, and has a posted speed limit of 25 miles per hour.

Longwood Drive is a north-south local roadway that provides one travel lane in each direction. At its unsignalized intersection with Algonquin Road, Longwood Drive provides a shared left-turn/through/right-turn lane on the northbound and southbound approaches and is under stop sign control. A standard crosswalk is provided on the southbound approach. Longwood Drive is under the jurisdiction of the Village of Algonquin and has a posted speed limit of 25 miles per hour.

Wesley Lane is generally an east-west local roadway that provides one travel lane in each direction. At its unsignalized intersection with Countryside Drive, Wesley Lane provides a shared left-turn/right-turn lane on the eastbound and westbound approaches. The east leg of this intersection is offset approximately 130 feet south of the west leg. Wesley Lane is under the jurisdiction of the Village of Algonquin.

Fountain Square west access drive is a full movement access drive serving the Fountain Square shopping plaza that provides one inbound lane and two outbound lanes that are striped to provide an exclusive left-turn lane and an exclusive right-turn lane at its stop-sign controlled intersection with Algonquin Road. A high-visibility crosswalk is provided across the access drive.

Fountain Square east access drive is a right-in/right-out access drive serving the Fountain Square shopping plaza that provides one inbound lane and one outbound lane that are restricted to right-turn movements only at its unsignalized intersection with Algonquin Road.

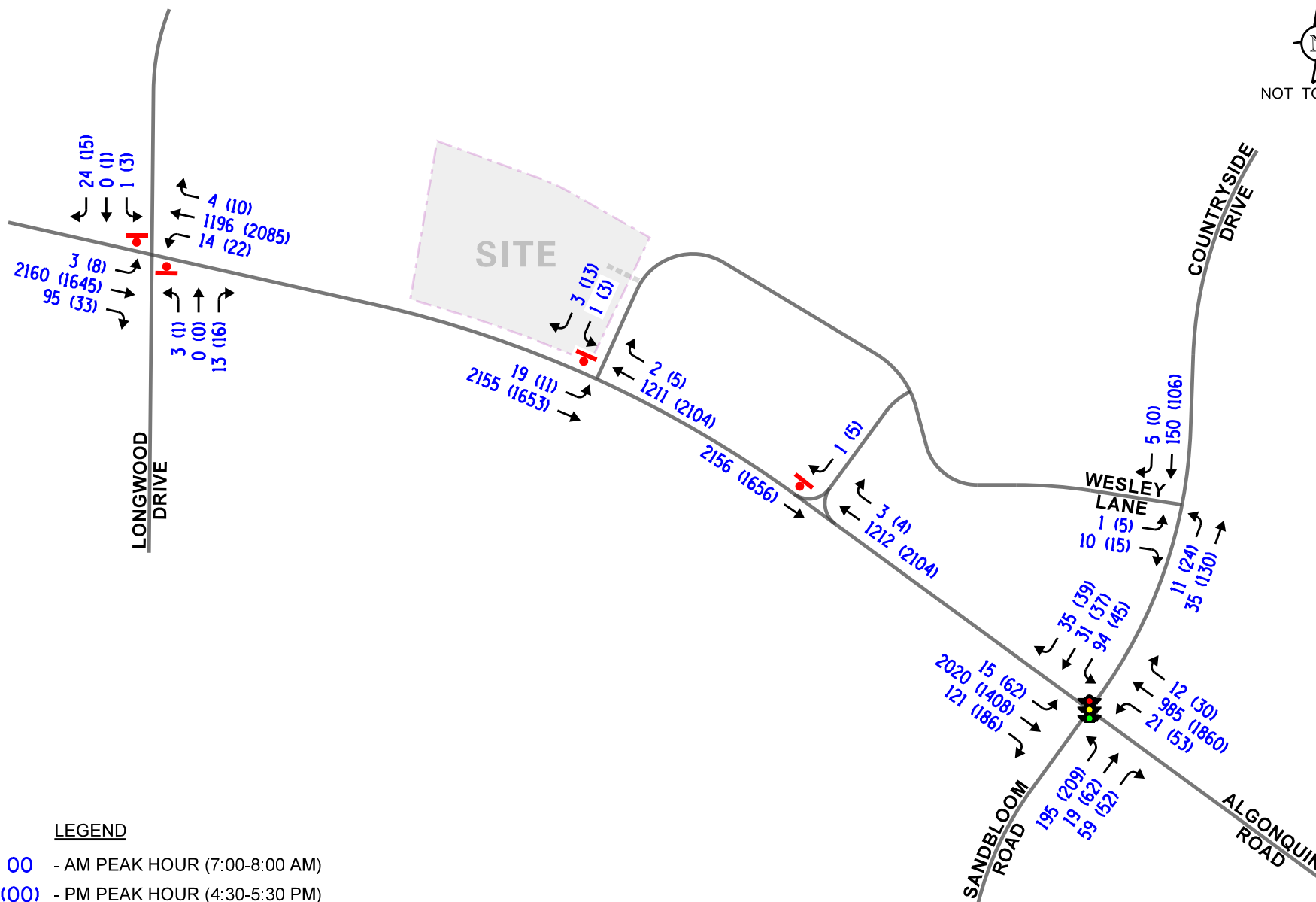
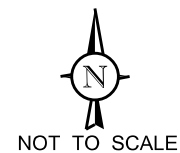
Existing Traffic Volumes

In order to determine current traffic conditions within the study area, KLOA, Inc. conducted peak period traffic counts at the following intersections:

- Algonquin Road with Longwood Drive
- Algonquin Road with Fountain Square west access drive
- Algonquin Road with Fountain Square east access drive
- Countryside Drive with Wesley Lane

The traffic counts were conducted on Wednesday September 17, 2025 during the weekday morning (7:00 A.M. to 9:00 A.M.) and weekday evening (4:00 P.M. to 6:00 P.M.) peak periods. The results of the traffic counts show that the peak hours of traffic generally occur from 7:00 to 8:00 A.M. during the weekday morning peak period and from 4:30 to 5:30 P.M. during the weekday evening peak period. These counts were supplemented with counts conducted at the intersection of Algonquin Road with Countryside Drive/Sandbloom Road on Thursday, June 26, 2025 during the same time periods.

The existing traffic volumes are illustrated in **Figure 4**.



LEGEND

- 00 - AM PEAK HOUR (7:00-8:00 AM)
- (00) - PM PEAK HOUR (4:30-5:30 PM)

Day Care
Algonquin, Illinois

Existing Traffic Volumes



Job No: 25-287

Figure: 4

Crash Data Summary

KLOA, Inc. obtained crash data from IDOT.¹ for the most recent available past five years (2020 to 2024) for the roadway intersections included in the study area. The crash data for the intersections is summarized in **Tables 1** and **2**. It should be noted that the intersections of Algonquin Road with the east and west Fountain Square access drives and Countryside Drive with Wesley Lane experienced an average of less than one crash per year. A review of the crash data indicated that no fatalities were reported at the intersections during the review period.

Table 1
ALGONQUIN ROAD WITH COUNTRYSIDE DRIVE/SANDBLOOM ROAD
CRASH SUMMARY

Year	Type of Crash								Severity		
	A	HO	O	RE	S	T	Other	Total	PD	I	F
2020	0	0	0	1	0	4	1	6	4	2	0
2021	0	0	0	5	0	5	0	10	7	3	0
2022	0	0	0	3	5	0	1	9	3	6	0
2023	0	0	1	2	0	6	0	9	6	3	0
2024	<u>0</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>7</u>	<u>3</u>	<u>4</u>	<u>0</u>
Total	0	0	1	15	6	16	3	41	23	18	0
Avg	--	--	<1.0	3.0	1.2	3.2	<1.0	8.2	4.6	3.6	--
A – Angle; HO – Head On; O – Object; RE – Rear End; S – Sideswipe; T – Turning PD – Property Damage; I – Injury; F – Fatal											

¹ IDOT DISCLAIMER: The motor vehicle crash data referenced herein was provided by the Illinois Department of Transportation. Any conclusions drawn from analysis of the aforementioned data are the sole responsibility of the data recipient(s).

Table 2

ALGONQUIN ROAD WITH LONGWOOD DRIVE – CRASH SUMMARY

Year	Type of Crash								Severity		
	A	HO	O	RE	S	T	Other	Total	PD	I	F
2020	0	0	0	0	0	0	0	0	0	0	0
2021	1	0	0	0	0	0	0	1	0	1	0
2022	0	0	0	1	0	0	0	1	1	0	0
2023	0	0	0	0	1	1	0	2	2	0	0
2024	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>2</u>	<u>2</u>	<u>0</u>	<u>0</u>
Total	1	0	0	2	1	2	0	6	5	1	0
Avg	<1.0	--	--	<1.0	<1.0	<1.0	--	1.2	1.0	<1.0	--
A – Angle; HO – Head On; O – Object; RE – Rear End; S – Sideswipe; T – Turning PD – Property Damage; I – Injury; F - Fatal											

3. Traffic Characteristics of the Proposed Development

In order to properly evaluate future traffic conditions in the surrounding area, it was necessary to determine the traffic characteristics of the proposed development, including the directional distribution and volumes of traffic that it will generate.

Proposed Site and Development Plan

As proposed, the site, which is currently vacant, will be developed with an approximately 10,000 square-foot day care center with an approximately 5,000 square-foot outdoor playground on the west side of the building. The day care center will have a maximum occupancy of 210 children and 26 staff members. Parking will be accommodated by a parking lot located on the east side of the building providing approximately 43 parking spaces, including two accessible spaces.

Access to the day care center will be provided via connections to the existing Fountain Square access system which consist of a full movement drive and a right-in/right-out access drive on Algonquin Road, as previously discussed. Furthermore, Fountain Square connects to Wesley Lane which has an intersection with Countryside Drive, which has a signalized intersection with Algonquin Road.

A copy of the proposed site plan is included in the Appendix.

Day Care Center Operations

The proposed day care center will generally operate Monday through Friday from 6:30 A.M. to 6:30 P.M. and serve up to 210 children ages six weeks to five (5) years old. Staff typically arrive and depart approximately thirty minutes before and after posted operating hours. Approximately 18 to 26 staff will be on-site at any time. A portion of the staff is expected to be part-time. The facility is not expected to operate during the weekend.

Pick-Up/Drop-Off Operations

Children will be transported to the facility by their parents or other adult guardians, and most will arrive via personal vehicle. Very few children are expected to arrive at this facility by bicycle or walking. Per the operator, most children are dropped off between the hours of 6:30 A.M. and 9:30 A.M. and most children get picked up between the hours of 4:00 P.M. and 6:30 P.M., which coincides with the weekday morning and weekday evening peak hours of traffic.

Based on KLOA, Inc's experience with similar facilities, it typically takes approximately five minutes and eight minutes to drop off and pick up a child from the facility, respectively. Furthermore, based on a survey conducted at a similar type facility with a daily enrollment of 150 children, typically there are three to five parents dropping off their children at any given time. The maximum that was observed was 10 parents dropping off and picking up their children, which occurred during the weekday morning and weekday evening peak hours of traffic. It is recommended that the parking spaces adjacent to the building be reserved for drop-off and pick-up activities to minimize the time spent by parked vehicles.

Directional Distribution

The directional distribution of future site-generated trips on the roadway system is a function of several variables, including the operational characteristics of the roadway system and the ease with which drivers can travel over various sections of the roadway system. This is particularly true for pass-by traffic. The directions from which patrons and employees of the proposed development will approach and depart the site are illustrated in **Figure 5**.

Peak Hour Traffic Volumes

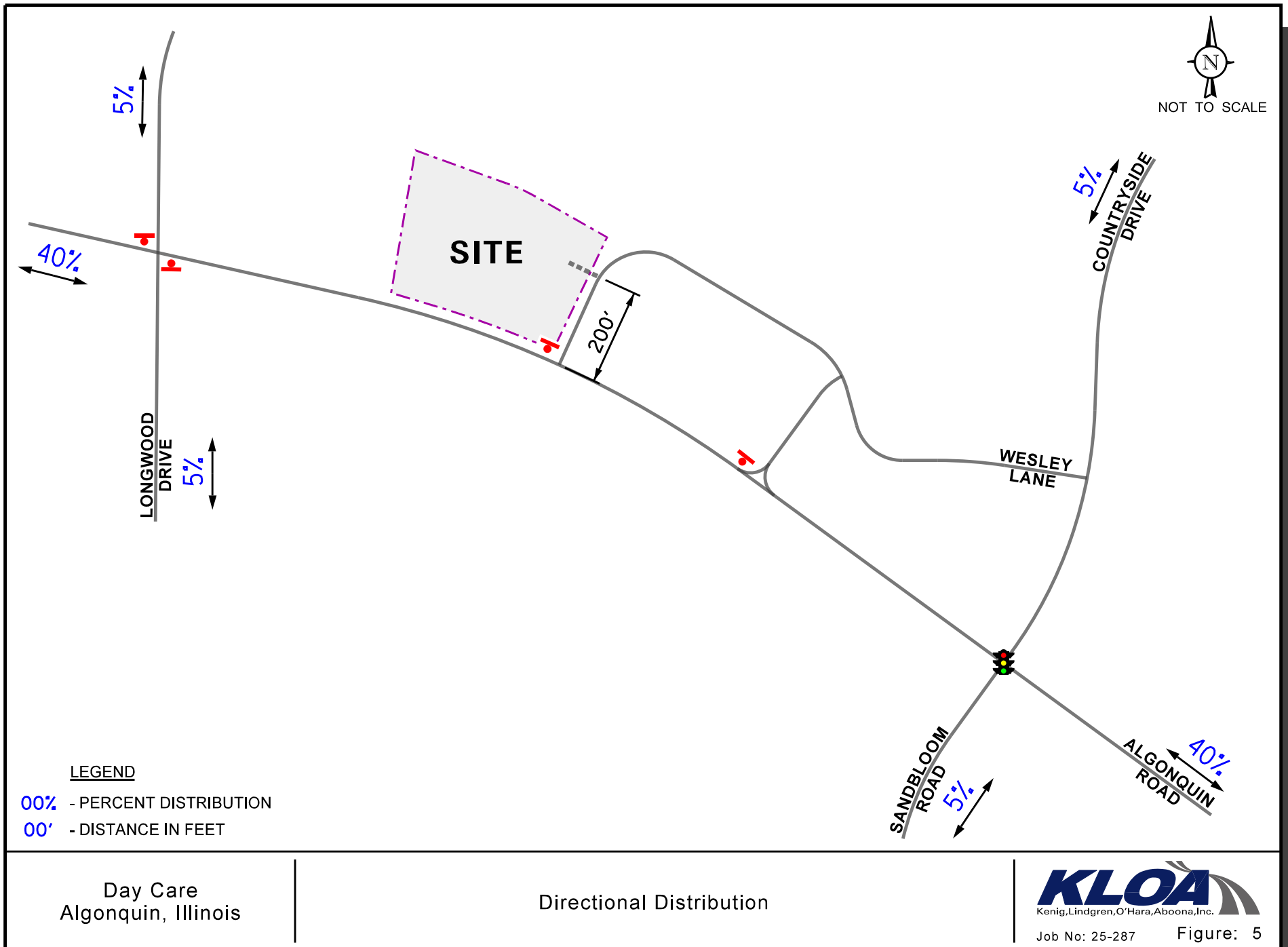
The estimate of traffic to be generated by the proposed day care center was based on trip generation information published in the Institute of Transportation Engineers (ITE) *Trip Generation Manual*, 12th Edition. The amount of traffic that will be generated by the development was estimated based on the maximum number of enrolled students, the number of staff, and the building size. The trip generation rates based on the number of students, which showed the highest traffic volumes during the peak hours, were used to provide a conservative analysis. It should be noted that this trip generation is based on maximum enrollment of the day care center and actual trip generation volumes may be lower. A copy of the ITE trip generation sheets and a table showing the alternative trip generation based on the number of staff and building size are included in the Appendix.

Table 3 summarizes the estimated peak hour trip generation.

Table 3

ESTIMATED TRIP GENERATION – ITE TRIP GENERATION MANUAL, 12TH EDITION

ITE Land- Use Code	Type/Size	Weekday Morning Peak Hour			Weekday Evening Peak Hour			Daily Trips		
		In	Out	Total	In	Out	Total	In	Out	Total
565	Day Care Center (210 children)	77	68	145	65	74	139	402	402	804



4. Projected Traffic Conditions

The total projected traffic volumes include the existing traffic volumes, increase in background traffic due to growth, and the traffic estimated to be generated by the proposed development.

Day Care Center Traffic Assignment

The estimated peak hour traffic volumes that will be generated by the proposed day care center were assigned to the roadway system in accordance with the previously described directional distribution. **Figure 6** illustrates the assignment of the traffic volumes estimated to be generated by the proposed facility.

Background Traffic Conditions

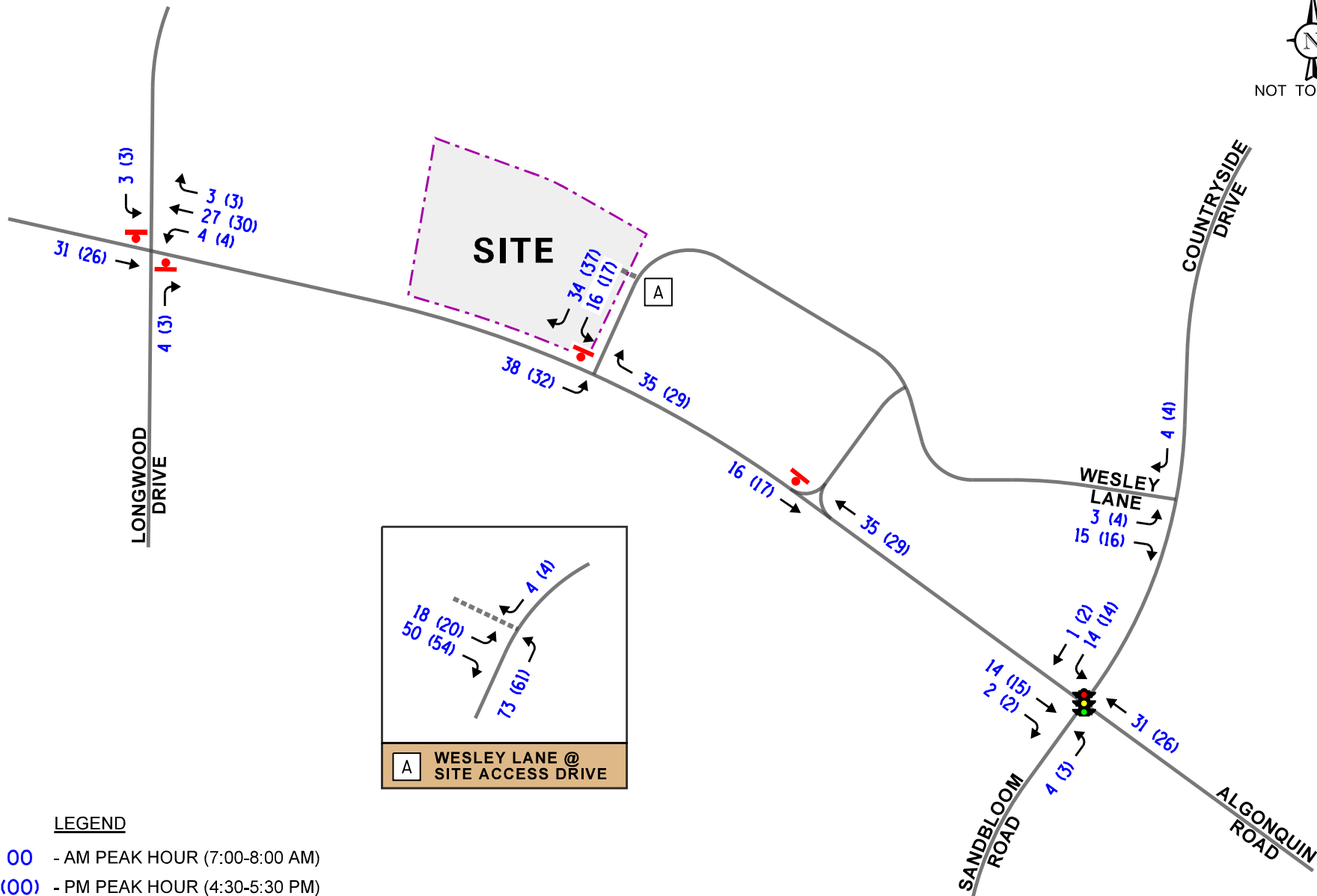
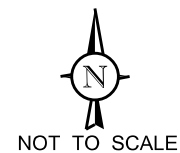
The existing traffic volumes (Figure 4) were increased by a regional growth factor to account for the increase in existing traffic related to regional growth in the area (i.e., not attributable to any particular planned development). Based on AADT projections provided by the Chicago Metropolitan Agency for Planning (CMAP), the existing traffic volumes were increased by an annually compounded growth rate of 0.73 percent per year for six years (buildout year plus five years) for a total of 4.5 percent.

In addition, the traffic estimated to be generated by the proposed residential development located on the east side of Sandbloom Road. The traffic estimated to be generated by this development was based on a study conducted by KLOA, Inc. dated July 30, 2025.

The Year 2031 no-build traffic volumes are illustrated in **Figure 7**.

Total Projected Traffic Volumes

The development-generated traffic (Figure 6) was added to the Year 2031 no-build traffic volumes (Figure 7) to determine the Year 2031 total projected traffic volumes, shown in **Figure 8**.



LEGEND

- 00 - AM PEAK HOUR (7:00-8:00 AM)
- (00) - PM PEAK HOUR (4:30-5:30 PM)

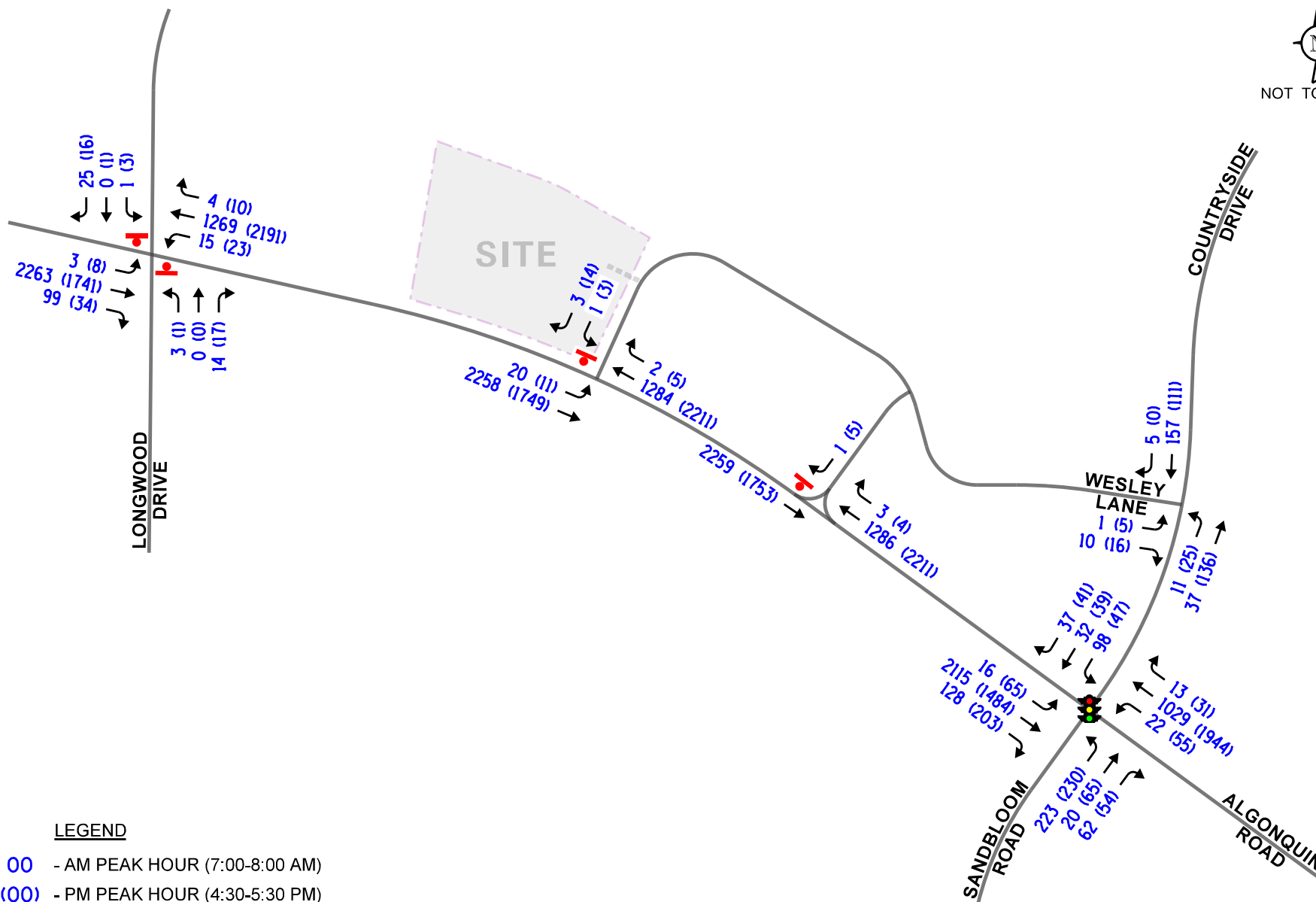
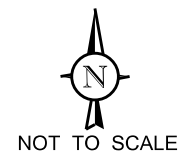
Day Care
Algonquin, Illinois

Site-Generated Traffic Volumes



Job No: 25-287

Figure: 6



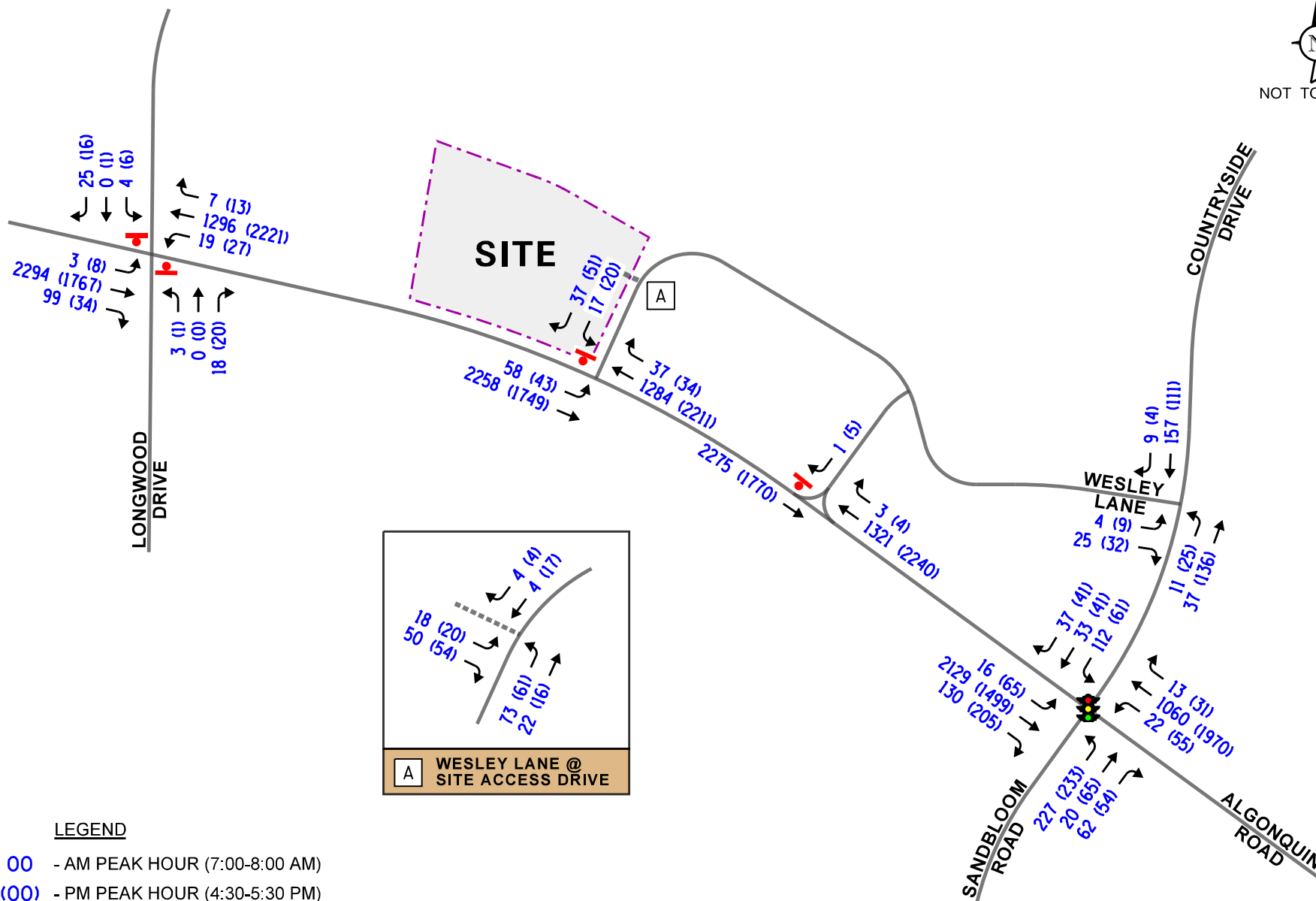
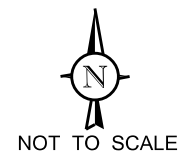
Day Care
Algonquin, Illinois

Year 2031 No-Build Traffic Volumes



Job No: 25-287

Figure: 7



Day Care
Algonquin, Illinois

Year 2031 Total Traffic Volumes



Job No: 25-287

Figure: 8

5. Traffic Analysis and Recommendations

The following provides an evaluation conducted for the weekday morning and weekday evening peak hours. The analysis includes conducting capacity analyses to determine how well the roadway system and access drives are projected to operate and whether any roadway improvements or modifications are required.

Traffic Analyses

Roadway and adjacent or nearby intersection analyses were performed for the weekday morning and weekday evening peak hours for the existing, Year 2031 no-build, and Year 2031 total projected traffic volumes.

The traffic analyses were performed using the methodologies outlined in the Transportation Research Board's *Highway Capacity Manual (HCM)*, 7th Edition and analyzed using Synchro/SimTraffic 12 software. The analysis for the traffic-signal controlled intersections were accomplished using actual cycle lengths and phasings to determine the average overall vehicle delay and levels of service, where available. Where traffic signal timing sheets were not available, field measured cycle lengths and phasings were utilized.

The analyses for the unsignalized intersections determine the average control delay to vehicles at an intersection. Control delay is the elapsed time from a vehicle joining the queue at a stop sign (includes the time required to decelerate to a stop) until its departure from the stop sign and resumption of free flow speed. The methodology analyzes each intersection approach controlled by a stop sign and considers traffic volumes on all approaches and lane characteristics.

The ability of an intersection to accommodate traffic flow is expressed in terms of level of service, which is assigned a letter from A to F based on the average control delay experienced by vehicles passing through the intersection. The *Highway Capacity Manual* definitions for levels of service and the corresponding control delay for signalized intersections and unsignalized intersections are included in the Appendix of this report.

Summaries of the traffic analysis results showing the level of service and overall intersection delay (measured in seconds) for the projected existing, Year 2031 no-build, and Year 2031 total projected conditions are presented in **Tables 4** through **7**. A discussion of each intersection follows. Summary sheets for the capacity analyses are included in the Appendix.

Table 4

CAPACITY ANALYSIS RESULTS – ALGONQUIN ROAD WITH COUNTRYSIDE DRIVE/SANDBLOOM ROAD

	Peak Hour	Eastbound		Westbound		Northbound		Southbound		Overall
		L	T/R	L	T/R	L	T/R	L	T/R	
Existing Conditions	Weekday Morning	A 5.9	C 30.5	A 8.6	B 11.2	E 63.6	C 24.5	D 52.9	D 43.2	C 27.4
		C – 30.4		B – 11.1		D – 52.5		D – 48.9		
	Weekday Evening	C 30.6	C 23.5	B 12.7	C 30.5	E 61.4	D 52.5	D 48.7	E 56.8	C 30.4
		C – 23.7		C – 30.1		E – 58.3		D – 53.8		
No-Build Conditions	Weekday Morning	A 6.1	D 38.9	A 8.9	B 11.5	E 72.2	C 24.1	D 53.3	D 43.1	C 33.2
		D – 38.7		B – 11.5		E – 59.2		D – 49.1		
	Weekday Evening	C 31.8	C 26.2	B 16.2	D 37.8	E 63.8	D 52.6	D 48.3	E 58.0	D 35.1
		C – 26.4		D – 37.2		E – 60.0		D – 54.4		
Projected Conditions	Weekday Morning	A 6.1	D 41.4	A 8.9	B 11.8	E 72.5	C 24.1	E 55.6	D 44.3	C 34.8
		D – 41.2		B – 11.8		E – 59.6		D – 51.3		
	Weekday Evening	C 31.9	C 26.9	B 17.7	D 40.2	E 63.9	D 52.8	D 49.5	E 59.5	D 36.6
		C – 27.0		D – 39.6		E – 60.2		E – 55.2		
Letter denotes Level of Service L – Left Turn R – Right Turn Delay is measured in seconds. T – Through										

Table 3

UNSIGNALIZED – EXISTING CONDITIONS

Intersection	Weekday Morning Peak Hour		Weekday Evening Peak Hour	
	LOS	Delay	LOS	Delay
Algonquin Road with Longwood Drive				
• Northbound Approach	E	46.0	C	21.4
• Eastbound Left Turn	B	11.4	C	20.1
• Westbound Left Turn	C	22.8	C	16.3
• Southbound Approach	C	15.2	E	47.3
Algonquin Road with Fountain Square West Access Drive				
• Eastbound Left Turn	B	11.6	C	20.5
• Southbound Approach	C	18.5	D	32.7
Algonquin Road with Fountain Square East Access Drive				
• Southbound Approach	B	13.3	C	22.5
Countryside Drive with Wesley Lane				
• Northbound Left Turn	A	7.6	A	7.5
• Eastbound Approach	A	9.2	A	9.2
LOS = Level of Service Delay is measured in seconds.		1 – All-way stop control 2 – Two-way stop control		

Table 4

UNSIGNALIZED – YEAR 2031 NO-BUILD CONDITIONS

Intersection	Weekday Morning Peak Hour		Weekday Evening Peak Hour	
	LOS	Delay	LOS	Delay
Algonquin Road with Longwood Drive				
• Northbound Approach	F	51.7	C	23.0
• Eastbound Left Turn	B	11.8	C	21.7
• Westbound Left Turn	C	24.9	C	17.5
• Southbound Approach	C	16.0	F	54.0
Algonquin Road with Fountain Square West Access Drive				
• Eastbound Left Turn	B	12.1	C	22.2
• Southbound Approach	C	19.6	E	35.6
Algonquin Road with Fountain Square East Access Drive				
• Southbound Approach	B	13.8	C	24.1
Countryside Drive with Wesley Lane				
• Northbound Left Turn	A	7.6	A	7.5
• Eastbound Approach	A	9.3	A	9.3
LOS = Level of Service		1 – All-way stop control		
Delay is measured in seconds.		2 – Two-way stop control		

Table 5

UNSIGNALIZED – YEAR 2031 TOTAL CONDITIONS

Intersection	Weekday Morning Peak Hour		Weekday Evening Peak Hour	
	LOS	Delay	LOS	Delay
Algonquin Road with Longwood Drive				
• Northbound Approach	F	50.9	C	23.2
• Eastbound Left Turn	B	12.0	C	22.3
• Westbound Left Turn	D	26.0	C	18.0
• Southbound Approach	C	21.5	F	84.4
Algonquin Road with Fountain Square West Access Drive				
• Eastbound Left Turn	B	13.0	D	26.2
• Southbound Approach	C	24.8	F	68.3
Algonquin Road with Fountain Square East Access Drive				
• Southbound Approach	B	14.0	C	24.6
Countryside Drive with Wesley Lane				
• Northbound Left Turn	A	7.6	A	7.5
• Eastbound Approach	A	9.4	A	9.4
Fountain Square west access drive with Proposed Access Drive				
• Northbound Left Turn	A	7.3	A	7.4
• Eastbound Approach	A	9.0	A	9.1
LOS = Level of Service		1 – All-way stop control		
Delay is measured in seconds.		2 – Two-way stop control		

Discussion and Recommendations

The following summarizes how the intersections are projected to operate and identifies any roadway and traffic control improvements necessary to accommodate the development-generated traffic.

Algonquin Road with Countryside Drive/Sandbloom Road

The results of the capacity analyses indicate that this signalized intersection currently operates at an overall Level of Service (LOS) C during the weekday morning and weekday evening peak hours. The eastbound and westbound approaches operate at LOS C or better while the northbound and southbound approaches operate at LOS E or better during both peak hours. The lower level of service for the northbound and southbound approaches is due to the long cycle of the signal and the fact that the majority of the green time is allocated to Algonquin Road, which as previously indicated is an SRA route.

Under Year 2031 no-build and total projected conditions, the intersection is projected to continue operating at LOS C during the weekday morning peak hour and operate at LOS D during the weekday evening peak hour. The eastbound and westbound approaches are projected to operate at LOS D or better during the peak hours while the northbound and southbound approaches are projected to continue operating at LOS E or better during both peak hours. It should be noted that the proposed development will increase the traversing traffic at this intersection by less than one percent during both peak hours. As such, this intersection has adequate reserve capacity to accommodate the traffic estimated to be generated by the proposed development and no roadway improvements or traffic control adjustments will be required.

Algonquin Road with Longwood Drive

The results of the capacity analysis indicate that under existing conditions, the northbound and southbound approaches currently operate at LOS E or better during the peak hours and the eastbound and westbound left-turn movements currently operate at LOS C or better during the peak hours. It should be noted that the LOS E is expected of turning movements from a local roadway like Longwood Drive onto a principal arterial roadway like Algonquin Road. Under no-build conditions, the northbound and southbound approaches are projected to operate at LOS F or better during the peak hours.

Under total projected conditions, the northbound and southbound approaches are projected to operate at LOS F or better during the peak hours and the eastbound and westbound left-turn movements are projected to operate at LOS D or better during the peak hours. As with existing conditions, the resulting levels of service are expected and are not a result of the development-generated traffic. As such, this intersection has sufficient reserve capacity to accommodate the traffic to be generated by the proposed development and no roadway or traffic control improvements are required.

Algonquin Road with Fountain Square West Access Drive

The results of the capacity analyses indicate that the eastbound left-turn movement currently operates at LOS C or better during the peak hours and the southbound approach currently operates at LOS D or better. Under no-build conditions, the critical movements at this intersection are projected to continue to operate at existing LOS except the southbound approach during the weekday evening peak hour which is projected to operate at LOS E. It should be noted that the levels of service and delay are expected of turning movements from an access drive onto a principal arterial roadway like Algonquin Road.

Under total projected conditions, the eastbound left-turn movement is projected to operate at LOS B during the weekday morning peak hour and LOS D during the weekday evening peak hour. The southbound approach is projected to operate at LOS C during the weekday morning peak hour and at LOS F during the weekday evening peak hour. As mentioned before, the resulting levels of service are expected. The volume to capacity ratio for the southbound approach is projected to be less than 0.1 indicating that the access drive has sufficient capacity. As such, the traffic to be generated by the proposed development will have a limited impact of the operations of this intersection and no roadway or traffic control improvements are required.

Algonquin Road with Fountain Square East Access Drive

The results of the capacity analyses indicate that the southbound approach at this intersection currently operates at LOS B during the weekday morning peak hour and at LOS C during the weekday evening peak hour. Under no-build and total projected conditions, the southbound approach is projected to continue to operate at existing LOS during both peak hours. As such, this intersection has sufficient reserve capacity to accommodate the traffic to be generated by the proposed development and no roadway or traffic control improvements are required.

Countryside Drive with Wesley Lane

The results of the capacity analyses indicate that northbound approach and eastbound left-turn movement currently operate at LOS A during the weekday morning and weekday evening peak hours. Under no-build and total projected conditions, the northbound approach and eastbound left-turn movement are projected to continue to operate at existing LOS during both peak hours. As such, this intersection has sufficient reserve capacity to accommodate the traffic to be generated by the proposed development, will ensure efficient and flexible access is provided to the site and no roadway or traffic control improvements are required.

Pick-Up and Drop-Off Operations Evaluation

As previously indicated, most children will arrive at the facility via personal vehicle, transported by their parents or other guardians. Children will be driven to the facility, the vehicle parked, and then the children will be walked into the building. Once dropped off, the driver will return to the vehicle and leave the site. To depart, the children are assumed to be walked out of the facility by their respective parent or guardian to the parked vehicle which will then leave the site.

Based on the information provided by the operator, most children are dropped off between the hours of 6:30 A.M. and 9:30 A.M. The largest number of children dropped off typically occurs between 7:30 A.M. and 8:30 A.M., which overlaps with the observed peak hour of roadway traffic. Most children are picked up between the hours of 4:00 P.M. and 6:30 P.M.

Based on a survey conducted at a similar facility with an enrollment of 150 children, there was an observed maximum of 10 children being dropped off and picked up at the same time. From this it can be estimated that the proposed facility, when fully enrolled with 210 children, will experience a maximum of 14 children being dropped off at the same time.

As such, with 43 proposed parking spaces and up to 26 staff members (assuming each staff drives separately and is all present at one time), the resulting 17 parking spaces will be adequate in accommodating the estimated peak parking demand of drop-off and pick-up activities. As previously indicated, to minimize the time spent by parked drop-off/pick-up vehicles, the parking spaces located closest to the proposed building entrance should be reserved for drop-off/pick-up with the farthest spaces designated for staff parking.

Overall, the proposed site will adequately accommodate drop-off and pick-up activities, with the parking lot configuration minimizing conflicts and congestion on-site and any potential for traffic backups onto area roadways.

7. Conclusion

Based on the preceding analyses and recommendations, the following conclusions have been made:

- As proposed, the site will be developed with a day care center serving a maximum of 210 children.
- The site, which is currently vacant, is located in the north quadrant of the intersection of Algonquin Road with the Fountain Square west access drive.
- Access to the site will be provided internally within the Fountain Square access system via a proposed full-movement access drive off the Fountain Square west access drive located approximately 200 feet northeast of Algonquin Road. Outbound movements will be under stop sign control.
- The existing access system will be adequate in accommodating the traffic estimated to be generated by the proposed day care and will ensure efficient and flexible access is provided.
- The area roadway networks and intersections have sufficient reserve capacity to accommodate the traffic estimated to be generated by the proposed day care and no roadway improvements or signal modifications will be required.
- The drop-off/pick-up operations of the proposed day care center will be adequately accommodated on site.



Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	July 14, 2026
<u>SUBMITTED BY:</u>	Patrick M. Knapp, AICP, Community Development Director
<u>DEPARTMENT:</u>	Community Development
<u>SUBJECT:</u>	Consider an Agreement with Rieke Interiors for Office Workstation Replacement in the Community Development Department

ACTION REQUESTED:

Staff requests approval to replace the nine existing workstations in the Community Development Department. The workstations have exceeded their useful life and can no longer be maintained.

In addition, the Community Development counter furniture, the main lobby display cases, a copier work counter, and a coffee counter will also be replaced with this approval. All furniture will match the furniture replaced last year in General Services.

PREVIOUS ACTIONS:

This workstation and furniture replacement was approved in the FY2026-2027 Budget.

FISCAL IMPACT:

\$105,000 is budgeted in the FY2026-2027 Budget for this project, and the proposal is within the amount appropriated.

RECOMMENDATION:

Staff recommends that the Committee of the Whole advance this agreement to the Village Board for approval.

ATTACHMENTS:

- Exhibit A. Presentation
- Exhibit B. Proposal



FURNITURE PROPOSAL

2200 HARNISH DR. ALGONQUIN, IL 60102 ♦ 6/26/2026



RIEKE INTERIORS



CLIENT ADVOCATE

Erinn Checchi



EMAIL

echecchi@rieke.com



WEBSITE

www.rieke.com



DIRECT

847.760.8207



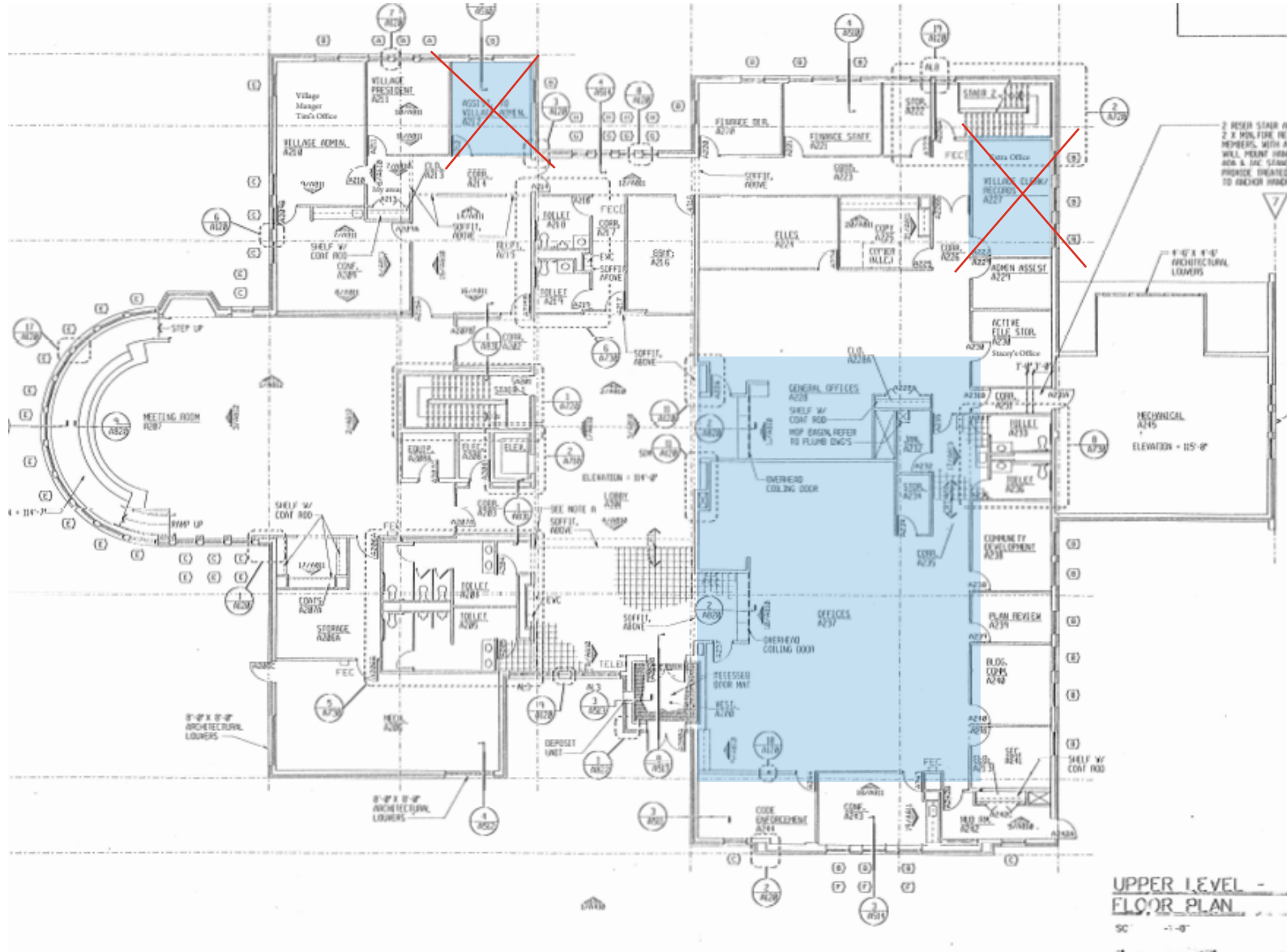
DESIGNER

**Jill
Kraeger**



PROJECT COORDINATOR

**Ronni
Wilhelm**

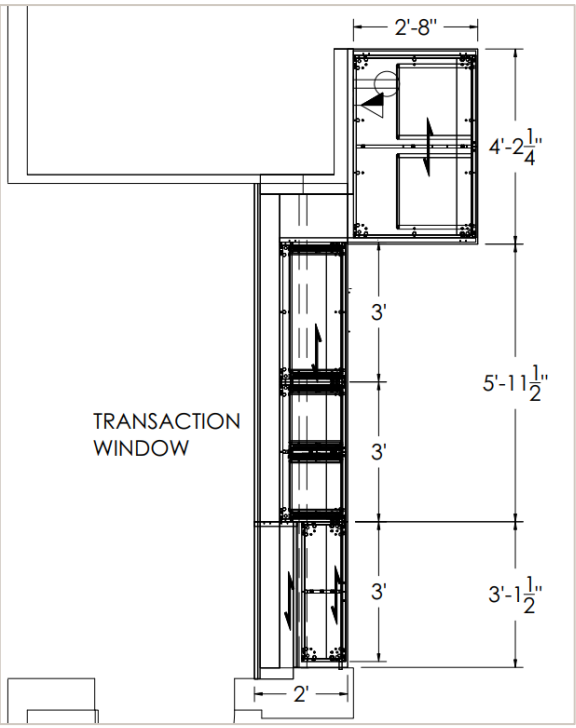
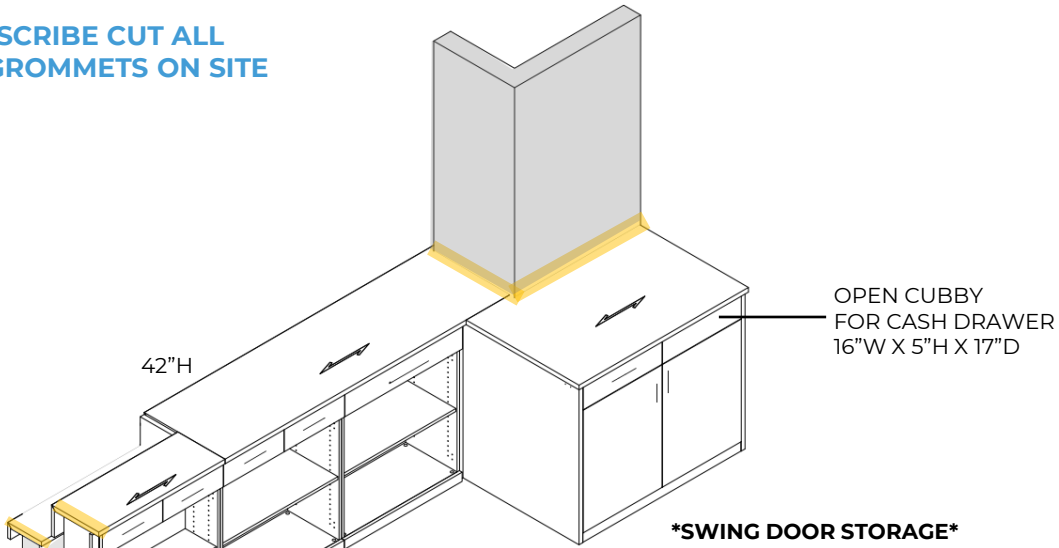




***ELITE SERIES ***
QTY 2:
FINISH: DRIFTWOOD MATCH

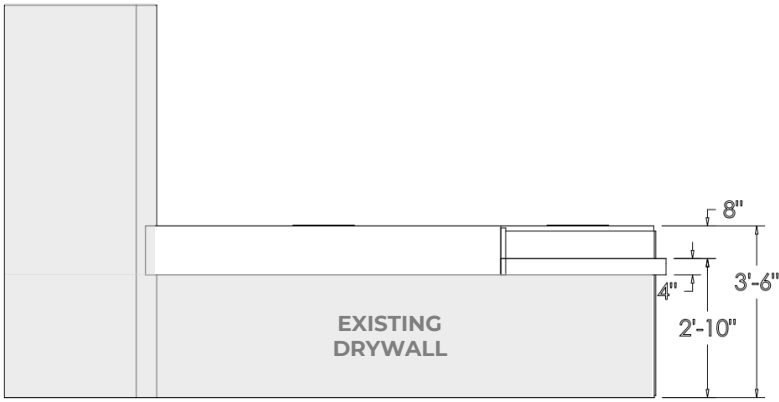
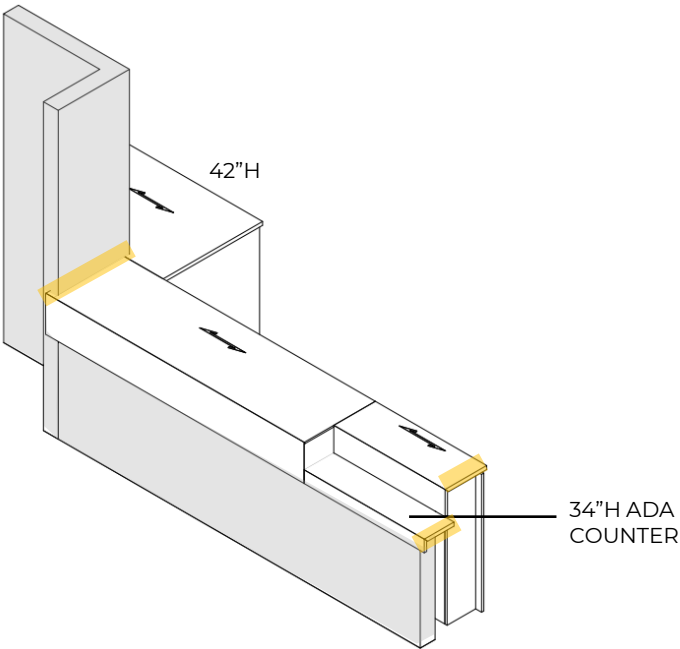


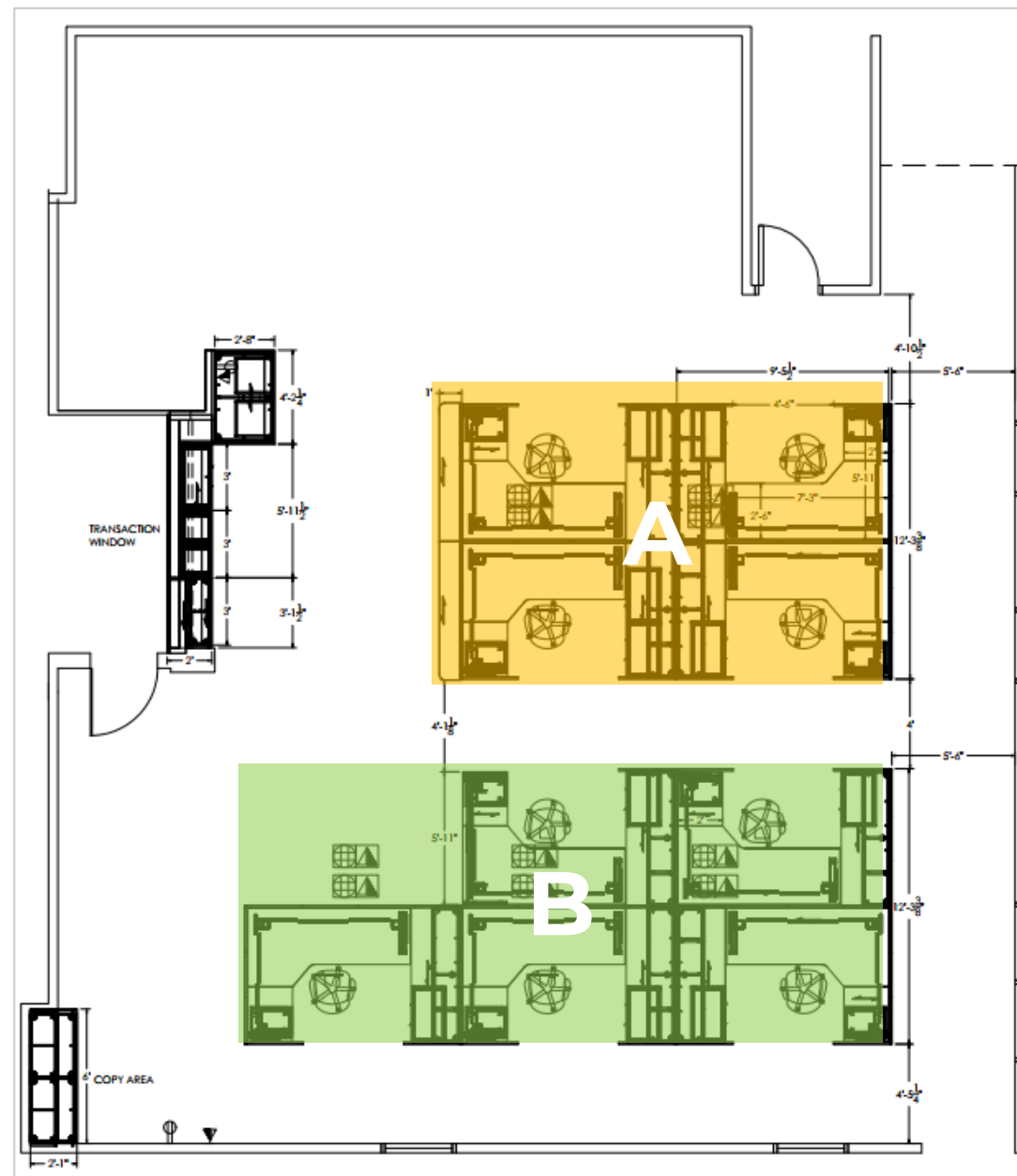
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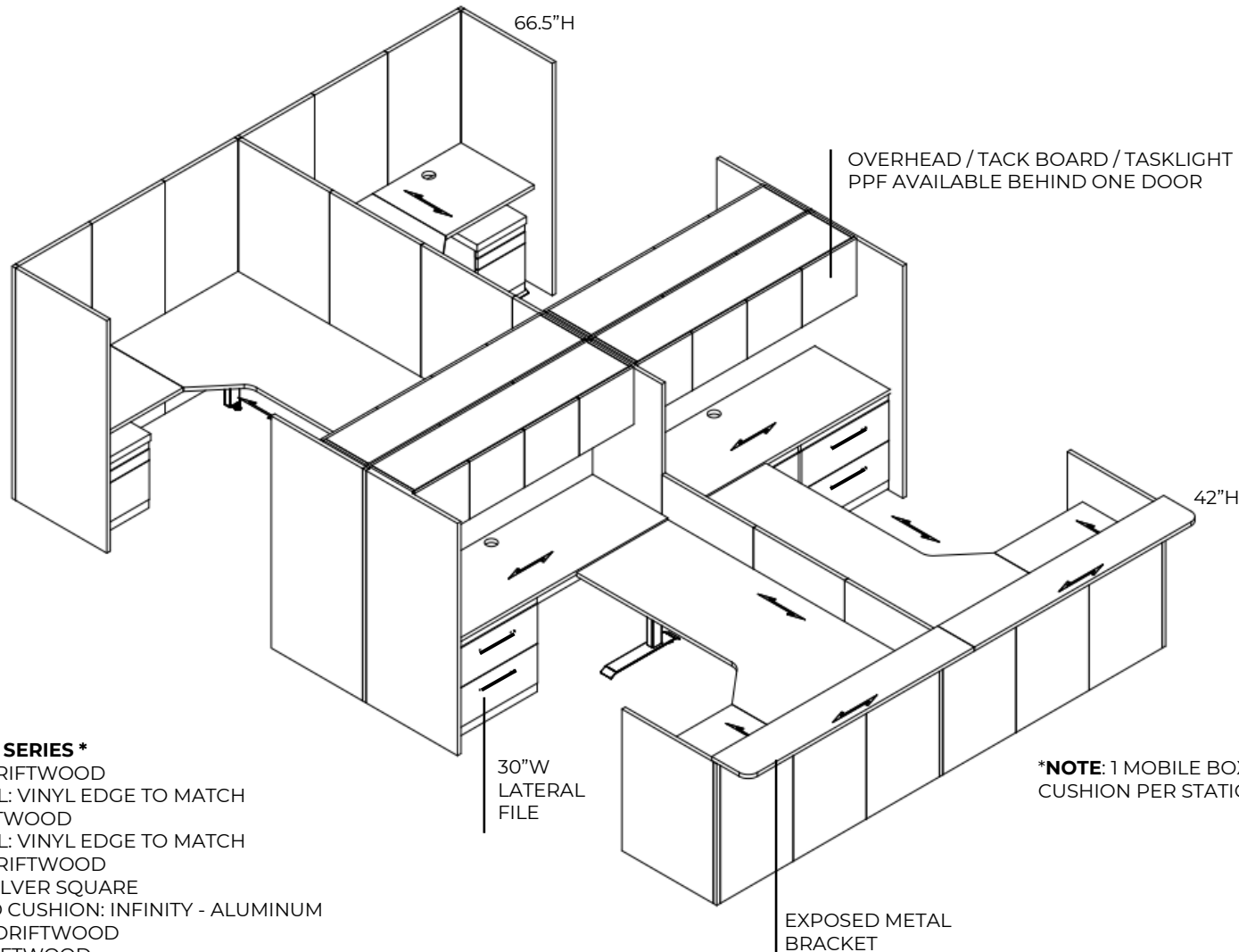


ELITE SERIES
T-TOP: DRIFTWOOD MATCH
SURFACE: DRIFTWOOD MATCH
EDGE DETAIL: VINYL EDGE TO MATCH

CATAPULT SERIES
STORAGE: DRIFTWOOD
HANDLES: SILVER SQUARE







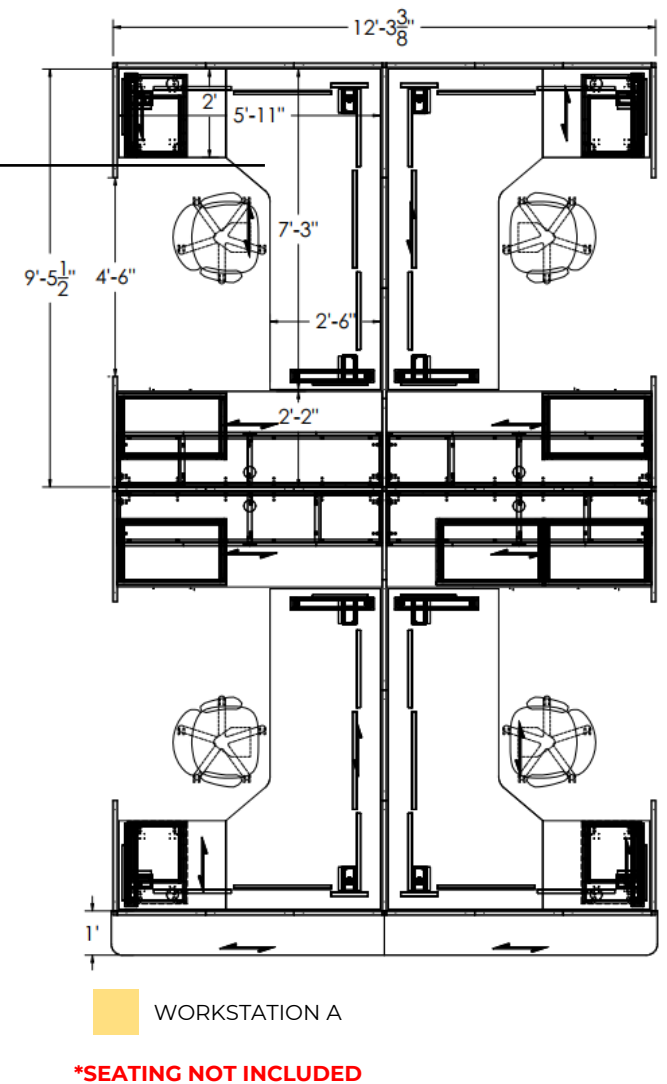
*** CATAPULT SERIES ***

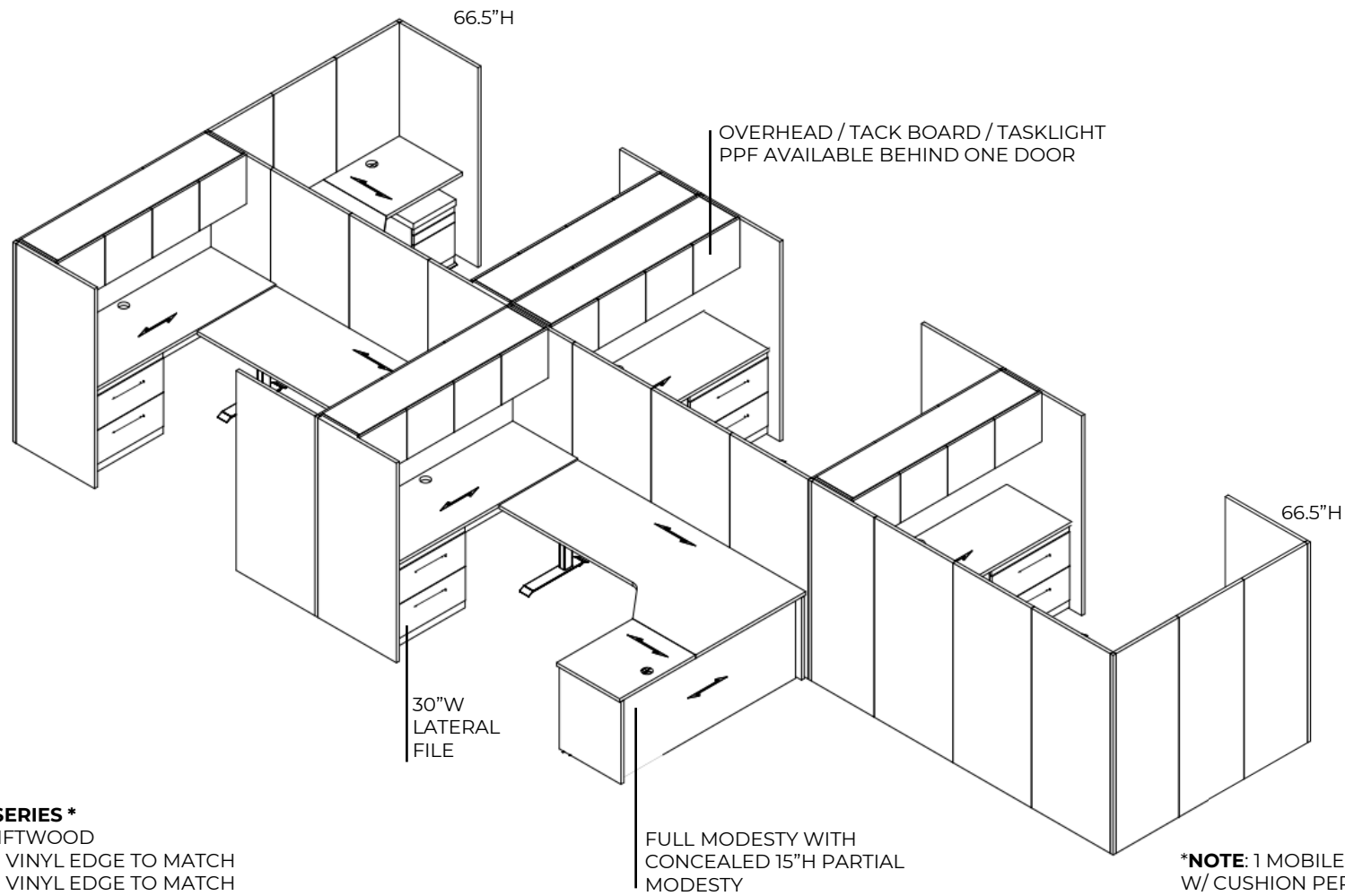
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STORAGE: DRIFTWOOD
HANDLES: SILVER SQUARE
MOBILE PED CUSHION: INFINITY - ALUMINUM
SUPPORTS: DRIFTWOOD
PANELS: DRIFTWOOD
TACK BOARD: INFINITY - ALUMINUM
SIT STAND BASE: SILVER

*RIEKE WIRE MGMT INCLUDED

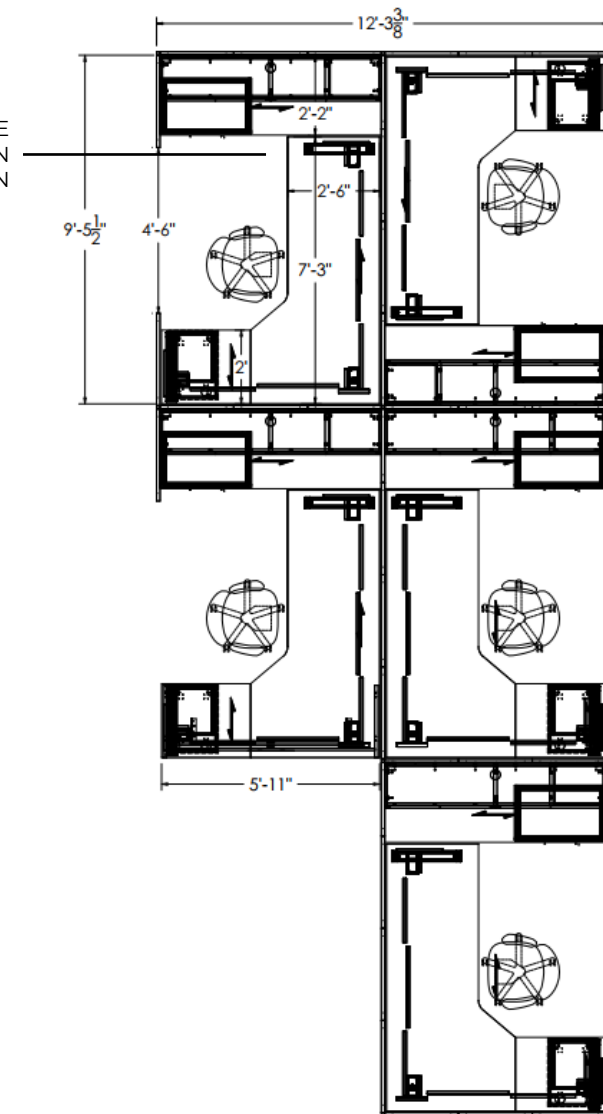
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CUSHION PER STATION

***NOTE:** CHANGE
IN GRAIN
DIRECTION





*NOTE: CHANGE
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DIRECTION



WORKSTATION B

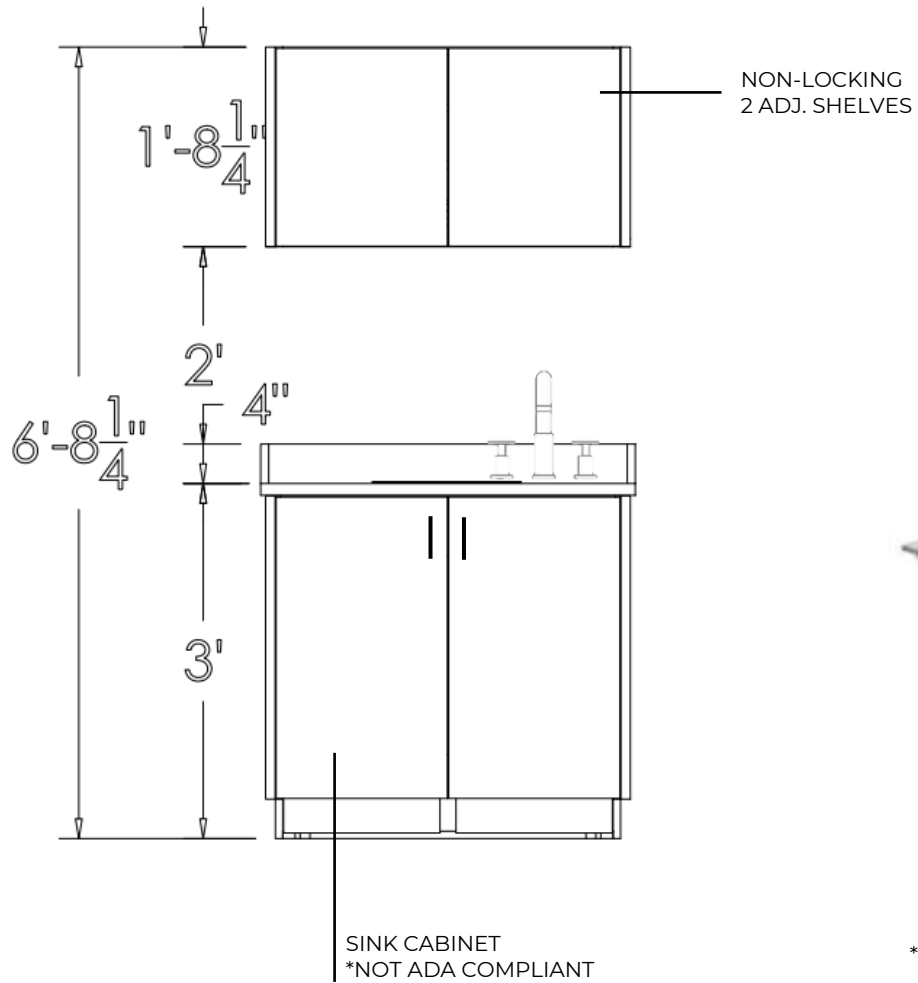
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*** CATAPULT SERIES ***

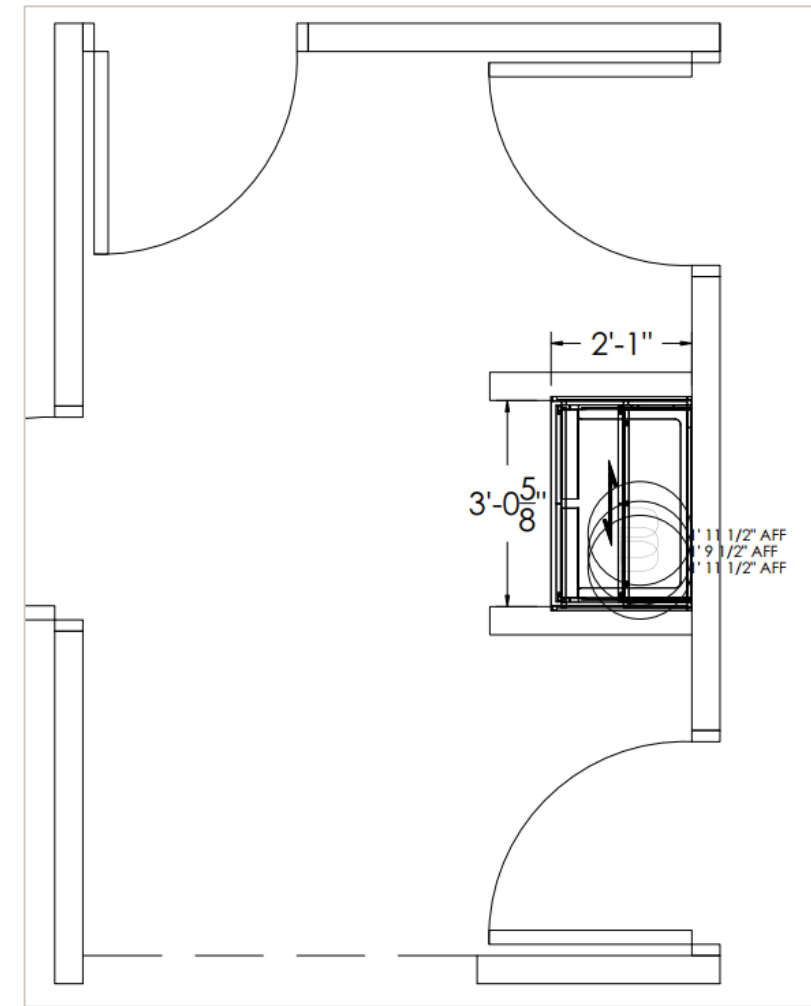
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EDGE DETAIL: VINYL EDGE TO MATCH
EDGE DETAIL: VINYL EDGE TO MATCH
STORAGE: DRIFTWOOD
HANDLES: SILVER SQUARE
MOBILE PED CUSHION: INFINITY - ALUMINUM
SUPPORTS: DRIFTWOOD
PANELS: DRIFTWOOD
TACK BOARD: INFINITY - ALUMINUM
SIT STAND BASE: SILVER

*RIEKE WIRE MGMT INCLUDED





DROP-IN SINK INCLUDED
 STAINLESS STEEL
 13"L X 19"W X 10"H
 FAUCET AS SHOWN
 PLUMBING HOOK-UP BY CLIENT

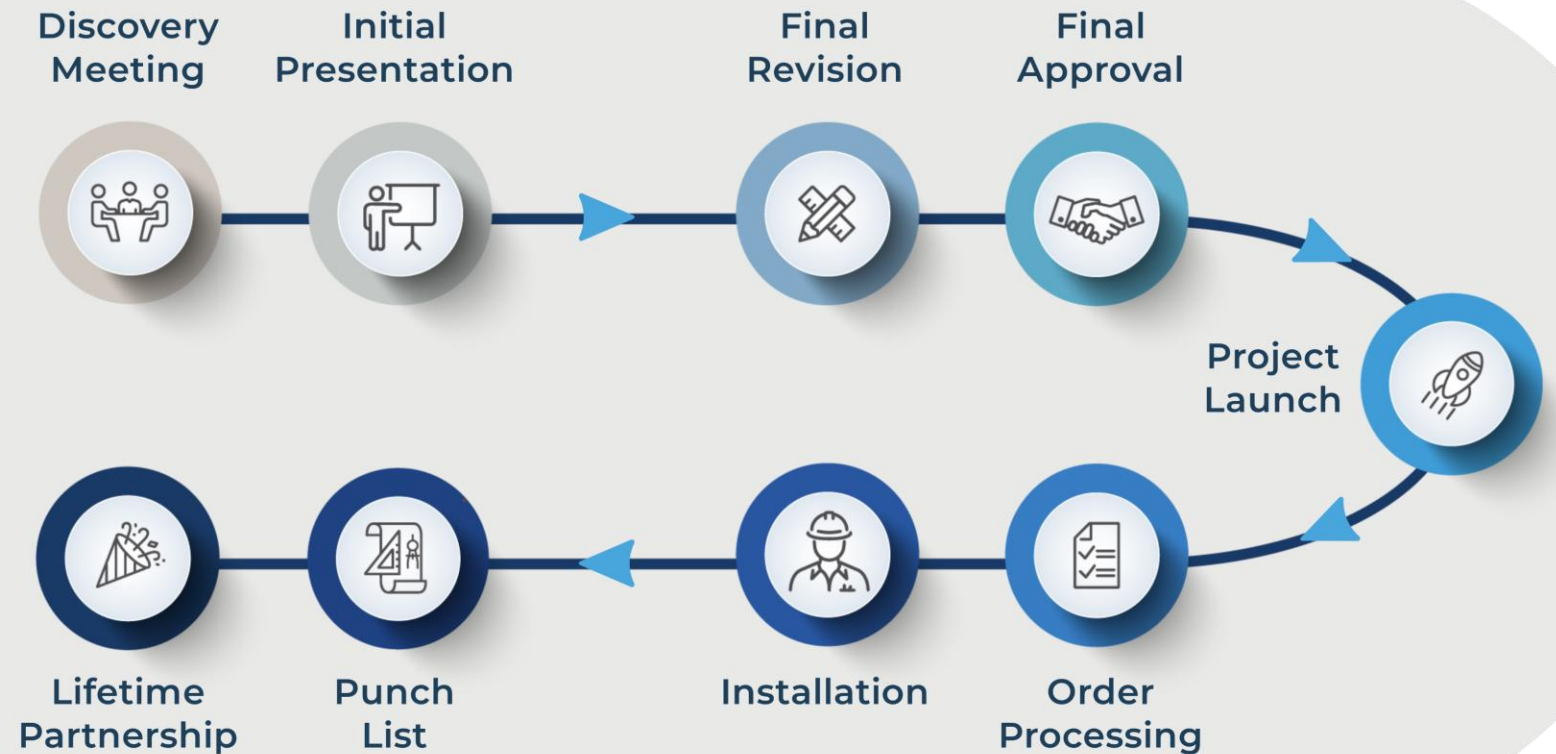


***ELITE SERIES ***
 SURFACE: DRIFTWOOD MATCH
 EDGE DETAIL: VINYL EDGE TO MATCH

***CATAPULT SERIES ***
 STORAGE: DRIFTWOOD
 HANDLES: SILVER SQUARE

Our Process

From drawing up plans to hanging art on the wall, our team of experts can handle every step of the process—we can even manufacture custom furniture to meet your unique needs.



Thank You!

Thank you for trusting us to create your workplace environment. Rieke Interiors is committed to providing you with the highest quality of service and design. We look forward to working with you to create a healthy, collaborative and inspired place to work!

VILLAGE OF ALGONQUIN
Date: 6/26/2026
Proposal Valid for 30 Days

Sales: ERINN CHECCHI



Ship To:
VILLAGE OF ALGONQUIN
2200 HARNISH DR.
ALGONQUIN, IL 60102

Furniture Proposal

OPEN OFFICE				
Item	Qty	Unit Cost		Extended
RIEKE LOBBY DISPLAY LEDGE	2	\$	855.00	\$ 1,710.00
RIEKE TRANSACTION WINDOW	1	\$	7,895.00	\$ 7,895.00
RIEKE U-SHAPE WORKSTATION A	4	\$	8,325.00	\$ 33,300.00
RIEKE U-SHAPE WORKSTATION B	5	\$	8,465.00	\$ 42,325.00
RIEKE ELECTRICAL	9	\$	250.00	\$ 2,250.00
RIEKE COPY AREA	1	\$	3,870.00	\$ 3,870.00
RIEKE COFFEE AREA	1	\$	2,420.00	\$ 2,420.00
			Subtotal:	\$ 93,770.00
			Net Subtotal:	\$ 93,770.00
NON-UNION DELIVERY & INSTALLATION DURING NORMAL BUSINESS HOURS				\$ 9,300.00
TAX EXEMPT				\$ -
			Project Total:	\$ 103,070.00

Notes: CLIENT TO TEARDOWN AND REMOVE EXISTING PRODUCT PRIOR TO INSTALLATION

The prices quoted in this proposal are based on current costs as of the date of issuance. Due to market fluctuations and unforeseen economic conditions, Rieke Interiors reserves the right to adjust pricing in the event of significant tariff variations. Any such adjustments will be communicated in writing and agreed upon.

Accepted by Client: _____ Date: _____
(Signature indicates you are an authorized Company representative)

Furniture Proposal

TERMS & CONDITIONS AGREEMENT

COMPANY: VILLAGE OF ALGONQUIN

TOTAL AMOUNT OF QUOTE: \$103070

The following conditions must be satisfied prior to order processing or scheduling the project installation:

- **A 50% down payment is required at the time of signing.**
- **ALL ORDERS UNDER \$5,000.00 MUST BE PAID IN FULL PRIOR TO ORDER PROCESSING.**
- The official installation date cannot be confirmed until all project revisions are finalized and signed off on.
- Signed/Dated **Quote** and **Terms & Conditions** documents.
- Any approved custom **drawings including signatures on each page.**
- Final color and finish selections.
- Final measurements are from drywall. The official installation date is established once final field measurements are completed. Installation is a **minimum 4 weeks** from date of final field measurement.
- Rieke Interiors is not responsible for irregularities, or abnormalities, in structural attributes that prevent symmetrical installation of our products. Changes, repairs, or adjustments may result in new charges and are the sole responsibility of the client.

FULL PAYMENT OF OUTSTANDING BALANCE DUE ON DAY OF DELIVERY

Rieke Interiors accepts all major credit cards. A 3% surcharge will be applied to all credit card charges to cover the additional cost of credit card fees.

30-day past due balances are subject to a 1.5% monthly finance charge and voiding of product warranty. Any items that require correction will be promptly addressed under the terms of:

Rieke Interiors Product Warranty

All Rieke manufactured product installed by Rieke or a Rieke Certified Installer carries a lifetime warranty, exclusive of normal wear and tear.

Further Terms and Conditions

1. All scheduling changes will incur a minimum \$500.00 charge per day of planned install if made less than 48 hours in advance of scheduled delivery. An email reminder is sent approximately one week prior to the project installation appointment. **X** _____
2. If, upon arrival to customer site, we cannot perform the installation due to site circumstances or the installation is delayed due to site circumstances, a minimum charge of \$500.00 per day of planned install will be applied. **X** _____
3. All costs (labor & material) incurred due to cancellation of client order(s) are billable and solely the client's responsibility.
4. Unless otherwise stated, price is based on one (1) complete one-time installation -- phasing will involve additional charges.
5. Installation to be performed during non-overtime hours (Monday-Friday 7:00 a.m.- 4:00 p.m.) unless otherwise pre-arranged/quoted, with free use of lifts and elevators. If an elevator is not available at the time of the scheduled installation, delivery may be postponed, and additional delivery and installation charges WILL be charged to the client (see #2).
6. All custom-order product manufactured/purchased according to Client's project specifications is FINAL WHEN ORDERED and is NON-RETURNABLE. The Client will be charged in full for custom-order product even if an order is cancelled prior to installation. **X** _____
7. All electrical to be handled by a Certified Electrician. All electrical connections must be complete and work area free from any trade activity.
8. Unloading and installation areas must be clean and clear.
9. All work requested of Rieke installers (other than stated in client quote) will be quoted and charged separately.
10. A *Certificate of Insurance* is available upon request for coverage of product delivery and installation. When riders or additional coverages are required, all charges are a client responsibility.
11. All permits required are a client responsibility.
12. For any back-ordered items, client may withhold final payment pertaining only to those specific items until such items are delivered.
13. Any changes after signing this "Terms & Conditions Agreement" will be subject to charges and changes to lead times.
14. Photo/Testimonial Release: I hereby irrevocably authorize Rieke Interiors to copyright, publish, reproduce, exhibit, transmit, broadcast, televise, digitize, display, otherwise use, and permit others to use all images and testimonials of purchased office furnishings, logos, and design components, in any manner, form, or format, whatsoever now or hereinafter created, including on the internet, and for any purpose, including, but not limited to, advertising or promotion of Rieke Interiors products and services, without further consent from or payment to me.
15. This "Terms & Conditions Agreement" shall take precedence and prevail over any other agreement(s).

By signing this "Terms & Conditions Agreement" Client accepts above-referenced quote and ALL terms and conditions as written.

Accepted by Client: _____ Date: _____
(Signature indicates you are an authorized Company representative)

Please Print Name: _____

A Memo From...



VILLAGE OF ALGONQUIN
General Services Administration

To: Tim Schloneger

From: Michelle Weber

Date: July 8, 2026

Re: Chapter 33 Amendment-Sale via Electronic Means

The proposed amendment to Chapter 33 of the Algonquin Municipal Code adds the following language to the Village's liquor regulations:

"When alcohol is purchased for on-premises consumption through electronic means (e.g., kiosk or tablet), a BASSET-certified employee must verify proof of legal drinking age before the sale (i.e., transfer of funds) is completed and before the beverage is poured or delivered."

This amendment is intended to address the increasing use of technology-based ordering systems within licensed establishments. As restaurants, bars, entertainment venues, and other liquor license holders adopt kiosks, tablets, QR code ordering systems, and similar technologies, it is important that the Village's regulations clearly establish when and how age verification must occur.

The Village's liquor regulations have historically contemplated transactions conducted directly between a customer and an employee. Electronic ordering platforms create a situation where a customer may be able to initiate and complete an order without direct interaction with a staff member. While these systems may streamline operations, they do not remove the licensee's obligation to ensure that alcoholic beverages are sold only to individuals who are of legal drinking age.

The proposed language clarifies that a BASSET-certified employee must verify proof of age before the sale is completed and before the alcoholic beverage is poured or delivered to the customer. By requiring age verification prior to the transfer of funds, the ordinance ensures that identification is reviewed before the transaction is finalized, rather than after payment has been accepted or the beverage has been prepared.

This amendment serves several purposes:

- Clarifies the responsibilities of liquor license holders utilizing electronic ordering technology.
- Ensures consistency in age-verification practices regardless of whether an order is placed with an employee or through an electronic device.

- Reduces the risk of underage alcohol sales and the associated liability for both the licensee and the Village.
- Reinforces compliance with responsible alcohol service practices and the requirements of BASSET training.
- Provides clear enforcement standards for establishments utilizing self-service or technology-assisted ordering systems.

This amendment does not prohibit the use of electronic ordering systems. Rather, it recognizes evolving business practices and ensures that the safeguards intended to prevent the sale of alcohol to underage persons remain in place regardless of the method used to place an order.

Staff recommends approval of this amendment to provide clarity to license holders, promote responsible alcohol service, and protect the health, safety, and welfare of the public.

ORDINANCE NO. 2026 - O -

An Ordinance Amending Section 33.25 of Chapter 33, Liquor Control and Liquor Licensing, of the Algonquin Municipal Code

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Paragraph C of Section 33.25, Sale, Gift, Delivery to Persons Under 21 Years of Age, of the Algonquin Municipal Code shall be amended as follows:

C. Proof of Identity and Age: Any licensee, associate, member, representative, agent or employee of said licensee, may refuse to sell, serve, give or deliver alcoholic beverages to any person who is unable to produce adequate written evidence of both identity and of the fact that the person is over the age of 21 years. When alcohol is purchased for on-premises consumption through electronic means (e.g., kiosk or tablet), a BASSET-certified employee must verify proof of legal drinking age before the sale (i.e., transfer of funds) is completed and before the beverage is poured or delivered. Adequate written evidence of age and identity of the person is a document issued by a Federal, State, county or municipal government, or subdivision or agency thereof, including, but not limited to, a motor vehicle operator's license, a registration certificate issued under the Federal Selective Service Act or an identification card issued to a member of the Armed Forces.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:

Voting Nay:

Abstain:

Absent:

APPROVED:

(SEAL)

Village President Debby Sosine

ATTEST: _____

Village Clerk Fred Martin

Passed: _____

Approved: _____

Published: _____



Village of Algonquin

The Gem of the Fox River Valley

MEMORANDUM

TO: Tim Schloneger, Village Manager
FROM: Stacey VanEnkevort, Recreation Director
DATE: July 8, 2026
SUBJECT: Algonquin Recreation Fall Events | Request for Approval and Street Closure

The Recreation Department is preparing for the upcoming Fall events in Algonquin. In an effort to provide the safest possible experience for Miracle on Main, Main Street is planned to be closed to traffic.

Schedule of Events

- 1. Drive in Movie at Presidential Park** – Friday, September 18 at dusk (approximately 8pm).
Summary: This is a returning event that we have hosted in the past in cooperation with the Algonquin Area Public Library. This year we will be showing *Ferris Bueller's Day Off*. Due to space limitations, attendees will be required to pre-register for this free event, with priority registration given to Algonquin residents. A rain date is scheduled for Saturday, September 19.
- 2. Algonquin Kite Festival** – Sunday, September 27 from 11:00-3:00p located at Spella Park
Summary: This is the return of our Annual Kite Festival in cooperation with Algonquin Area Public Library and Chicago Kite which consists of professional kite flyers, public kite flying, activities, music and food trucks.
- 3. Halloween in Towne Park** – Saturday, October 17 from 4:00-6:00p in Towne Park
Summary: This event replaces the former Trick or Treat Trail previously held on Main Street. Moving the event to Towne Park provides additional space for activities while avoiding a downtown street closure, based on feedback received from downtown businesses. The event will continue to feature many of the same activities, including a Trick or Treat Trail with local businesses & organizations, pumpkin painting, inflatables, including new family-friendly activities.
- 4. Miracle on Main** – Saturday, December 6 from 4:00-7:00p on Main Street (with street closure)
Summary: This is our annual holiday event and tree lighting ceremony on Main St. This event also includes the arrival of Santa, live ice sculpting, reindeer, live music, trackless train in Towne Park and a Merry Market featuring a variety of local vendors.

Approvals Requested

1. Pursuant to the Algonquin Municipal Code section 34.12, staff is proactively requesting a waiver to invite various craft and food vendors to sell food and drink products during these events.
2. Pursuant to the Algonquin Municipal Code section 31.04, Recreation staff, with Police recommendation is requesting approval to close South Main Street (between Algonquin Road and Madison Street) during the hours of 10:00a until the conclusion of event approximately 8pm, as needed for Miracle on Main & Merry Market.
3. Pursuant to Section 31.04 of the Municipal Code, the Village Board must approve any public events in the Village, including concerts and musical performances.
4. Pursuant to Algonquin Municipal Code Section 43.10, regarding amplified sound systems, staff is requesting approval to have live and amplified sound/music at all four listed events.

If you agree, please forward to the Village Board for approval to host these events. Thank you for your support and consideration.

C: Michael Kumbera, Deputy Village Manager
Dennis Walker, Police Chief



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: July 9, 2026

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Deputy Village Manager/Chief Financial Officer
Stacey VanEnkevort, Recreation Director

SUBJECT: *High Hill Park Master Plan*

The High Hill Park Master Plan, developed in collaboration with JSD Professional Services, Inc., presents a comprehensive vision for the redevelopment of this 8-acre neighborhood park (active park space), originally established in 1995 and located at 501 Kirkland Drive.

Background

The planning process began in spring 2026 and included a detailed site analysis, broad-based community engagement, and development of multiple concept plans. Outreach efforts included an online survey and a community open house. This input informed the development of a final master plan that reflects community priorities and the Village's long-term recreational goals.

Plan Highlights

The plan proposes targeted improvements to both the north and south areas of the park. Priorities identified through the community survey, including preserving natural areas, improving playground offerings for all ages, adding convenience amenities, and improving accessibility, are reflected throughout the design.

The north area (Kirkland Drive) will feature an open play field, basketball court, wiffleball field, ninja course, hammock hang areas, woodland nooks for passive recreation, and a picnic shelter. The south area (Harnish Drive) will include an accessible creative play space with embankment play, a marble run, sledding plaza, shuffleboard and baggo courts, additional parking, and an accessible portable restroom enclosure.

The estimated all-in cost to bring this vision to life is approximately \$2.1 million. The project as designed would be eligible for up to \$600,000 in OSLAD grant funding if awarded.

The master plan also emphasizes inclusivity, sustainability, and multi-generational recreation, aligning with the Village's 2021 Comprehensive Parks and Recreation Master Plan.

Recommendation

Staff recommends the Village Board approve the High Hill Park Master Plan as presented. The plan reflects extensive community input and establishes a clear framework for future park investment, positioning the Village to pursue grant funding and implement improvements in phases.

HIGH HILL PARK & NATURE PRESERVE

SURVEY HIGHLIGHTS



PRESERVE & ENHANCE THE
NATURAL AREAS



PLAYGROUND IMPROVEMENTS
FOR MULTIPLE AGE GROUPS



PROVIDE CONVENIENCE AMENITIES



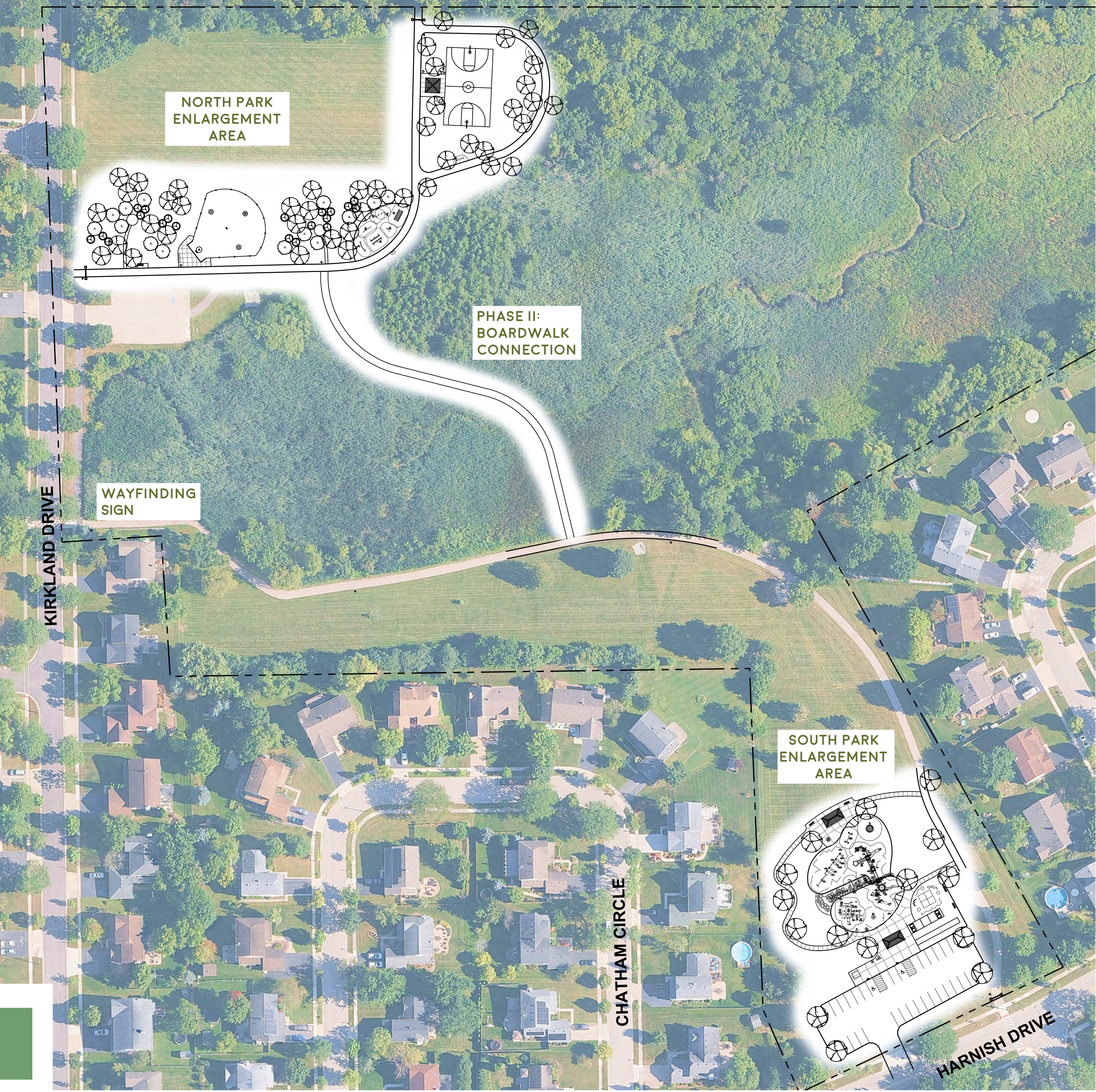
DESIRE FOR SOMETHING UNIQUE



INCLUSION AND ACCESSIBILITY



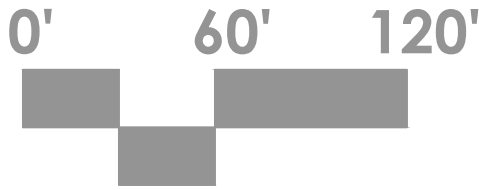
TRAILS AND PASSIVE
RECREATION



OVERALL SITE

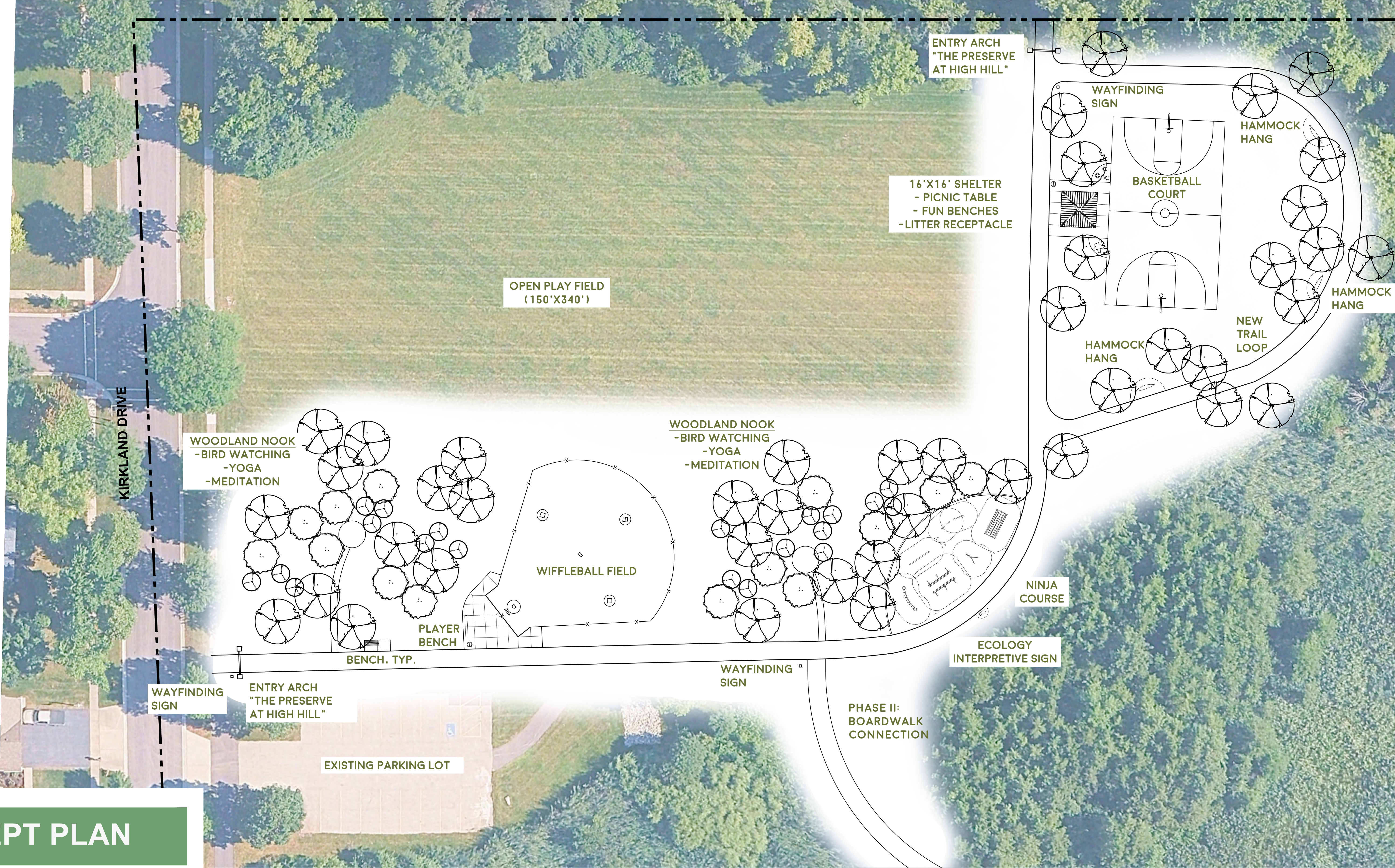


July 14, 2026



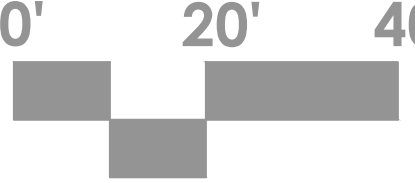
25-16136

HIGH HILL PARK & NATURE PRESERVE: NORTH



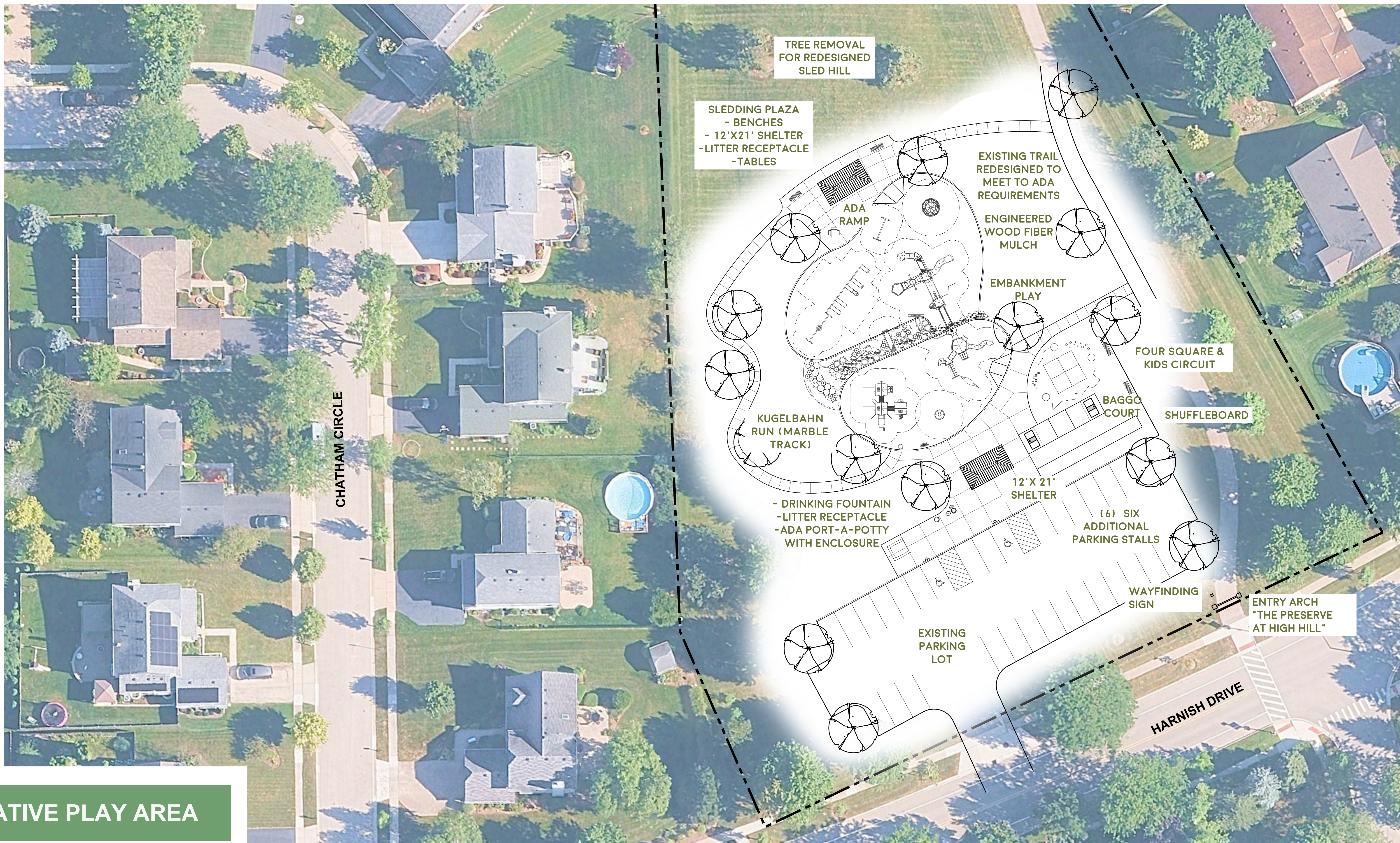
CONCEPT PLAN

25-16136



July 14, 2026

HIGH HILL PARK & NATURE PRESERVE: SOUTH



CREATIVE PLAY AREA



July 14, 2026



25-16136

HIGH HILL PARK & NATURE PRESERVE



OVERALL IMAGERY

July 14, 2026



HIGH HILL PARK & NATURE PRESERVE



PLAY EQUIPMENT CONCEPT IMAGERY

July 14, 2026





Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	July 14, 2026
<u>SUBMITTED BY:</u>	Nadim Badran, Public Works Director Patricia Ham, Management Analyst
<u>DEPARTMENT:</u>	Public Works
<u>SUBJECT:</u>	Consider a Public Event/Entertainment License for Algonquin Rotary Club – Harvest Market, October 3, 2026

ACTION REQUESTED:

Jennifer Chanda, on behalf of the Algonquin Rotary Club, is seeking approval for a Public Event/Entertainment License for the Algonquin Harvest Market on Saturday, October 3, 2026. The event will occur between 10:00 AM and 4:00 PM, with setup beginning at 7:30 AM and takedown immediately afterward, and will require the closure of Main Street (see attached map). This event will feature a wide variety of vendors offering farm-fresh produce, crafts, food, entertainment, giveaways, and a kids' corner. There will also be entertainment in the public plaza next to Old Village Hall and on Washington Street just west of Main Street. In addition, there will be a duck race, co-sponsored with the Downtown Algonquin Association, that will take place on the Crystal Creek outlet and end before the Fox River.

Note that this event will not include the open carry of alcohol. If the Rotary decides to allow open carry of alcohol during this event, they will be required to amend their Public Event/Entertainment License application and obtain new approval from the Village Board.

The applicant is requesting a waiver of the \$50/day Public Event License fee and has submitted the appropriate documentation demonstrating that they are a Tax-Exempt Organization. The applicant will be responsible for all other fees, including, but not limited to, the street closure and village staffing.

DISCUSSION:

The event is proposed to follow the same format as last year, during which no issues or concerns were reported. It will be held on Main Street in the old-town business district, between Algonquin Road and Madison Street. This year, the applicant anticipates 2000 attendees. The Rotary Club will manage all garbage and provide two ADA-compliant porta-potties and two handwashing stations. Parking will be available at three locations marked on the attached map, with signage indicating parking lots A-C. Vendor spaces will be 10-foot-by-10-foot on Main Street. All proceeds will go to the Algonquin Rotary Club and will be used for community service projects, mostly local, and to support the over \$18,000 in annual scholarships for higher education, with funds paid directly to institutions.

RECOMMENDATION:

All Village Departments and the Algonquin-Lake in the Hills FPD have reviewed this request and recommend that the Committee of the Whole advance this matter to the Village Board for approval, subject to the following conditions:

- All fees related to the closure of the roadway and police protection shall be paid prior to the event;
- The Public Event/Entertainment License Fee of \$95 shall be waived;
- The Algonquin Rotary Club is responsible for establishing a takedown/exit strategy that does not involve Village Staff;
- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- No alcohol will be allowed to be sold or consumed in the street;
- A special detail agreement shall be submitted to the Police Department requesting one (1) Sergeant and one (1) Officer;
- A twenty-foot (20') emergency access lane down the center of Main Street and emergency access off the west end of Main Street and Route 31 shall be established at all times;
- The final site and circulation plans are subject to review and approval by Village Staff and the Algonquin-Lake in the Hills FPD;
- All applicable Category 1 & 2 food vendors serving outside of their business shall apply for a Temporary Food Establishment Health Permit at least 5 days before the event, and they shall be prepared for a pre-operational inspection at the time they plan to begin serving food. Category 3 food vendors do not need a Temporary Food Establishment Health Permit, but still shall adhere to Article III of the McHenry County Health Department regulations;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public;
- Prior to commencing any of the activities approved by the Public Event License, the applicant, at no expense to the Village, shall obtain and file with the Village, no less than 30 days prior to the event, evidence that its insurance meets the minimum requirements;

ATTACHMENTS:

- Public Event License Application and Indemnification, Waiver, and Release
- Certificate of Insurance
- Event Flyer
- Site Map



Village of Algonquin
PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to the Ganek Municipal Center (2200 Harnish Drive) or permits@algonquin.org at least 45 days prior to the event.

Please type or print legibly.

Official Name of the Event: Algonquin Harvest Market

Sponsoring Organization:

Name: Algonquin Rotary Club Contact Name: Ron Gorecki
Address: PO Box 111
City, State, ZIP: Algonquin Illinois 60102
Phone: [REDACTED] Email: [REDACTED]

Event Coordinator:

Name: Jennifer Chanda
Home Address: [REDACTED]
City, State, ZIP: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Event Information:

Describe the Nature of the Event: The Algonquin harvest market will include a wide variety of vendors, including farm fresh produce and crafts.

There will also be food (All vendors are responsible for any necessary food permits), entertainment and give aways. This is a family friendly event

that will include crafts and games for kids. We are also co sponsoring the Duck race with the Daa That will occur on the crystal creek outlet and end before the Fox river.

New Event ☐ Repeat Event ☒ If repeat, will anything be different this year? The
addition of the duck race co sponsorship with Daa.

Event Address: Main st in old town business district, between Algonquin Rd and Madison St.

Date(s) and Time(s) of the Event: October 3, 2026 10 AM to 4 PM.

Rain Date(s), if applicable: none

Set-Up Date/Time: October 3rd, 2026 starting at 7:30 AM.

Maximum Number of Attendees/Participants Expected: 2000

Admission Fee: Yes ☐ No ☒ If Yes, list fee(s) to be charged: _____

How will the revenue be used (include donations to non-profit or charitable organizations): Proceeds will go to the
Algonquin Rotary Club and be used for community service projects mostly locally and also help support the over \$18,000 of annual scholarships that are given
out annually by the club for higher education uses. All funds are paid directly to the institution.

Event Website: Algonquinharvestmarket.com

Event Details:

Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan: Security will be provided by 1 police officer and members of the Rotary club.

Algonquin Police dept will create an action plan for the event.

Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled: We will be utilizing 3 parking lots as we have in the past, all marked with parking

lot signage indicating parking lot A-C.

Will there be a need for road closures? Yes ☒ No ☐ If Yes, please explain: _____

Event will take place on main St, All vendor spaces will be 10x10 foot spaces

Are you requesting Algonquin Police Officer(s) presence? Yes ☒ No ☐ If Yes, to perform what function? _____

Security and action plan as needed

Do you want a fire truck or ambulance present? Yes ☐ No ☒ If Yes, for what hours and to perform what function? _____

Are you wishing to post temporary sign(s) announcing the event? Yes ☒ No ☐ If Yes, please describe desired size, location and date(s) that the signage will be displayed: _____

Signage on Main St. and Algonquin Rd the week of the event.

Do you wish to serve alcoholic beverages? Yes ☐ No ☒

If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes ☐ No ☐ If Yes, attach a copy of the policy.

Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes ☒ No ☐

If Yes, please describe type, band name(s), and hours of performance and if there will be a stage: _____

Entertainment will be from 10AM to 3:30 PM at the corner of main and

Washington and also at the village fireplace near Algonquin Rd.

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.): _____

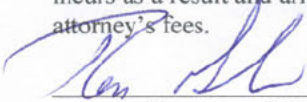
We will provide 2 handicap port a potties and 2 hand washing stations. We will be responsible for trash containers and removal also.

Do you plan on holding a raffle during this event? Yes ☒ No ☐
(Must be an Algonquin-based, non-profit organization)

Name of on-site contact during the event (please print): _____
On-site contact's cell number: _____
On-site contact's work number: _____
On-site contact's home number: _____

Affidavit of Applicant:

I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.



Signature of Applicant

04/08/2026

Date

Ron Gorecki

Printed Name of Applicant

Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permittee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of its certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permittee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.

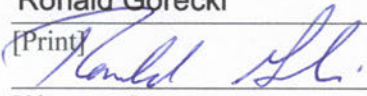
The Permittee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permittee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permittee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permittee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/
Licensee: Ronald Gorecki/Algonquin Rotary Club

Circle all
that apply: Applicant Sponsor Organizer Promoter

By: Ronald Gorecki
[Print] 
[Signature]

Date: 04/08/2026



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/9/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant Group Inc. 811 Madison Ave. Toledo, OH 43604	CONTACT NAME: Sara Humphries / Macy Gorrell	
	PHONE (A/C, No, Ext): (419) 259-2710 FAX (A/C, No): (419) 255-7557	
	E-MAIL ADDRESS: Rotary@hylant.com	
INSURED All Active U.S. Rotary Clubs & Districts Algonquin Rotary Club ATTN: Risk Management Dept. 1560 Sherman Avenue Evanston, IL 60201	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Westchester Surplus Lines Ins	10172
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X		G73578917 004	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	X		G73578917 004	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

CANCELLATION

The Village of Algonquin is, and has been, endorsed as an additional insured under the above referenced policy number on a primary and non-contributory basis for general liability coverage of the Algonquin Harvest Market on 10/3/2026 taking place on Main St.

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judy K. Wilson

Community Event



LOCAL FOOD, FUN & CRAFTERS

Rotary  Club of Algonquin

OCTOBER 3, 2026 from 10AM - 4PM

Old Town Business District, Main Street, Algonquin, IL

SET UP: 7:00am – 9:45am **TEAR DOWN:** 4:00pm – 5:00pm

The Algonquin Rotary Club is excited to host the 9th Annual Algonquin Harvest Market, a community event that has become a fall tradition in Downtown Algonquin. Since launching in 2017, the Harvest Market has brought residents and visitors together for a day outdoors while supporting local businesses and organizations.

The market will feature vendors offering farm-fresh produce, artisan goods, handmade crafts, and specialty items, along with food vendors, live entertainment, and family-friendly activities throughout the day.

The Algonquin Harvest Market is one of the Algonquin Rotary Club's primary annual fundraisers. All proceeds from the event support the club's charitable fund (501(c)(3)), which provides financial support to local nonprofits, community initiatives, and service projects throughout the Algonquin area.

In addition to supporting Rotary's charitable efforts, the event helps bring visitors into the downtown district and encourages attendees to explore local shops and restaurants. The Rotary Club has set a goal of welcoming more than 3,000 attendees throughout the day.

Event Operations

Vendor & Sponsor Information

- Open to artisans, crafters, farmers, and specialty product vendors
- Service-based businesses are encouraged to participate as sponsors
- Food and beverage vendors are responsible for obtaining required permits or licenses
- Vendors are required to keep booths open for the full duration of the event
- The Algonquin Rotary Club reserves the right to refuse merchandise that does not align with the event

Restrooms & Hand Washing Stations

- ADA-accessible portable restrooms and hand-washing stations will be placed at opposite ends of the event area
- Facilities will be monitored and sanitized periodically throughout the event

Parking & Traffic Flow

- Parking will be available in nearby community lots and surrounding street parking
- The Rotary Club plans to coordinate with St. John's Lutheran Church to request use of their parking lot for vendor and attendee parking
- A proposed map outlining traffic flow, road closures, and parking areas are included on the map

Entertainment

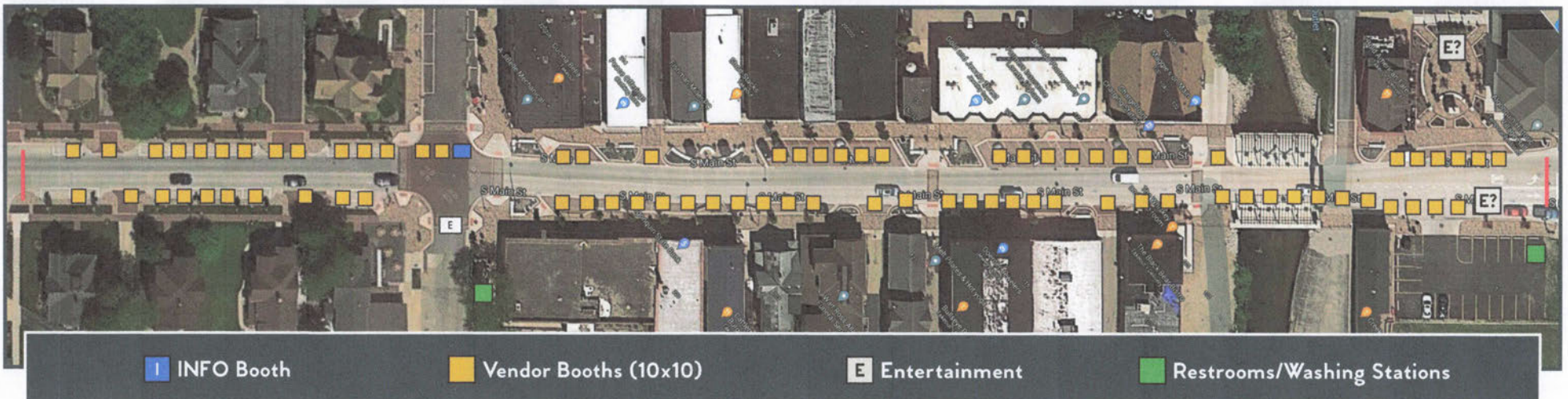
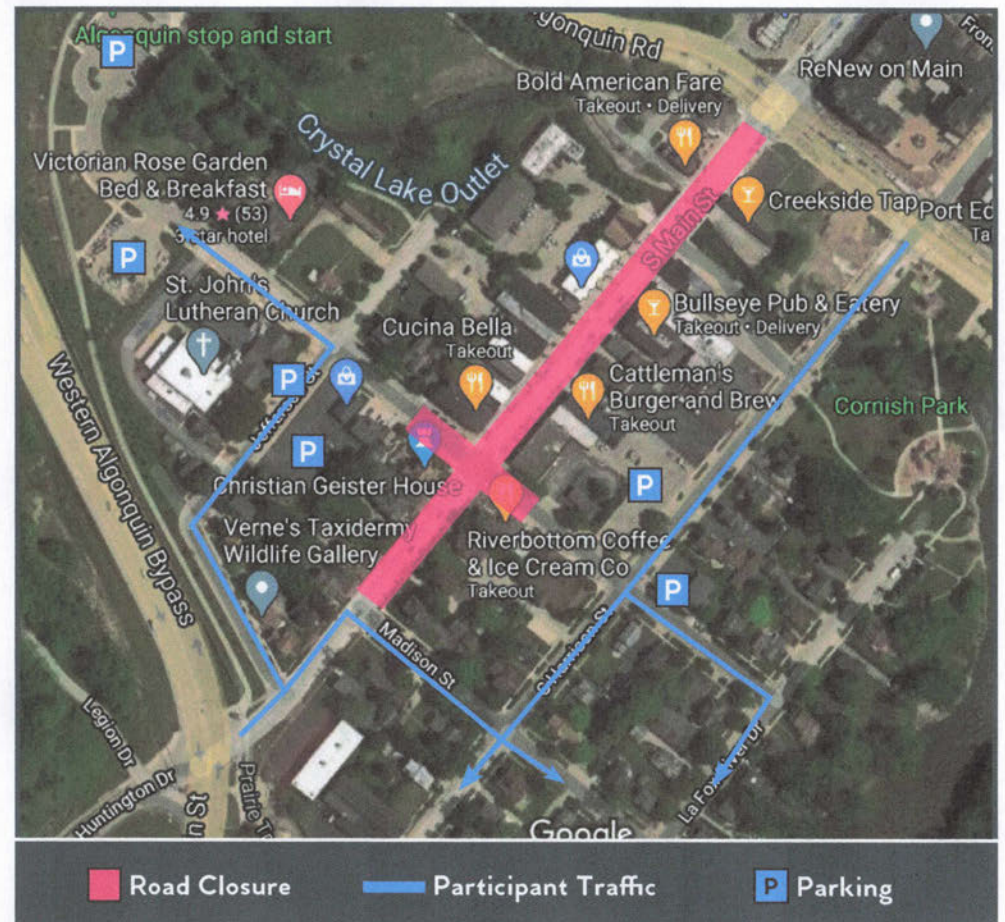
- Live entertainment will be located near Historic Village Hall and near Riverbottom Ice Cream on Washington Street
- Rotary members will assist with sound equipment including microphones and amplification
- Entertainment will primarily feature local acoustic musicians

Kids Corner

- Organized with the help of Jacobs High School Interact Club
- Craft station and games such as oversized tic-tac-toe, basket toss, and small prizes
- Possible activities may include balloon artists, face painting, temporary tattoos, and other family-friendly attractions



SATURDAY, OCTOBER 3rd, 2026
 Main Street | Downtown Algonquin, IL | 60102
 10am-4pm Market
 7:00am-9:45am Set Up | 4pm-5:30pm Tear Down





Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	July 14, 2026
<u>SUBMITTED BY:</u>	Nadim Badran, Public Works Director Patricia Ham, Management Analyst
<u>DEPARTMENT:</u>	Public Works
<u>SUBJECT:</u>	Consider a Public Event/Entertainment License for the Algonquin Lions Festival – Cornhole Charity Tournament, August 22, 2026

ACTION REQUESTED:

Patrick Hartigan, on behalf of the Algonquin Lions Foundation, is seeking approval of a Public Event License for a Cornhole Charity Tournament.

DISCUSSION:

The Algonquin Lions Foundation will be hosting its 13th Annual Cornhole Charity Tournament on Saturday, August 22, 2026, from 11:00 am to 3:00 pm, with a rain date of August 23, 2026. The event will be held in the west parking lot of Buffalo Wild Wings, located at 461 South Randall Road. The permanent outdoor serving area will be expanded with temporary fencing that will meet all local and state liquor regulations. The entry fee will be \$40 per two-person team. They will also hold a raffle with \$10 tickets. Parking will be provided on-site.

Mr. Hartigan is also seeking a waiver of the Public Event License Fee of \$95.00.

RECOMMENDATION:

All Village Departments and the Algonquin-Lake in the Hills FPD have reviewed this request and recommend that the Committee of the Whole advance this matter to the Village Board for approval, subject to the following conditions:

- The serving of alcohol may not extend beyond the fenced-in area of the parking lot. An additional license from the ILCC will not be required to serve alcohol in the fenced-in area;
- Village Police officers and other officials shall have free access to the event at all times to ensure that the event complies with the Municipal Code;
- Final site and circulation plans are subject to review and approval by Village Staff and the ALFPD;
- Public Event License Fees must be paid prior to the event, unless waived by the Village Board;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind over 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public;
- Prior to commencing any of the activities approved by the Public Event License, the applicant, at no expense to the Village, shall obtain and file with the Village, no less than 30 days prior to the event, evidence that its insurance meets the minimum requirements;

ATTACHMENTS:

- Public Event License Application

- Certificate of Liability
- Narrative
- Event Site Plan
- Buffalo Wild Wings Permission Letter



Village of Algonquin
PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to the Ganek Municipal Center (2200 Harnish Drive) or permits@algonquin.org at least 45 days prior to the event.

Please type or print legibly.

Official Name of the Event: ALBONQUIN LIONS FOUNDATION - 13TH Annual CORNHOLE CHARITY TOURNAMENT

Sponsoring Organization:

Name: ALBONQUIN LIONS FOUNDATION Contact Name: PATRICK HARTIGAN
Address: [REDACTED]
City, State, ZIP: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Event Coordinator:

Name: NICK SIGRIST
Home Address: [REDACTED]
City, State, ZIP: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Event Information:

Describe the Nature of the Event: CHARITY CORNHOLE TOURNAMENT WITH ALL NET PROCEEDS GOING TO BENEFIT LOCAL FOOD PANTRIES AND FUNDING COLLEGE SCHOLARSHIPS FOR DESERVING LOCAL STUDENTS

New Event ☐ Repeat Event ☒ If repeat, will anything be different this year? NO

Event Address: BUFFALO WILD WINGS, 461 S. RANDALL RD, ALBONQUIN

Date(s) and Time(s) of the Event: 8/22/26 11AM - 3PM

Rain Date(s), if applicable: 8/23/26

Set-Up Date/Time: 8/22/26 8:00 AM

Maximum Number of Attendees/Participants Expected: 100-120

Admission Fee: Yes ☒ No ☐ If Yes, list fee(s) to be charged: \$40.00 per Two person Team

How will the revenue be used (include donations to non-profit or charitable organizations): NET PROCEEDS GO TO LOCAL NOT-FOR-PROFIT CHARITABLE ORGANIZATIONS, AND OUR ANNUAL TED SPELLA SCHOLARSHIPS

Event Website: E-CLUBHOUSE.ORG/SITES/ALGONQUIN

Event Details:

Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan: _____

TEMPORARY FENCING, 25+ LIONS CLUB MEMBERS
PROVIDING SECURITY.

Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled: _____

PLEASE SEE ATTACHED LAYOUT MAP

Will there be a need for road closures? Yes _____ No X If Yes, please explain: _____

Are you requesting Algonquin Police Officer(s) presence? Yes _____ No X If Yes, to perform what function? _____

Do you want a fire truck or ambulance present? Yes _____ No X If Yes, for what hours and to perform what function? _____

Are you wishing to post temporary sign(s) announcing the event? Yes _____ No X If Yes, please describe desired size, location and date(s) that the signage will be displayed: _____

Do you wish to serve alcoholic beverages? Yes X No _____ SERVED BY BUFFALO WILD WINGS

If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes X No _____ If Yes, attach a copy of the policy.

Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes _____ No X
If Yes, please describe type, band name(s), and hours of performance and if there will be a stage: _____

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.): NO

Do you plan on holding a raffle during this event? Yes X No 50/50 RAFFLE
(Must be an Algonquin-based, non-profit organization)

Name of on-site contact during the event (please print): PATRICK HARTIGAN / NICK SIGRIST

On-site contact's cell number: [REDACTED]

On-site contact's work number: N/A

On-site contact's home number: N/A

Affidavit of Applicant:

I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.

[Signature]
Signature of Applicant

6/22/26
Date

PATRICK J. HARTIGAN
Printed Name of Applicant

Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permittee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of its certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permittee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.

The Permittee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permittee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permittee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permittee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/
Licensee:

ALBONQUIN LIONS FOUNDATION

Circle all
that apply:

☒ Applicant ☒ Sponsor ☒ Organizer ☒ Promoter

By:

PATRICK J. HARTIGAN

[Print]

[Signature]

Date:

06/22/26



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DSP Insurance Services, Inc. 1900 E. Golf Road Suite 225 Schaumburg IL 60173	CONTACT NAME: Bryan Adams	FAX (A/C, No): (847) 934-6186
	PHONE (A/C, No, Ext): (800) 316-6705	E-MAIL ADDRESS: lionsclubs@dspins.com
INSURED Algonquin Lions Dist. 1J Algonquin Illinois	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Ace American Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Agg.Per Named Insure is \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		HDOG49357199	09/01/2025	09/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY		ISA H11428113	09/01/2025	09/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A					PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
						\$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above:
08-22-2026, 08-23-2026
Algonquin Lions Club/Algonquin Lions Foundation/Buffalo Wild Wings Annual Chairity Cornhole Tournament Saturday August 22nd, 2026. Rain Date Sunday, August 23rd.
The following persons or organizations granting use of real property, including structures thereon are included as Additional Insured(s), but only with respect to General Liability arising out of the use of premises by the insured shown above and not out of the sole negligence of said additional insured.
***Village of Algonquin, IL
PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES.

CERTIFICATE HOLDER Buffalo Wild Wings 461 S. Randall Road Algonquin Illinois 60102	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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SURETY

PO Box 3967
Peoria, IL 61612-3967
Phone: (800) 645-2402
Fax: (309) 683-1610

Algonquin Lions Club
PO Box 7493
Algonquin, IL 60102

September 16, 2025

RE: Bond Renewal: LFM0034601
Principal: Algonquin Lions Club

Obligee:
Description:

Dear Principal:

This letter will confirm our receipt of your premium payment and notification of your bond renewal. Your bond premium is paid through October 16, 2026.

For questions please contact:
Acrisure Midwest Ptrs Ins Svcs
16805 West Cleveland Avenue
New Berlin, WI 53151

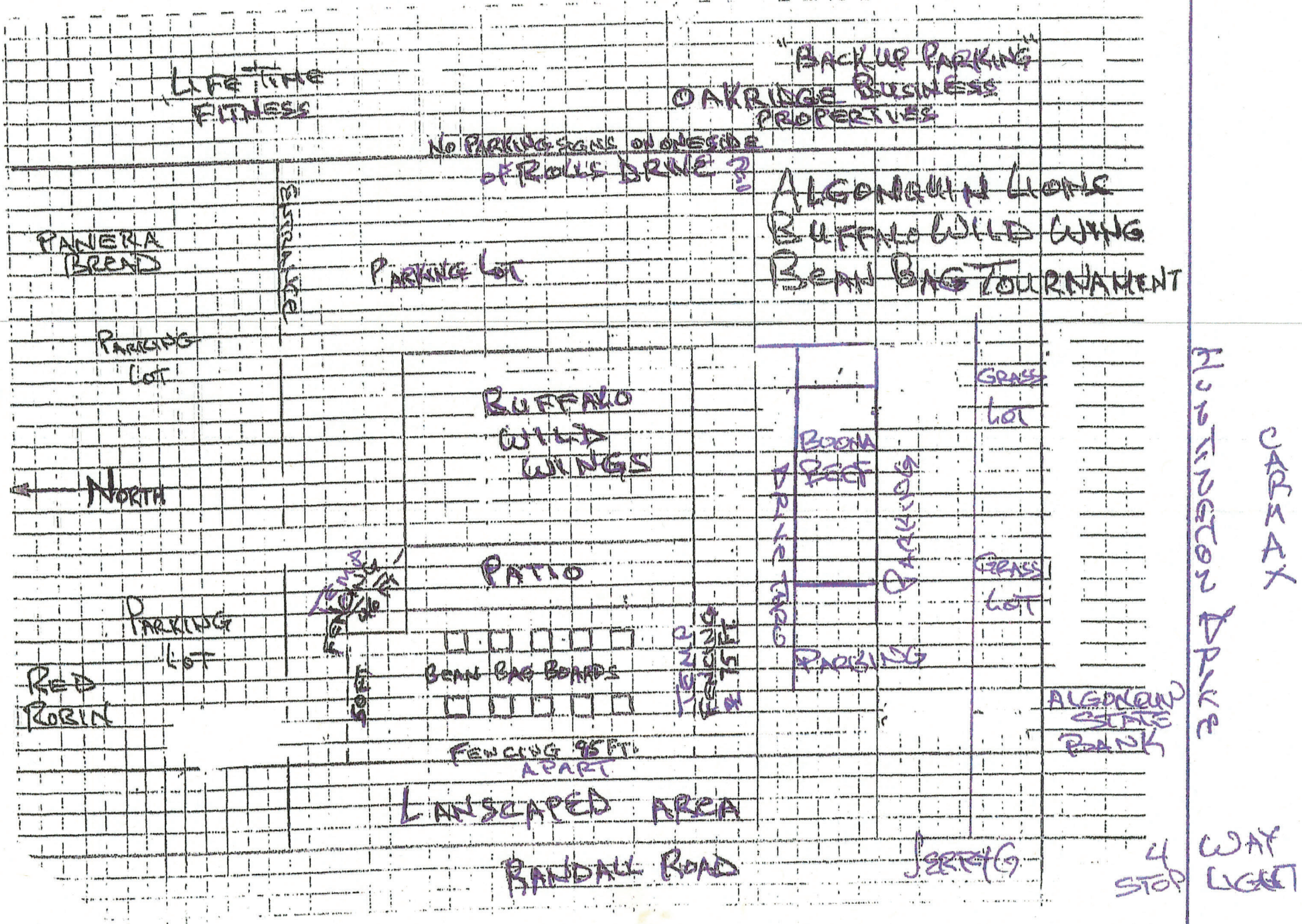
(262) 782-3940

Thank you for placing your bond business with us.

Sincerely,

Olga S. Happel
RLI Surety











Buffalo Wild Wings
461 S Randal Rd
Algonquin, IL 60102

To Whom it May Concern:

Buffalo Wild Wings is excited to host Algonquin Lions Club's 13th Annual Bean Bag Charity Tournament. The date for this event will be August 22nd, 2026.

They have permission to utilize our parking lot for the extension of the tournament, and we will provide food and beverage service for the event.

My name is Marilyn Chylewski, and I am the General Manager at this location.

Please contact me if you have any questions. Thank you.

Marilyn Chylewski

847-458-2333



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: 06/22/2026

TO: Committee of the Whole
Tim Schloneger, Village Manager

FROM: Michael Reif, Internal Services Supervisor

SUBJECT: Approval for Water Softener Install at Ganek Municipal Center

Staff recommends approval to proceed with the installation of a water softening system at the Ganek Municipal Center and award the project to Huemann Water Conditioning of Johnsburg, Illinois, as the lowest responsive bidder in the amount of \$44,976.00

The Ganek Municipal Center currently experiences hard water conditions that contribute to scale buildup within plumbing fixtures, water heaters, and mechanical systems. Installation of a water softening system will improve water quality, reduce maintenance costs, extend the service life of building equipment, and improve operational efficiency.

To ensure competitive pricing, staff solicited and received three quotes for the project:

- | | |
|------------------------------|-------------|
| • Huemann Water Conditioning | \$44,976.00 |
| • H.R. Stewart, Inc. | \$51,725.00 |
| • Don Hertel Plumbing | \$56,895.00 |

The total project cost from Huemann Water Conditioning is \$44,976.00 and will be divided as follows:

- | | |
|-------------------------------|-------------|
| • Helton Plumbing: | \$19,865.00 |
| • Huemann Water Conditioning: | \$25,111.00 |

The combined cost of these services equals the total project amount of \$44,976.00.

The approved FY 2026-27 budget includes \$55,000 for this project. The proposed cost of \$44,976.00 is \$10,024.00 below the budgeted amount.

After reviewing all submitted quotes, staff determined that Huemann Water Conditioning provided the lowest qualified proposal and is capable of completing the work in accordance with project requirements.

Staff respectfully request that the Village Board approve the award of the Water softener installation project at the Ganek Municipal Center to Huemann Water Conditioning in the amount of \$44,976.00 with payment distributed between Helton Plumbing and Huemann Water Conditioning as outlined above.

VILLAGE OF ALGONQUIN PURCHASE AGREEMENT - VENDOR (Services)					
Effective Date: 08/15, 20 26			Purchase Order No.		
Project: Ganek Municipal Center Water Softener			Location: Ganek Municipal Center		
Originating Department:					
Owner		Consultant/Vendor		Developer	
Village of Algonquin Address: 2200 Hamish Dr. Phone: 847-658-2700 Fax: 847-658-2754 Contact: Michael Reif		Name: Huemann Water Conditioning Address: 3608 Chapel Hill Road Johnsburg Il. 60050 Phone: 815-385-3093 Fax: Contact: Joe Huemann		 (where applicable) Phone: Fax: Contact:	

The Contract Price of the Work under this Purchase Agreement is: \$44,976.00

Furnish the Work/items described below in accordance with the following plans and specifications:

☐ **General Contract, dated** 28-May, **20** 26 ☐ **Specification No(s):** _____, dated _____, 20____
 ☐ **Plans dated :** _____ ☐ **Addendum No(s):** _____
 ☐ **Other:** _____

QUANTITY	UNIT OF MEASURE	DESCRIPTION/ITEMS	CONTRACT SUM	EXTENSION
1	Each	Install one water softening system at the Ganek Municipal Center	\$ 44,976.00 NOT TO EXCEED	\$ 44,976.00
			TOTAL	\$ 44,976.00

- 1) The SCOPE OF WORK shall not be changed without written agreement between the Consultant/Vendor and the Owner. Payment is based upon the attached Schedule of values and reimbursables.
- 2) No work beyond the SCOPE OF WORK shall be undertaken until written authorization is received from the Owner. Consultant/Vendor shall notify the Owner when the value of the Services performed equals eighty percent (80%) of the Contract Sum, at which point the Owner, Developer and Consultant/Vendor shall determine the time remaining on the Project for which Consultant/Vendor Services are or may be required, and the sufficiency of the Developer escrow account regarding payment for such Services.

Consultant/Vendor agrees to employ the skill and efforts of a professional engineer in this area. CONSULTANT/VENDOR SHALL FULLY INDEMNIFY AND SAVE THE OWNER HARMLESS FROM ALL CLAIMS, LIENS, FEES, AND CHARGES, AND THE PAYMENT OF ANY OBLIGATIONS ARISING THEREUNDER, pursuant to the provisions in the Supplemental Conditions attached hereto.

THE TERMS OF THIS PURCHASE AGREEMENT AND THE ATTACHED SUPPLEMENTAL CONDITIONS ARE THE ENTIRE AGREEMENT BETWEEN THE OWNER AND CONSULTANT/VENDOR. No payment will be issued unless a copy of this Purchase Agreement is signed, and dated and returned to the Owner. Material certifications/test reports required.

The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. IN WITNESS WHEREOF, the parties hereto have executed this Purchase Agreement the day and year written below.

By: Haemann Water Conditioning
Jeff Haemann Pres.
Representative of Vendor authorized to
execute Purchase Agreement

By: _____
Title: _____
Dated: _____

SUPPLEMENTAL CONDITIONS

- 1. Acceptance of Purchase Agreement:** The Purchase Agreement is an offer to contract, buy or rent and not an acceptance of an offer to contract, sell or rent. Acceptance of this Purchase Agreement is expressly limited to the terms hereof, and in the event that Consultant/Vendor's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Purchase Agreement shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Purchase Agreement may be accepted by the commencement of any Work hereunder, and in any event, shall be deemed accepted in its entirety by Consultant/Vendor unless the Owner is notified to the contrary within ten (10) days from its date of issue.
- 2. Amendment, Modification or Substitution:** This Purchase Agreement contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by the Owner. No proposals or prior dealings of the parties or trade custom not embodied herein shall alter the interpretation or enforcement of this Purchase Agreement.
- 3. Familiarity With Plans; Qualifications:** Consultant/Vendor acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined the plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents as they relate to Consultant/Vendor's Services under this Purchase Agreement. Consultant/Vendor represents to the Owner that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Consultant/Vendor shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of the Owner, and shall hold the Owner free and harmless from all liability, costs and charges by reason of any act or representations of Consultant/Vendor, its agents or employees.
- 4. Safety:** Insofar as jobsite safety is concerned, the Consultant/Vendor is responsible solely for its own and its employees' activities on the jobsite, but this shall not be construed to relieve the Owner or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither the professional activities of the Consultant/Vendor, nor the presence of the Consultant/Vendor or its employees and subcontractors, shall be construed to imply the Consultant/Vendor has any responsibility for the methods of work performance, superintendence, sequencing of construction, or safety in, on or about the jobsite by others.
- 5. Extra's and Change Orders:** No claim by Consultant/Vendor that any instructions, by drawing or otherwise, constitute a change in Consultant/Vendor's performance hereunder, for which Consultant/Vendor should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Consultant/Vendor shall have received a written supplement to this Purchase Agreement authorizing such performance signed on behalf of the Owner by a person have actual authority to do so.
- 6. Inspection and Acceptance:** The Owner shall have the right at all reasonable times to inspect all Work performed or furnished by Consultant/Vendor. Notwithstanding any prior inspection or payment, all Work is subject to final acceptance by the Owner.
- 7. Taxes:** This project is tax exempt. The Owner's tax-exempt number is **E 9995 0855 05**.
- 8. Payment:** The Owner will make partial payments to the Consultant/Vendor from time to time for Services performed by the Consultant/Vendor. Provided, however, in no event shall the Owner be obligated to pay Consultant/Vendor any sum that exceeds the Contract Price absent a written change order executed by the Owner. Consultant/Vendor shall invoice Owner monthly on a time and materials basis in the amount(s) and at the rate(s) set forth in the attached Schedule. Each invoice shall detail the dates worked, Services performed, and, where applicable, reimbursable expenses reasonably and directly incurred for such Services. Consultant/Vendor shall only be reimbursed for expenses shown on the attached Schedule. Reimbursement shall be at the amount shown on the attached Schedule, or if no amount is shown, at cost. Consultant/Vendor shall invoice Owner for all Reimbursable Expenses, where applicable, due and owing together with an itemization of such (including receipts). Invoices in compliance with this Purchase Agreement shall be paid by the Owner to Consultant/Vendor within 60 days after Owner's receipt of the invoice. The amount(s) and rate(s) set forth on the attached Schedule include all anticipated costs of providing the Services. No additional costs of any kind may be incurred without the prior written consent of Owner.
- 9. Consultant/Vendor Warranty:** Consultant/Vendor warrants to perform the Services to the best of its ability and in a diligent and conscientious manner and to devote appropriate time, energies and skill to those duties called for hereunder during the term of this Purchase Agreement and in connection with the performance of such duties. All Services performed by Consultant/Vendor pursuant to this Purchase Agreement shall be performed in accordance with all applicable federal, state and local laws, rules and regulations, and shall conform to the *Village's 2006 Contractual Inspection Services Guide* and any specifications and drawings applicable to this Purchase Agreement.

10. Insurance:

10.1 Consultant/Vendor shall at all times maintain business automobile, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Order, and shall name the Owner as an additional insured on its commercial liability insurance policies for Consultant/Vendor operations under this Purchase Agreement. Liability insurance limits shall be in such amounts and include such coverages as set forth in the VILLAGE OF ALGONQUIN PURCHASE ORDER INSURANCE REQUIREMENTS attached to this Agreement. Consultant/Vendor shall furnish the Owner with a certificate of insurance and such other documentation (including a copy of all or part of the policy) at the time of execution of this Agreement and thereafter on an annual basis on the anniversary date of this Agreement or at any other time as the Owner deems necessary to establish compliance with this provision.

10.2 Consultant/Vendor shall furnish and pay for surety bonds and with surety or sureties satisfactory to Owner, guaranteeing the full performance of all of the conditions and terms hereof and guaranteeing that Consultant/Vendor shall promptly pay for all labor, materials, supplies, tools, equipment and other charges or costs of Consultant/Vendor in connection with the Work. Such performance and payment bond shall be in an amount determined by Owner.

10.3 Breach of this paragraph is a material breach subject to immediate termination.

11. Indemnity: Consultant/Vendor hereby agrees to indemnify, and hold the Owner directors, officers, employees, agents, successors and assigns (the "Indemnitees") harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Consultant/Vendor, its agents, employees, subcontractors, successors and assigns. In any and all claims against the Owner or any of its agents or employees, by any employee of Consultant/Vendor, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant/Vendor under workers compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Consultant/Vendor assumes the entire liability for its own negligence, and as part of this Purchase Agreement waives all defenses available to Consultant/Vendor as an employer which limit the amount of Consultant/Vendor's liability to the Owner to the amount of Consultant/Vendor's liability under any workers compensation, disability benefits or employee benefit acts.

12. Term and Termination: The term of this Purchase Agreement shall commence as of the Effective Date and shall continue until the Project is completed or the Purchase Agreement is terminated by either party, or the value of the service provided by Consultant/Vendor has reached 100% of the Contract Sum. Notwithstanding the foregoing, either party may terminate this Purchase Agreement with or without cause at any time by providing written notice within a reasonable period of time prior to termination. In the event of a termination, Consultant/Vendor shall be paid for all services performed through the date of termination, based on the percentage of services completed. In no event shall the Consultant/Vendor be entitled to any additional compensation or damages in connection with a termination hereunder.

13. Remedies: Consultant/Vendor shall, for the duration of this Purchase Agreement, at the discretion of the Owner and at the expense of Consultant/Vendor, undertake or re-do any and all faulty or imperfect Services furnished or performed by Consultant/Vendor thereunder. In the event Consultant/Vendor fails to perform under this Purchase Agreement, it will be in default and the Owner may furnish or perform the same and recover from Consultant/Vendor the cost and expense directly or indirectly resulting there from, including all consequential damages but not limited to the cost or expense of providing such services, inspections, testings and reasonable attorneys fees as a result of a default. The foregoing remedies shall be available in addition to all other remedies available to the Owner.

14. Compliance With Laws: During the performance hereunder, Consultant/Vendor agrees to give all notices and comply with all Laws and Regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those Laws and Regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable Laws and Regulations, the Owner shall not be responsible for monitoring Consultant/Vendor's compliance with any Laws or Regulations.

15. Notices: All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Purchase Agreement shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Agreement.

16. Records, Reports and Information: Consultant/Vendor agrees to furnish Owner with reports and information regarding the Services performed under this Purchase Agreement, at such times as Owner may reasonably request, making full disclosure of efforts made by Consultant/Vendor and the results thereof. Consultant/Vendor agrees to maintain records, documents, and other evidence which will accurately show the time spent and Services performed under this Purchase Agreement for a minimum period of five (5) years after completion of the Services, and such records shall be subject to audit by Owner upon reasonable advance notice to Consultant/Vendor on a mutually agreed date and time.

17. Assignment: Neither party shall assign this Purchase Agreement without written consent of the other, which consent shall not be unreasonably withheld, except that Owner may unilaterally assign its rights under this Purchase Agreement upon reasonable notice to Consultant/Vendor to the Developer/Owner (if any) identified in this Purchase Agreement.

18. Limitation Of Liability: In no event shall the Owner be liable for special, incidental or consequential damages (including without limitation loss of use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law.

19. Waiver: Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Consultant/Vendor and Owner with respect to such future performance shall continue in full force and effect.

20. Controlling Law, Severability: The validity of this Purchase Agreement or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Owner is entitled to recover its reasonable attorneys fees incurred in enforcing the terms of this Purchase Agreement. If any provision or requirement of this Purchase Agreement is declared or found to be unenforceable that balance of this Purchase Agreement shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.

CONSULTANT/VENDOR:



6-22-86

Date

VILLAGE OF ALGONQUIN
PURCHASE ORDER INSURANCE REQUIREMENTS

A. At all times while providing, performing, or completing the Work, Contractor (Contractor/Vendor and Vendor/Consultant) shall maintain the following minimum insurance coverage in the form, and from companies, acceptable to Owner.

1. **Commercial General Liability Insurance**

Limits: Each Occurrence and in the Aggregate \$1,000,000

Such insurance shall include completed operations, contractual liability and personal/advertising injury coverage. The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

2. **Commercial Automobile Liability Insurance**

Limits: Each Occurrence \$1,000,000

3. **Workers Compensation/Employers Liability Insurance**

Limits: Coverage A Statutory
Limits: Coverage B \$1,000,000

The policy will contain a waiver of subrogation clause in favor of the Village of Algonquin.

4. **Umbrella Excess Liability Coverage** ☐ *Required if an "x"*

Limits: Each Occurrence and in the aggregate \$2,000,000

The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

5. **Professional Liability Coverage** *(required if professional services are being provided)*

Limits: Each Occurrence \$1,000,000

The Contractor shall provide the Village with a copy of the professional liability insurance policy and any endorsements.

B. All insurance required of the Contractor shall state that it is primary insurance as to additional insureds with respect to all claims arising out of the operations by or on their behalf. If additional insureds have other applicable insurance coverages, those coverages shall be regarded as on an excess or contingent basis.



HUEMWAT-01

MSYED

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/18/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of IL, LLC 25 Northwest Point Blvd., Ste 625 Elk Grove Village, IL 60007	CONTACT NAME:	
	PHONE (A/C, No, Ext): (847) 758-1000	FAX (A/C, No): (847) 758-1200
INSURED Huemann Water Management Inc. DBA Huemann Water Conditioning 3607 Chapel Hill Rd, Unit C Johnsburg, IL 60051	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: SECURA Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		
NAIC #		
22543		

COVERAGES

CERTIFICATE NUMBER: 061826

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			CP3418486	8/23/2025	8/23/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			A3418487	8/23/2025	8/23/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			CU3418489	8/23/2025	8/23/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC3418488	8/23/2025	8/23/2026	☒ PER STATUTE ☐ OTH-ER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Job: Village of Algonquin, Ganek Municipal Center Water Softener.

Village of Algonquin is an Additional Insureds on a primary and non-contributory basis under General Liability and Auto Liability as per written contract.

Waiver of Subrogation applies to the General Liability and Auto Liability in favor of the Additional Insureds as per written contract.

CERTIFICATE HOLDER

CANCELLATION

Village of Algonquin 2200 Harnish Dr. Algonquin, IL 60102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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C. All required coverage shall be placed with an insurance company licensed to conduct business in the State of Illinois and be rated at least A VI by A.M. Best Company.

D. Prior to commencing work under this Agreement, the Contractor shall furnish the Village with a copy of all certificates showing the minimum coverage in insurance companies acceptable to the Village. All Certificates of Insurance required to be obtained by the Contractor shall be provide coverages under the policies named shall not be canceled, modified, reduced or allowed to expire without at least thirty (30) days prior written notice given to the Village. All certificates evidencing coverage extended beyond the date of final payment shall be provided at the time of the final pay request. All Certificates of Insurance shall name the Village as additional insured as provided in these Requirements.

E. The Contractor agrees that the obligation to provide insurance as required is solely the Contractor's responsibility and cannot be waived by any act or omission of the Village, including, but not limited to:

1. allowing work by Contractor or any subcontractor of any tier to start before receipt of Certificates of Insurance; or
2. failure to examine, or to demand correction of any deficiency, of any Certificate of Insurance received.

F. The purchase of insurance by the Contractor under this Agreement shall not be deemed to limit the liability of the Contractor in any way, for damages suffered by the Village in excess of policy limits or not covered by the policies purchased.

G. Such insurance coverages and limits are minimums, and shall not be construed in any way as a limitation on the duty of the Contractor to carry adequate insurance or on Contractor's liability for losses or damages under this Contract.

H. The Contractor shall notify the Village, in writing of any possible or potential claim for personal injury or property damage arising out of the work of this Agreement promptly whenever the occurrence giving rise to such a potential claim becomes known to the contractor.

I. The Contractor shall require every subcontractor of any tier, if any, not protected under the Contractor's policies, to maintain insurance of the same nature in amounts, and under the same terms, as required of the Contractor.

3 (Three)
~~2~~
JAH

This is **SCHEDULE A**, consisting of 2 pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective 6-22, 2026

Scope of Work/Services – Vendor/Services

See typed Page #2

Page 1

VOA: _____

_____: _____

(Page 2)

DATE June 18, 2026 SCOPE OF WORK

Contractor: Huemann Water Conditioning
signed Joe Huemann 6-18-26

Homeowner: Village of Algonquin

contact info: 815-385-3093

Address of work: 2200 Harnish Rd

joe@huemannwater.com

Algonquin, IL. 60102

WORK to be done some time in 2026 or when the Village is ready.

Permit by the owner, Village of Algonquin.

Water treatment for the building known as Ganek Municipal Center.

There is 3" copper water line for the building and a main BYPASS will need to be installed. The building will have to have the water shut-off while this BYPASS is installed. We will need to communicate and work with the Village to arrange when this will be done and how long the water to the building will be off.

The location for the water treatment is not close to the water main, so there will need to be some piping to and from the new water conditioner. This new piping will be 3" copper, installed to code with hangers and supports. Helton Plumbing will be doing the bypass and the header piping. All plumbing to be done by ILLINOIS licensed plumber and plumbing contractor.

Water Conditioner will be delivered, set in place, loaded and made ready for the header piping to be connected to each unit's inlet and outlet, by the plumber.

Each unit will have its own inlet and outlet 2" ball valve so each unit can be isolated from the system if it ever needs to be repaired. Water can be shut-off to each unit.

The water conditioner will be a triple 120,000 2" progressive system. It will have meter regeneration. The system will have treated water available 24/7. It will be able to provide 136 gpm of flow if needed. The system will have controls that will give us water flow and gallons used information going back 60 days.

Once the unit is hooked up, the units will be pressure tested and electric wiring and controls set and started up. We will need 110 v outlet provided by owner within 10 ft of the units.

See proposal dated 5-28-26 for other details Joe Huemann 815-385-3093

HUEMANN WATER CONDITIONING

Div. Of Huemann Water Mgt., Inc.
3608 Chapel Hill Road
Johnsburg, IL 60050
(815) 385-3093

(Page 3)

PROPOSAL SUBMITTED TO: Algonquin Village of		PHONE jim kornfeind 847-344-9918	DATE 28-May-26
2200 harnish dr		JOB NAME water treatment	
CARY IL 60013		Village of Algonquin 2200 Harnish Rd Algonquin IL	
ARCHITECT Joe Huemann	DATE OF PLANS asap	email: jimbkornfeind@algonquin.org	

November 2025, Huemann Water got "BUDGET" number for budget purposes for 2026 ,
May 2026, we have a fixture count and Joe will design and a system. Get a bid put together.
Huemann water talked with HELTON PLUMBING in McHenry to do the PLUMBING There is a 3" main
and no bypass, also there is extra plumbing. We will work with the plumber for installaton.

1- Flow demand... There is 3" piping in the building, With the fixture count we came up with 62-87 gpm
flow demand, We also know that these buildings do not us the water that they are designed for..

2- Joe Huemann called the Village of Algonwuin and received the water bill information for this building.
They read the meter MONTHLY and during the winter months with NO outdoor watering they use 18,000
to 24,000 gallons of water per month. Summer with outdoor watering 90,000/month

3- DESIGN MATH: They are open Monday-Friday closed weekends, so let's use 20 working days a
month. Min water was 18,000 to 24,000 gallons used per month in NONE watering months. Let's us
25,000 gallons per month DIVIDED by 20 days/month = 1,250 gallons per day
1,250 gallons x 21 grains HARDNESS per gallon = 26,250 grains per day

4- 3" water piping and putting a meter on this piping, we will NOT register the low flows on the softener.

Water flow under 3.5 gpm will not be registered and 80% of the time this will be the flow...see JOE

1 1/2" meter goes down to .5 gpm, this is why we woud go with a triple progessive system. We will

have the ability to meter the low flow and the capibility to meter the high flow of the 3" piping if needed.

The Triple progessive will have 1 unit on-line at all times (70 gpm) with one one reserve at all times . The
stand-by unit will turn ON once the GPM exceeds 50 gpm.. So the system wil handle 140 gpm.

5- WHAT SIZE UNIT TO USE? The building will use 26,250 grains per day (1250 gallons x 21 grains)

xxxxx 1- 120,000 grain unit (4 cu ft) 40#/regen flow rate 48-67 gpm

2- 150.000 grain unit (5 cu ft) 50#/reg flow rate 62-85 gpm

3- 90,000 grain unit (3 cu ft) 30#/reg flow rate 39-54 gpm

6- EST salt used per month: based on the water meter reading given to us EST 200#per month salt

1250 gal/day x 21 grains/gallon divided into the capacity of the unit x salt used/reg (20 days per month)

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
see above dollars see above

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above
specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent
upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation.

Authorized Signature: _____

Date: _____

Note: This proposal may be withdrawn by Huemann Water Conditioning if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby
accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Authorized Signature: _____

Date: _____

This is **SCHEDULE B**, consisting of 4 pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective 6-22, 20 26

4 (Four) JJA

Contract Price – Vendor/Services

Page 1

see typed Page 2

Page 1 of 1
Contract Price - Unit Rates

VOA: _____

_____: _____

HUEMANN WATER CONDITIONING

Div. Of Huemann Water Mgt., Inc.
3608 Chapel Hill Road
Johnsburg, IL 60050
(815) 385-3093

(Page 3)

PROPOSAL SUBMITTED TO: Algonquin village of		PHONE Jim Kornfeind 847-344-9918	DATE 28-May-26
2200 harnish dr		JOB NAME equipment pricing	
Algonquin IL 60102		Village of Algonquin 2200 Harnish Rd, Algonquin, IL	
ARCHITECT Joe Huemann	DATE OF PLANS asap	jimkornfeind@algonquin.org	

Equipment sizing and Installation:

1- Joe Huemann talked with Jim Kornfeind. Joe sent Carl from put shop to the job site.

We tested the water and came up with 21 grains HARD nd 0 iron, 3" water main, NO piping for water treatment, 3" copper piping, need 110 outlet near the unit, drain: floor drain is there.

There is NO bypass for the water treatment yet, ther is space of equipment.

2- Plumbing needed for the water conditioner. Joe would like to work with a plumber and team up to do this job. We would like to set the equipment and have the plumber install the bypass and manifold/header 3" copper and 2" copper in/out. ALSO the exta piping to and from the unit.

3- Equipment: In the design stage, we looked at a 120,000 2" unit, It will deliver 48-67 gallons per minute flow. We recommend a 120,000 triple progressive 2" valve with 1.5 meter.

1- 120-2 progressive Huemann Water Conditioning \$25,110.00

up-grade to 10% cross link resin add \$1,200.00

Standard units come with 8% cross link resin, we highly recommend using the 10% because of the chlorine in the water. We can discuss.

warranty: 1 year labor, 10 years on tanks, 3 years parts

4- INSTALLATION:

A- see #2 above. Helton Plumbing McHenry IL quoted plumbing HELTON PLUMBING \$19,866.00

B- Delivery, set-up, loading units, drains, piping to and from each unit (4 ft. of piping on each unit) copper piping, labor (Electric we need 110 outlet) electric and wiring from owners 110 outlet. start-up , 1 test port soft water

5- SALT we have a salt delivery service,

6- Once the units are plumbed in, we will come and start them up.

Huemann Water Conditioning will prvide each unit with a 2" ball valve, on each in-let and outlet.

We will need 2, dulex 110 outlets within 5 ft of the units.

Huemann Water Conditioning will run the drain to an AIR-GAP drain with-in 5 ft of the units.

6- method of payment: This equipment needs to be ordered, not a stock unit for us

PRICING GOOD FOR 30 days 20% down with order 30% at delivery 50% net 30 days TOTAL \$44,976.00

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
see above dollars see above

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation.

Authorized Signature: _____

Date: _____

Note: This proposal may be withdrawn by Huemann Water Conditioning if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Authorized Signature: _____

Date: _____

HUEMANN WATER CONDITIONING

Div. Of Huemann Water Mgt., Inc.
3608 Chapel Hill Road
Johnsburg, IL 60050
(815) 385-3093

(Page 4)

PROPOSAL SUBMITTED TO: Village of Algonquin		PHONE Jim Korndeind 847-344-9918	DATE 28-May-26
2200 HARNISH RD		JOB NAME Water Conditioning	
ALGONQUIN, IL 60102		2200 HRNISH RD ALGONQUIN	
ARCHITECT Joe Huemann	DATE OF PLANS	JIMKORNFEIND@ALGONQUIN.ORG	

Water Treatment for the 2200 Harnish Rd building. In 2025 a budget was estiamate at \$53,000.00
This Number was for water conditioning equipent, labor and 3" water main piping, plumbing work to
relocate the water lines to and from the water conditioner.

- 1- Huemann Water was given a fixture count of the building to help determine the estimated flow rate needed for this building.
- 2- Huemann Water took a water test and determined the water to be approx 21 grains HARD
- 3- Huemann Water called the Village of Algonquin and received the water metering readings for the past year. This helped us determind the water treatment DEMAND of the building.
- 4- We unsed 20 working days a month for our MATH.

SCOPE OF WORK:

- 1- Since this is a Village of Algonquin building we "assume" all PERMITS will be the building owners responsiblity.
- 2- Huemann Water Conditioning has IL State Plumbing Contracotrs License #055-023797 and Illinois Plumbing #058-133026
- 3- The major PLUMBING work of this project, the 3" copper water lines, main byass, and water piping to and from the unit, will be done by a thried party PLUMBER. Huemann Water stopped doing water piping over 2" years ago. So if and when we run into this tyrp of work, we work with other local PLUMBERS. FOR THIS BID WE ARE WORKING WITH HELTON PLUMBING.
- 4- QUESTOPON: We would like to separate the bid for billing puposes. I do not know if this is possible. So some discussion is needed on this. It sames \$5000.00 If we can do this.
The Bid presentent for \$44,976.00 replects separate billing and invoices.
- 5- A- Helton Plumbing \$19,865.00
B- Huemann Water Conditioning \$25,110.00
C- If we have to do it under 1 invoice add \$5000.00

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
see above dollars see above

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation.

Authorized Signature: _____

Date: _____

Note: This proposal may be withdrawn by Huemann Water Conditioning if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Authorized Signature: _____

Date: _____

Schedule C

Insurance Requirements – Vendor/Services

Required Insurance:

Limits of liability for the insurance required under the Agreement are as follows or as otherwise agreed to in writing by the Owner and the Vendor:

1. **Workers Compensation.** Vendor shall provide workers compensation insurance for all its employees providing services under this Agreement in accordance with applicable law.
2. **Commercial General Liability.** Vendor shall provide commercial general liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of the Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. This insurance, including insurance provided under the commercial umbrella, if any, shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to, or maintained by, Owner
 - a. Vendor shall provide evidence of said insurance, in the form of an insurance certificate, within thirty (30) days from the date hereof.
 - b. Additional Insured. Such insurance shall name Owner as an additional insured and such coverage shall be primary and non-contributing with respect to the Owner's coverage.
 - c. Waiver of Subrogation. Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant this Agreement.
 - d. Continuing CGL Coverage. Vendor shall maintain commercial general liability insurance for at least 3 years following the earlier termination or the completion of this Agreement or the completion of the Work under this Agreement and all authorized extensions thereof.
3. **Business Automobile Insurance.** Vendor shall provide business auto liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella liability insurance obtained by Vendor this Agreement or under any applicable auto physical damage coverage.

VOA: _____

_____: _____

Evidence of Insurance.

1. Vendor shall furnish Owner with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, stating compliance with the insurance requirements set forth above.
2. Failure of Owner to demand such certificate or other evidence of compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.
3. Owner shall have the right, but not the obligation, to prohibit Vendor or any of its independent contractors or subcontractors from entering the Project site or performing work required under this Agreement until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner.
4. Failure to maintain the insurance required in this Schedule shall constitute an event of default under this Agreement and shall allow Owner to immediately terminate this Agreement at Owner's option.
5. If Vendor fails to maintain the insurance as set forth herein, Owner shall have the right, but not the obligation, to purchase said insurance at Vendor's expense.
6. With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner when requested.
7. Vendor shall provide Owner with 30 days written notice prior to the cancellation or material change of any insurance required under this Agreement.
8. Vendor shall provide certified copies of all insurance policies required above within 10 days of Owner's written request for said copies.

General Insurance Provisions

1. No Representation of Coverage Adequacy. By requiring the insurance as set out in this Schedule, Owner does not represent that coverage and limits will necessarily be adequate to protect Vendor, and such coverage and limits shall not be deemed as a limitation on Vendor's liability under the indemnities provided to Owner in this Agreement, or any other provision of the Contract Documents.
2. Cross-Liability Coverage. If Vendor's liability policies do not contain the standard separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
3. The insurance requirements set out in this Schedule are independent from other obligations of Vendor under this Agreement and apply whether or not required by any other provision of this Agreement.
4. Independent Contractor/Subcontractor's Insurance. Vendor shall cause each independent contractor and subcontractor employed by Vendor to purchase and maintain insurance of the type specified in this Schedule. When requested by Owner, Vendor shall furnish to Owner copies of certificates of insurance evidencing coverage for each independent contractor or subcontractor.

VOA: _____

_____: _____

This is **SCHEDULE D**, consisting of 2 pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20____

Supplemental Terms and Conditions

(Page 1)

(Page '2') typed
Joe

VOA: _____

_____:

HUEMANN WATER CONDITIONING

Div. Of Huemann Water Mgt., Inc.
3608 Chapel Hill Road
Johnsburg, IL 60050
(815) 385-3093

(Page 1) (one)
Supplement

PROPOSAL SUBMITTED TO: Village of Algonquin		PHONE Jim Korndeind 847-344-9918	DATE 28-May-26
2200 HARNISH RD		JOB NAME Water Conditioning	
ALGONQUIN, IL 60102		2200 HRNISH RD ALGONQUIN	
ARCHITECT Joe Huemann	DATE OF PLANS	JIMKORNFEIND@ALGONQUIN.ORG	

Water Treatment for the 2200 Harnish Rd building. In 2025 a budget was estimate at \$53,000.00
This Number was for water conditioning equipent, labor and 3" water main piping, plumbing work to
relocate the water lines to and from the water conditioner.

- 1- Huemann Water was given a fixture count of the building to help determine the estimated flow rate needed for this building.
- 2- Huemann Water took a water test and determined the water to be approx 21 grains HARD
- 3- Huemann Water called the Village of Algonquin and received the water metering readings for the past year. This helped us determind the water treatment DEMAND of the building.
- 4- We unsed 20 working days a month for our MATH.

SCOPE OF WORK:

- 1- Since this is a Village of Algonquin building we "assume" all PERMITS will be the building owners responsiblity.
- 2-Huemann Water Conditioning has IL State Plumbing Contracotrs License #055-023797 and Illinois Plumbing #058-133026
- 3-The major PLUMBING work of this project, the 3" copper water lines, main byass, and water piping to and from the unit, will be done by a thried party PLUMBER. Huemann Water stopped doing water piping over 2" years ago. So if and when we run into this tyrp of work, we work with other local PIUMBERS. FOR THIS BID WE ARE WORKING WITH HELTON PLUMBING.
- 4- QUESTOPON: We would like to separate the bid for billing puposes. I do not know if this is possible. So some discussion is needed on this. It sames \$5000.00 If we can do this.
The Bid presentent for \$44,976.00 replects separate billing and invoices.
- 5- A- Helton Plumbing \$19,865.00
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C- If we have to do it under 1 invoice add \$5000.00

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
see above dollars see above

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation.

Authorized Signature: _____

Date: _____

Note: This proposal may be withdrawn by Huemann Water Conditioning if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Authorized Signature: _____

Date: _____



VILLAGE OF ALGONQUIN
Public Works Department

– M E M O R A N D U M –

To: Tim Schloneger, Village Manager
Committee of the Whole

From: Cliff Ganek, Deputy Director of Public Works/Village Engineer

Date: July 14, 2026

Re: Authorization to Acquire Right-of-Way Parcels – Boyer Road Improvements

The Village is requesting authorization to acquire five right-of-way (ROW) parcels necessary for the Boyer Road Improvements Project between County Line Road and Longmeadow Parkway.

The proposed improvements include reconstruction of Boyer Road, installation of a 12-inch water main, and construction of a multi-use path. These improvements will enhance transportation connectivity, improve the Village's water distribution system, and support future development opportunities within the corridor.

The proposed 12-inch water main is identified in the Village's Water System Master Plan and will provide a future connection to the existing dead-end water main on Longmeadow Parkway serving the NorthPoint development. Once completed, this connection will provide an additional transmission route between Jacobs Tower and Water Treatment Plant No. 2, increasing redundancy and reliability within the Village's water distribution system. The extension of public water infrastructure will also enhance the development potential of the unincorporated properties along Boyer Road by providing access to municipal water service. The project also includes construction of a multi-use path between County Line Road and Longmeadow Parkway, closing one of the Village's remaining gaps in the regional pedestrian and bicycle network. The new path will establish a continuous north-south connection while linking to existing east-west trail facilities at both ends of the corridor.

The southern limits of this project pass through 6 lots in unincorporated Dundee Township along Boyer Road. In order to construct these improvements, ROW will need to be acquired on behalf of Dundee Township, as they maintain the prescriptive easements for maintenance in this area. Therefore, the ROW will be acquired by the Village and given to the township, which is granting the Village authorization to make the listed improvements along the new ROW. These terms have already been agreed to and established with the township via an IGA approved in 2025. The Village will retain permanent rights through intergovernmental agreements and easement provisions to construct, own, operate, maintain, and access the public water main and multi-use path indefinitely.

Staff believes this is a cleaner approach so as not to own ROW in an area that is currently unincorporated. Staff originally requested the Township provide this segment of Boyer Road to the Village; however, this was not an option they wanted to pursue, which is why they will retain ownership rights to the ROW.

The total cost of these five parcels is \$27,177. Staff budgeted \$50,000 this fiscal year through the Street Improvement Fund to acquire these parcels. Acquisition of this ROW is necessary for the Village to construct the project, which is receiving approximately \$1.5 million in grant funds. Village staff is currently working on obtaining one final parcel to complete the necessary improvements on Boyer Road.

Summary

1. The Boyer Road improvement project includes work outside of the Village's corporate limits along unincorporated Dundee Township.
2. Completion of the work will require ROW to be secured on behalf of the Township so the improvements can be fully constructed. The Village will maintain permanent access to this area based on an existing IGA with the Township.
3. The Improvements provide significant public benefits by improving roadway infrastructure, extending the water system, and completing a critical multi-use path connection.
4. Acquisition costs are within budget, with the total purchase price below the amount budgeted in the FY26 Street Improvement Fund.
5. The project supports future economic development by extending public water service to unincorporated properties, making them more attractive for future development and redevelopment.

Recommendation

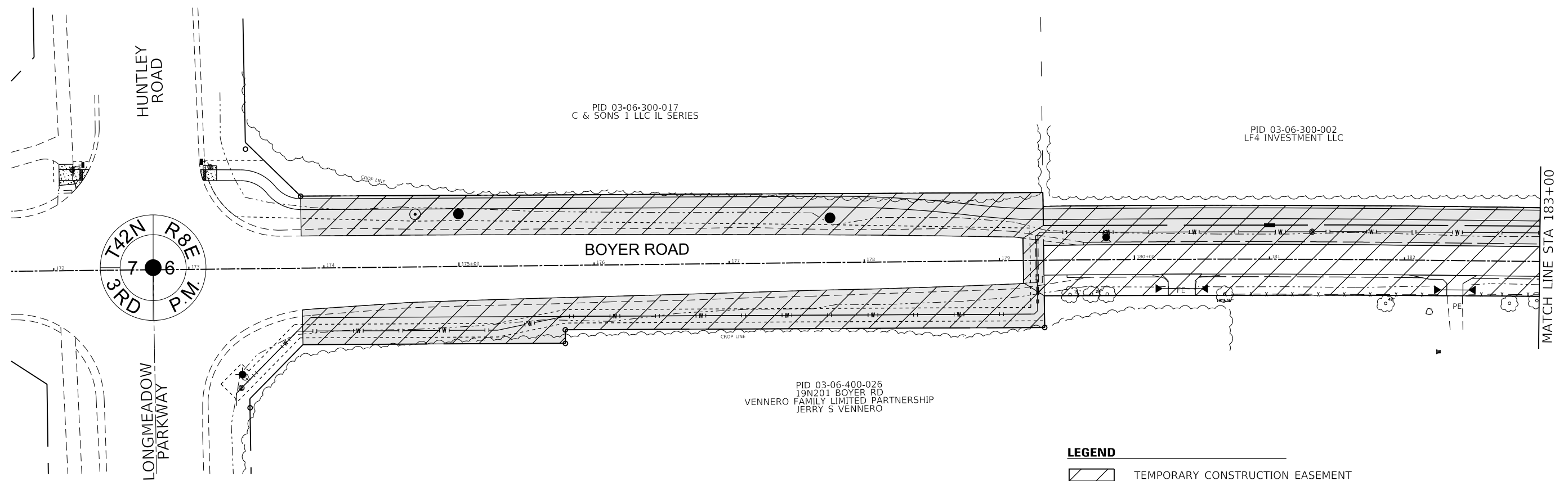
Staff recommends that the Committee of the Whole move this item forward to the Village Board for approval of the purchase agreements for the five right-of-way parcels necessary for the Boyer Road Improvements Project and authorizes Village Staff to coordinate with the Kane County Recorder's Office to finalize said purchase agreements.

ATTACHMENT A

Boyer Road Parcel Acquisition Summary

Parcel	Property Owner	PIN	Area Acquired	Purchase Price
T0003	Richard L. and Nancy J. Johnston, Co-Trustees	03-06-300-007	0.100 acres	\$2,000.00
T0004	Anthony and Susan Tortorela, Trustees	03-06-300-009	0.092 acres	\$2,000.00
T0005	Patrycja Karwowski	03-06-300-010	0.089 acres	\$3,877.00
T0006	William K. and Linda S. Sanders	03-06-300-008	0.142 acres	\$15,000.00
T0007	JAL Investments Holding, LLC	03-06-400-025	0.284 acres	\$4,300.00
Total Acquisition Cost				\$27,177.00

Note: All parcels are being acquired for public right-of-way purposes associated with the Boyer Road Improvements Project. Title will be conveyed to the Dundee Township Road District, with maintenance and access provisions for the Village to construct, own, operate, and maintain the water main and shared-use path improvements.





VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: July 14, 2026

TO: Tim Schloneger, Village Manager

FROM: Cliff Ganek, Deputy Director of Public Works/Village Engineer

SUBJECT: Recommendation to Approve a Design Engineering Services Agreement with Christopher B. Burke Engineering, LTD for Janaks-Weeks Subdivision Improvements – Stage 1

The Janaks-Weeks Subdivision contains some of the oldest public infrastructure in the Village and has been identified as a high priority for reinvestment through both the Village's Water System Master Plan and Pavement Management Program. Due to the size of the subdivision and the extent of infrastructure deficiencies, the improvements will be completed over multiple design and construction stages. This agreement initiates design of the first stage of the long-term infrastructure reinvestment program.

Phase 1 includes the reconstruction of River Road, Webster Street, Clay Street, and Jackson Street, along with replacement of aging water main infrastructure, installation of a new 12-inch water main crossing beneath the Fox River, sanitary sewer rehabilitation, drainage improvements, ADA accessibility upgrades, and pedestrian improvements. The proposed Fox River crossing will replace an undersized, aging six-inch water main that serves as one of only three water system crossings between the east and west sides of the Village, significantly improving long-term system reliability, redundancy, and capacity.

The project addresses several critical infrastructure needs, including:

- Replacement of water mains that have exceeded their useful service life and have experienced numerous water main failures over the past fifteen years.
- Replacement of a critical Fox River water main crossing identified in the Village's Water System Master Plan.
- Rehabilitation of aging sanitary sewer infrastructure to reduce infiltration and inflow (I&I) and improve long-term system performance.
- Reconstruction of deteriorated roadways identified through the Village's Pavement Management Program. Pavement Condition Index (PCI) ratings between 10 and 30, indicating very poor pavement condition and the need for full reconstruction.
- Improvements to pedestrian accessibility, ADA compliance, and path connectivity.

This is a particularly complex project due to the combination of roadway reconstruction, water main replacement, sanitary rehabilitation, and the proposed Fox River crossing. The design effort requires extensive subsurface investigations, geotechnical analysis, environmental studies, utility coordination, and permitting through multiple regulatory

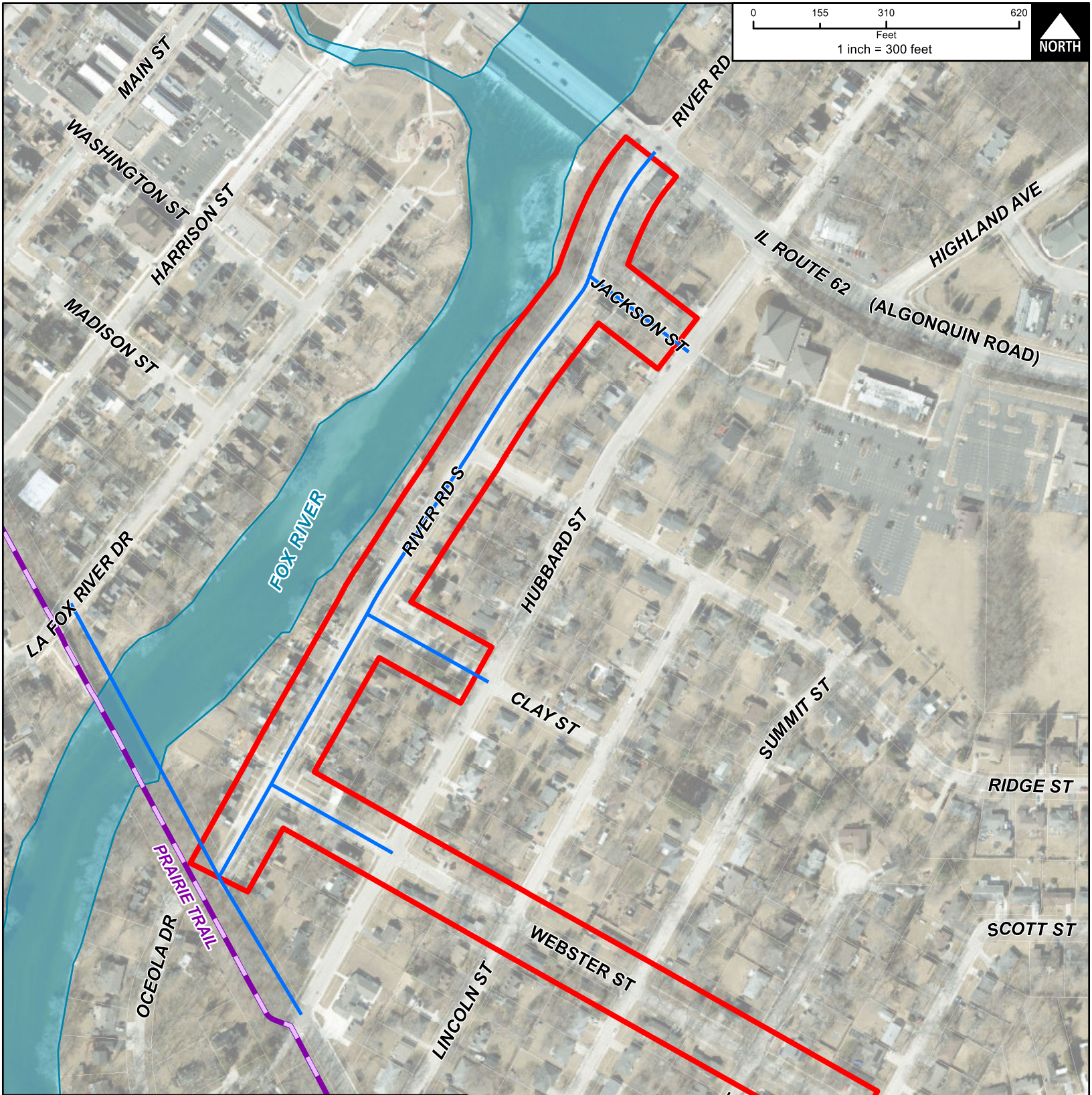
agencies, including the U.S. Army Corps of Engineers, Illinois Department of Natural Resources, Illinois Environmental Protection Agency, Kane County, IDOT, and the McHenry County Conservation District. The project also requires permanent easements from the McHenry County Conservation District for the proposed river crossing.

The scope of services includes topographic surveying, geotechnical investigations, environmental evaluations, easement exhibits and legal descriptions, permitting, preliminary and final engineering, preparation of plans, specifications and estimates, and bidding assistance. Given the complexity of the project and the anticipated permitting and easement acquisition, the design effort is expected to require approximately 18 months to complete.

The total not-to-exceed fee for design engineering services is \$449,408, or about 9 percent of the anticipated construction costs. Staff budgeted \$350,000 in the current fiscal year for this work, with funding split evenly between the Street Improvement Fund and the Water & Sewer Improvement Fund. The remaining engineering costs will be proposed as part of the FY 2027/28 budget. Construction of Stage 1 is currently anticipated during FY 2028/29.

Recommendation

Staff recommends that the Committee of the Whole forward the attached Resolution to the Village Board approving the Engineering Services Agreement with Christopher B. Burke Engineering, Ltd. for design engineering services associated with the Janaks-Wecks Subdivision Improvements – Stage 1, in an amount not to exceed \$449,408.



Legend

- Proposed Roadway Reconstruction Limits
- Proposed Water Main Limits

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

CLIENT:



**VILLAGE OF
ALGONQUIN**

TITLE:

AERIAL EXHIBIT

JANAKS-WECKS IMPROVEMENTS (PHASE 1)

PROJ. NO. P260402

DATE: 06/23/2026

SHEET 1 OF 1

DRAWING NO.

EXH

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600 • Rosemont, Illinois 60018 • (847) 823-0500

DSGN.		SCALE:	1:3,600
DWN.	DRW	AUTHOR:	DWALTERS
CHKD.		PLOT DATE:	6/23/2026
FILE:	Aerial Exhibit		

**Consulting Engineering
Master Agreement Work Order Form**

I. Incorporation of Master Agreement

All terms and conditions contained within the Village Engineer Master Agreement executed between the parties shall be applicable to the work to be performed under this Work Order and shall be deemed to be fully incorporated as if fully set forth herein.

II. Project Understanding

A. General Understanding/Assumptions

CBBEL understands the Village of Algonquin would like to complete roadway reconstruction and watermain replacement within the Janaks-Weeks subdivision, located south of Algonquin Road (IL-62), east of the Fox River, north of Souwanas Trail, and west of Sandbloom Road in the municipal limits of the Village of Algonquin.

This project represents the first stage of a multi-phase Master Plan aimed at restoring one of the Village's aging residential neighborhoods by addressing both transportation and water system infrastructure needs. Many existing roadways in the subdivision have exceeded their intended service life and exhibit significant pavement deterioration and settlement. Concurrently, the neighborhood water mains represent some of the oldest infrastructure in the Village's distribution system, with some water mains constructed in 1922, and experience a significant history of water main breaks. These water main breaks have resulted in multiple service disruptions, costly repairs, and reduced system reliability.

Phase 1 of the Improvements includes River Road from Algonquin Road to its southern terminus (2,000 ft), Webster Street from River Road to Scott Street (1,600 ft), Clay Street from River Road to Hubbard Street (300 ft), and Jackson Street from River Road to Hubbard Street (250 ft). The total length of roadway work is approximately 0.79 miles in the residential neighborhood. Existing mountable curbs will be replaced with B.6-12 curb and gutter, and applicable carriage walks will be removed and relocated to the right-of-way limits, creating a safer, more attractive residential landscape and to maintain consistency with Village standards throughout the subdivision. Carriage walk replacement shall be completed on a case-by-case basis in consideration of available right-of-way and existing driveway limitations, and shall be coordinated with the Village during design development.

Water main replacement shall be included for all of the above roadway limits, with the exception of a portion of Webster Street. Water main replacement shall be completed on Webster Street from River Road to Hubbard Street only, as the water main east of Hubbard was replaced in 1996. It is assumed all new fire hydrants, valves, residential water service valves, and connections will be

completed within the water main replacement limits of the project. It is assumed there are no lead service line replacements included within the project limits.

The work also includes a new water main crossing underneath the Fox River from La Fox River Drive to the southern end of River Road. The existing 6" diameter water main crosses the Fox River near Webster Street, and is routed through narrow residential side yards on both sides of the river. Further, the existing water main is severely undersized and has aged well beyond its design life. This river crossing represents one of three critical river crossings distributing water between the east and west sides of Algonquin. The proposed water main will be sized at 12" diameter and is anticipated to utilize trenchless technology such as Horizontal Directional Drilling (HDD) to complete the connection with minimal hydraulic and ecological disturbance to the riverine ecosystem. It is assumed no water service lines will be tapped off of this water main installation. It is anticipated the proposed water main will be installed within McHenry County Conservation District (MCCD) property on both the east and west sides of the river crossing. An additional 200 foot length of water main is also proposed to run from the southern terminus of River Road to Hubbard Street within MCCD property.

The following is our understanding of the scope of work:

Roadway Reconstruction (assumed 4.5" HMA over 12" Aggregate Base Course):

- S. River Road – Algonquin Road to southern terminus (2,000 ft.)
- Webster Street – S. River Road to Scott Street (1,600 ft.)
- Clay Street – S. River Road to Hubbard Street (300 ft)
- Jackson Street – S. River Road to Hubbard Street (250 ft)

Water Main Replacement (proposed sizing modeled by Trotter Associates):

- S. River Road – Algonquin Road to southern terminus (2,000 ft.) (12" DIP)
- Webster Street – S. River Road to Hubbard Street (350 ft.) (12" DIP)
- Clay Street – S. River Road to Hubbard Street (300 ft) (8" DIP)
- Jackson Street – S. River Road to Hubbard Street (250 ft) (8" DIP)
- New Fox River Crossing – La Fox River Drive to S. River Road (650 ft) (12" DIP/HDPE)
- S. River Road to Hubbard Street (200 ft) (8" DIP)

Additional Improvements:

- Curb and gutter removal and replacement
- PCC sidewalk relocation to eliminate carriage walks
- Spot PCC sidewalk removal and replacement where existing location meets subdivision standards
- Spot driveway apron removal and replacement
- Drainage and utility structure adjustments
- Spot drainage improvements and utility removal and replacement

- ADA ramp assessment and design
- Landscape restoration, as necessary

The Village will determine sanitary sewer replacements based on television inspection reports, to be completed by the Village at a later date. We understand the Village may confirm preference for point repairs, cured-in-place pipe lining, or full replacement at various locations. Cured-in-place pipe lining was performed on a large portion of the existing sanitary sewer along River Road in the past, and repairs may not be necessary. In addition to sanitary sewer, the Village will be collecting additional information on other public utilities. It is our understanding that the Village will provide an asset condition report for these facilities, and a list of locations where areas of removal, replacement, or rehabilitation of these facilities are necessary.

Based on the available subdivision plats and Village records, there are no known existing easements for any water main, storm sewer, or sanitary sewers within the project limits, including for several lengths of utilities located outside the public right-of-way. As such, two permanent easements are anticipated to be required from MCCD for the construction and permanent maintenance of the proposed water main and other adjacent existing utilities. Additional temporary easements may also be required to provide construction access or equipment or material storage.

The following tasks are not included in the scope of this project:

- Water main improvements on Webster Street east of Hubbard Street
- Lighting improvements or analysis

It is our understanding the project will be designed through 2026 and 2027, and construction beginning February 1st, 2028 in an effort to complete all work within one construction season. We understand the project will be locally funded, however the Village would like to explore any potential grant opportunities or apply for potential low-interest loans if applicable.

B. Design Criteria

Village of Algonquin/IDOT design criteria will be utilized for this project.

III. Scope of Services

A. Surveying and Geotechnical Services

CBBEL will perform topographic survey based on the following tasks.

Task A.1 – Topographic Survey of Project

As part of this task, CBBEL will perform Full Topographic Survey of the below detailed Project Areas to be used as a base map for roadway design purposes.

- a. River Road from Prairie Trail dead-end to IL-62 (R-O-W to R-O-W with 10' overlap, 2,000'LF).

- b. Webster Street from River Road to Scott Street (R-O-W to R-O-W with 10' overlap, 1,600'LF).
- c. Clay Street from River Road to Hubbard Street (R-O-W to R-O-W with 10' overlap, 350'LF).
- d. Jackson Street from River Road to Hubbard Street (R-O-W to R-O-W with 10' overlap, 300'LF)
- e. ADA survey at all sidewalk corners of River Road intersections with Jackson St., Ridge St., Clay St., & Webster St.(R-O-W to R-O-W with 10' overlap, 11 ADA corners). *ADA Survey will not be performed at the IL-62 intersection.*
- f. La Fox River Drive & Prairie Trail (north half of parkway, 400' LF) from the La Fox River Drive to the Fox River
- g. Prairie Trail (north half of parkway) from the Fox River to Hubbard Street (north half of parkway, 650' LF)
- h. North Side of Prairie Trail Bridge Deck location (with river bottom measure downs from bridge deck, 250'LF)

The following scope items will be included in this task:

Horizontal and Vertical Control: Utilizing state plane coordinates, CBBEL will set recoverable primary control utilizing state of the art GPS equipment based on NGS Control Monumentation (NAD83 (2011) horizontal control datum).

Vertical Control: CBBEL will establish benchmarks and assign elevations to the horizontal control points. This will be based on GPS observed NGS Control Monumentation (NAVD'88 vertical control datum).

Existing Right-of-Way: CBBEL will establish the approximate existing right-of-way of the roadways within the project limits based on monumentation found in the field, plats of highways, subdivision plats and any other available information.

Topographic Survey: CBBEL will field locate all pavements, driveways, bike path, curb and gutters, signs, manholes, utility vaults, drainage structures, utilities, driveway culverts, crossroad culverts, all above-ground utilities, including, but not limited to water, sanitary sewer, storm sewer, telephone, electric, cable and gas, etc. Identify size, type, rim, and invert elevations, etc. from edge of pavement to R-O-W within the sidewalk parkway limits. CBBEL will also perform field location of Sidewalk Ramp Corner Locations as per attached exhibit.

Cross Sections: CBBEL will survey cross sections along the project limits at 50' intervals, at driveways, and at all other grade controlling features. Survey will be obtained for 10 feet beyond the existing right-of-way line.

Utility Survey and Coordination: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above-ground facilities of any additional underground utilities, including water main, gas, electric,

cable, etc., will also be located. J.U.L.I.E. Utility Survey Coordination is included as Task A.2.

Tree Survey: CBBEL will locate all trees over 6" inches in diameter within the existing right-of-way and proposed easements for the project in order to assess potential tree impacts, if any, associated with the project. The located trees will be identified by species (deciduous or coniferous) and the size and condition determined as appropriate.

Base Mapping: CBBEL will compile all of the above information onto base maps at 1"=20' scale that is representative of existing conditions for use as the base sheet for the construction of any public or private improvements.

*NOTE: Boundary/Land Acquisition Survey, and Right-of-Way/Plat of Highway Scope of Services are not included in this proposal.

Task A.2 – JULIE Coordination

CBBEL will coordinate with utility owners and with JULIE Utility Coordination to retrieve atlas information for all applicable underground utilities including water main, gas, electric, cable, etc. CBBEL will compile all Utility Atlas information into the base map. Locations of existing utilities /obstructions / systems shown on the base map are the compilation of available utility plans provided by utility owners and JULIE Utility Coordination. All utilities /obstructions / systems may not be shown. Contractor shall be responsible for locating and protecting all underground utilities /obstructions / systems whether or not shown on base map.

Task A.3 – Geotechnical Investigation

A Geotechnical Investigation will be performed by CBBEL's subconsultant, Rubino Engineering. The Geotechnical Investigation will include eight (8) pavement cores, at a maximum depth of 3 feet, to determine the existing structure of the pavement and condition of subgrade materials. Four (4) soil borings will be completed to a maximum depth of 12.5 feet, to determine underlying soils for water main installation. An additional two (2) borings will be completed to a depth of 40 feet for the Fox River water main crossing. Analytical testing of the soils will be conducted to determine expansiveness of the underlying clay, moisture content, and other attributes.

One soil boring on River Road will also be tested for soils obtained within the 6 to 7-1/2 feet below existing grade to follow DIPRA guidelines. This testing will be conducted to determine the suitability of using ductile iron pipe for water mains and to assess the risk of long term corrosion. The findings of the soil analysis and corrosivity testing will be included in the final geotechnical report.

The boring study will also determine whether the associated laboratory analysis provide a basis for Rubino to sign IEPA Form LPC-663, Unincorporated Soil Certification by a Licensed Professional Engineer. A summary report will be

prepared which describes the sampling procedures followed and presents results of the analytical laboratory testing. If all analytical results meet their respective MACs, Form LPC-663 will be filled out and signed by a Licensed Professional Engineer or Geologist. The report will be provided, and will be addressed to Christopher B. Burke Engineering, Ltd.

Task A.4 - Easement Exhibit and Legal Descriptions

This task includes the following assumed for two (2) permanent easements required along the McHenry County Conservation District property:

1. Initial coordination with Client.
2. Research with the McHenry County Recorder's Office and acquire Title Reports for each parcel affected by the easements.
3. Field survey to establish the existing boundaries of the subject parcels.
4. Office calculations and plotting of field and record data.
5. CAD drafting of the easement exhibit for the proposed easement areas.
6. Write legal descriptions for the proposed easement areas.
7. Final review and submittal by an Illinois Professional Land Surveyor.

Three (3) Additional temporary easements will be included in the above scope for recording on the same parcels, required for construction access or materials storage. These costs will be recognized under the Temporary Easement Acquisition (TEA) as part of this task.

B. Engineering Services

Task B.1 – Field Reconnaissance

CBBEL Staff will perform a Field Reconnaissance of all roadways within the project limits. The purpose of the Field Reconnaissance will be to document existing field conditions, deficient appurtenances, or other unknowns that may affect the proposed improvements project. The results of the Field Reconnaissance will be included in the Preliminary Plans and be reviewed with the Department of Public Works to determine their impact on the estimated construction cost. It is assumed two field visits will be performed

Task B.2 – Plans, Specifications and Estimates

CBBEL will prepare engineering plans, specifications, and estimates utilizing local funds for the following sheets:

- Cover Sheet
- General Notes Sheets
- Summary of Quantities
- Alignment, Ties, and Benchmarks Sheets
- Existing and Proposed Typical Sections
- Existing Conditions and Removal Plans
- Drainage and Utilities Structure Adjustment Schedule
- Proposed Roadway Plans

- Water Main Plan and Profiles
- Fox River Crossing Water Main Plan and Profile
- Fox River Crossing Soil Erosion and Sediment Control Plans
- ADA Ramp Plans
- Construction Details
- Cross Sections

CBBEL will draft the Plan base sheets at a scale of 1"=20' for use during design. We anticipate three submittals as part of the process: Preliminary, PreFinal, and Final Plan submittals.

CBBEL will assist the Village in bidding and recommendations of the bids.

This task will also include all necessary assignments to complete Illinois State Historic Preservation Office clearance and IEPA Water Main Construction Permit. It is also our assumption that an IDOT Highway Permit will be required on Algonquin Road (IL-62) to perform the proposed water main connection. This task includes the submittal and approval of an IDOT Highway Permit and IDOT Detour Committee approval, as required. It is assumed a Maintenance of Traffic plan exhibit will not be required, and is therefore not included in the scope of this work.

Based on the record Flood Information Study completed on the Fox River, it is assumed the normal water depth of the river at the proposed location of the water main crossing is approximately 5-6 feet deep prior to the removal of the Carpentersville dam. It is anticipated that the proposed water main will be designed to be horizontally drilled at a significant depth below the channel bed of the Fox River in an effort to plan for long-term bed degradation, avoid potential buried boulders and other hazards, and provide extended protection of the water main for continuous and reliable water distribution for the Village for the lifespan of the main. Other methods for crossings will also be evaluated and discussed with the Village, including an alternative to hang the water main from the existing railroad bridge. Bridge age, configuration, viability, and condition will be assessed during the design process. Both Ductile Iron Pipe and High Density Polyethylene pipe materials will be considered for the proposed water main crossing under the Fox River, and will be coordinated with the Village for approval. Large drilling pits are anticipated on each side of the river to construct the water main at the proposed depth.

Task B.3 – Stormwater Permitting

Task B.3.1 – Kane County Stormwater Permitting

Portions of this project that include horizontal directional drilling are located within the FEMA regulatory floodplain and floodway of the Fox River, which is considered a special management area. The project will also hydrologically disturb more than 5,000 square feet of area. CBBEL will prepare the necessary documentation in support of the required Kane County Stormwater Management Permit. The report will include necessary calculations and supporting exhibits

demonstrating compliance with the ordinance. This documentation will be submitted to the Village for review and approval. It is assumed that all roadway work will take place within the existing right-of-way limits, no new impervious area will be created, and all runoff drainage patterns will be re-established to match existing conditions. Therefore, detention storage and BMPs are not required.

Task B.3.2 – IDNR-OWR Permitting

The Fox River is listed as a public water and falls under IDNR-OWR Part 3704 Rules which regulate Public Waters in addition to Part 3708 Rules which regulate Floodway Construction in Northeastern Illinois. Compliance with both rules applies to the proposed watermain crossing. It is assumed that the watermain will be directionally bored under the Fox River and will meet minimum IDNR depth requirements below the stream bed. It is also assumed that no hydraulic modeling will be required in support of a floodway construction permit. If during the review process it is determined that hydraulic modeling is required, a separate proposal will be provided to complete that effort. To satisfy the requirements of Part 3704 and Part 3708 Rules, we will prepare the permit application, exhibits and other supporting documentation including but not limited to survey of the stream bed at the proposed crossing elevation, engineering plans to show the top of the proposed pipe, geotechnical report (prepared by others), a frac out plan for the boring activities, an evaluation of the project's potential impacts on the natural resources associated with the public water, and a narrative explanation of all specific project components that will minimize, mitigate or offset any project induced negative impact. The evaluation will include both the negative and positive impacts of the project. Review fees, which are not expected to exceed \$5,000, are not included in this task and will be provided by the Village.

Task B.4 – Environmental Permitting

Task B.4.1 – Field Reconnaissance: An investigation of the project site will be completed to identify the limits of wetlands and Waters of the United States present. The delineation will be completed based on the methodology established by the U.S. Army Corps of Engineers. Also, during the site visit, wildlife and plant community qualities will be assessed. The limits of the wetland community will be field staked so that they can be professionally surveyed by others in relation to the project coordinate system. We also will locate the delineated boundaries using a submeter accuracy handheld GPS unit.

Task B.4.2 – Letter Report: The results of the field reconnaissance will be summarized in a letter report suitable for US Army Corps of Engineers and County permitting. The wetlands' generalized quality ratings, according to the Swink and Wilhelm Methodology (1994), will be included along with exhibits depicting the approximate wetland and project boundaries, National Wetland Inventory, Soil Survey, floodplain, USGS topography, site photographs and their locations, and the U.S. Army Corps of Engineers (USACE) Routine On-Site Data Forms. If the delineation is field surveyed, that will be used as our base wetland boundary map, otherwise we will use the best available aerial photograph.

Task B.4.3 – US Army Corps of Engineers Nationwide Permit Application: CBBEL Environmental Resources Staff will prepare the US Army Corps of Engineers (USACE) Permit Application. **Please note that the Fox River is considered a navigable waterway, and therefore the USACE application will include a Section 10 review under the River and Harbors Act.** This information will include all required exhibits, specifications, data, and project information required to complete the application package.

CBBEL staff will also submit the proposed project documentation to the Illinois Department of Natural Resources and coordinate review and approval of the project under the EcoCAT process for State of Illinois threatened and endangered species and make a submittal to the U.S. Fish and Wildlife Service on-line portal to obtain project documentation regarding federal threatened and endangered species clearance.

It is also likely that USACE will require McHenry County Soil and Water Conservation District approval of the soil erosion and sediment control plans as part of the project. CBBEL Environmental Resources staff will prepare, submit and assist in processing the local SWCD site erosion control plan submittal. The required exhibits, specifications, data and project information will be compiled and assembled in a submittal package to the McHenry County Soil and Water Conservation District.

All above mentioned permit requirements included as part of this task may require meetings to be held with the U.S. Army Corps of Engineers, Illinois Environmental Protection Agency, U.S. Fish and Wildlife Service, Illinois Department of Natural Resources, Village, and potentially other federal, state and local agencies to coordinate all permitting activities.

Please note that this proposal is based on submittal of a Nationwide Permit request. The US Army Corps of Engineers can take discretionary authority over any wetland impacts and require the project to be reviewed under a lengthy Individual Permit process. Although unlikely, a supplemental proposal will be required if the US Army Corps of Engineers requires an Individual Permit for the project.

Task B.4.4 – County Wetland and Buffer Impact Permit Application: The required exhibits, specifications, data and project information will be compiled and assembled for inclusion in the County Stormwater Management permit application package. CBBEL will coordinate development of the documents with the Village, and submit a request for a boundary verification to the County. This task may require meeting with the County wetland staff to evaluate delineated areas.

Task B.4.5 – Wetland Review Agency Coordination: During the permit review process, we expect to have to prepare responses to comments received during the

US Army Corps of Engineers and County wetland impact review process. We have budgeted for attendance at one meeting and include budget to cover the cost of submittal of two responses to comments. If additional meetings, or responses to comments, are required they will be billed on a time and materials basis.

Task B.4.6 – IEPA NPDES Stormwater Pollution Prevention Plan (SWPPP)/Notice of Intent (NOI): CBBEL will prepare a Stormwater Pollution Prevention Plan (SWPPP) for the project in accordance with Part IV of the General NPDES Permit No. ILR10. Please note that completion of this task will require signed certification statements from all contactors, subcontractors, and the operator as identified in the SWPPP. CBBEL will also complete the Notice of Intent (NOI). Per the requirements of the Illinois Environmental Protection Agency (IEPA), CBBEL will submit an electronic copy of the SWPPP directly to the IEPA at the time the NOI is submitted. The \$750 application fee will be charged as a direct cost to the project. As required by the NPDES Phase II Storm Water Construction General Permit (ILR10), an up-to-date copy of the SWPPP must be maintained on the project site during construction activities.

- C. Meetings/Coordination**
4 Meetings with Village
2 Meetings with IDOT
2 Meetings with McHenry County Conservation District

- D. Deliverables**
PDF of Preliminary, PreFinal, and Final Engineering Plans, Specifications and Estimates.

- E. Services by Others**
N/A

- F. Information to be Provided by Client**
Existing design plans
Village asset condition report and analysis of the existing sidewalk, curb and gutter, sanitary and storm sewer condition, and other existing features

IV. Staff-Hour & Fee Summary

A. <u>Survey</u>			
Task A.1 Topographic Survey of Project			
Survey V	16 hrs x \$208/hr	=	\$ 3,328
Survey IV	6 hrs x \$196/hr	=	\$ 1,176
Survey III	16 hrs x \$179/hr	=	\$ 2,864
Survey II	114 hrs x \$140/hr	=	\$15,960
Survey I	114 hrs x \$119/hr	=	\$13,566
CAD Manager	51 hrs x \$187/hr	=	\$ 9,537
			\$46,431

Task A.2 JULIE Coordination				
Survey III	24 hrs x \$179/hr	=		\$ 4,296
Task A.3 Geotechnical Investigation				
Rubino Engineering		=		\$18,470
Task A.4 Easement Exhibit and Legal Descriptions				
Survey V	15 hrs x \$208/hr	=		\$3,120
Survey IV	2 hrs x \$196/hr	=		\$ 392
Survey III	2 hrs x \$179/hr	=		\$ 358
Survey II	12 hrs x \$140/hr	=		\$1,680
Survey I	12 hrs x \$119/hr	=		\$1,428
CAD Manager	14 hrs x \$187/hr	=		\$2,618
TEA	3 par x \$3,000/parcel	=		<u>\$9,000</u>
				\$18,596
Subtotal Task A				\$87,793

B. Engineering Services

Task B.1 Field Reconnaissance				
Engineer IV	24 hrs x \$175/hr	=		\$ 4,200
Engineer III	24 hrs x \$157/hr	=		\$ 3,768
Engineer I/II	16 hrs x \$135/hr	=		<u>\$ 2,160</u>
				\$10,128

Task B.2 Plans, Specifications and Estimates				
Engineer VI	85 hrs x \$242/hr	=		\$20,570
Engineer V	166 hrs x \$208/hr	=		\$34,528
Engineer IV	334 hrs x \$175/hr	=		\$58,450
Engineer III	353 hrs x \$157/hr	=		\$55,421
Engineer I/II	405 hrs x \$135/hr	=		\$54,675
Engineering Intern	108 hrs x \$81/hr	=		\$ 8,748
Engineer Tech III	86 hrs x \$123/hr	=		\$10,578
CAD Manager	146 hrs x \$187/hr	=		\$30,294
CAD II	135 hrs x \$136/hr	=		<u>\$20,536</u>
				\$293,800

Task B.3 Stormwater Permitting

Task B.3.1 Kane County Stormwater Permitting				
Engineer V	11 hrs x \$208/hr	=		\$ 2,288
Engineer I/II	44 hrs x \$135/hr	=		<u>\$ 5,940</u>
				\$ 8,228

Task B.3.2 IDNR-OWR Permitting				
Engineer V	7 hrs x \$208/hr	=		\$ 1,456
Engineer I/II	26 hrs x \$135/hr	=		<u>\$ 3,510</u>
				\$ 4,966

Task B.4 Environmental Permitting

Task B.4.1 Field Reconnaissance

Env. Resource Specialist V	7 hrs x \$208/hr	=	\$ 1,456
Env. Resource Specialist III	7 hrs x \$145/hr	=	<u>\$ 1,015</u>
			\$ 2,471

Task B.4.2 Letter Report

Env. Resource Specialist V	13 hrs x \$208/hr	=	\$ 2,704
Env. Resource Technician	13 hrs x \$123/hr	=	<u>\$ 1,599</u>
			\$ 4,303

Task B.4.3 US Army Corps of Engineers Nationwide Permit Application

Env. Resource Specialist V	24 hrs x \$208/hr	=	\$ 4,992
Env. Resource Specialist IV	13 hrs x \$170/hr	=	<u>\$ 2,210</u>
			\$ 7,202

Task B.4.4 County Wetland and Buffer Impact Permit Application

Env. Resource Specialist V	15 hrs x \$208/hr	=	\$ 3,120
Env. Resource Specialist III	13 hrs x \$145/hr	=	<u>\$ 1,885</u>
			\$ 5,005

Task B.4.5 Wetland Review Agency Coordination

Env. Resource Specialist V	22 hrs x \$208/hr	=	\$ 4,576
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Task B.4.6 IEPA NPDES SWPPP & NOI

Env. Resource Specialist V	4 hrs x \$208/hr	=	\$ 832
Env. Resource Specialist III	22 hrs x \$145/hr	=	\$ 3,190
GIS Specialist III	2 hrs x \$157/hr	=	<u>\$ 314</u>
			\$ 4,336

Subtotal Task B **\$345,015**

C. Meetings/Coordination

Engineer V	40 hrs x \$208/hr	=	\$ 8,320
Engineer III	40 hrs x \$157/hr	=	<u>\$6,280</u>

Subtotal Task C **\$14,600**

Subtotal			\$447,408
Direct Costs (Includes Title Reports)			<u>\$2,000</u>
Not-to Exceed Fee		=	\$449,408

VILLAGE OF ALGONQUIN

Accepted by: _____

Title: _____

Date: _____

CHRISTOPHER B. BURKE ENGINEERING, LTD.

Accepted by: _____

Title: President _____

Date: _____

N:\PROPOSALS\ADMIN\2026\Algonquin Janaks-Weeks Phase I Improvements P260402\Algonquin Janaks Weeks Phase I Improvements_070226.docx

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
VILLAGE OF ALGONQUIN

<u>Personnel</u>	<u>Charges</u> <u>(\$/Hr)</u>
Engineer VI.....	242
Engineer V	208
Engineer IV.....	175
Engineer III.....	157
Engineer I/II.....	135
Survey V	208
Survey IV.....	196
Survey III.....	179
Survey II.	140
Survey I.....	119
Engineering Technician V	191
Engineering Technician IV	170
Engineering Technician III.....	123
Engineering Technician I/II.....	95
CAD Manager.....	187
CAD II	136
CAD I	119
GIS Specialist III	157
Landscape Architect II.....	179
Landscape Architect I.....	157
Landscape Designer III.....	136
Landscape Designer I/II.....	106
Environmental Resource Specialist V	208
Environmental Resource Specialist IV.....	170
Environmental Resource Specialist III.....	145
Environmental Resource Specialist I/II.....	110
Environmental Resource Technician.....	123
Bus Ops Department.....	120
Engineering Intern	81

Updated January 13, 2025



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: July 14, 2026

TO: Tim Schloneger, Village Manager

FROM: Cliff Ganek, Deputy Director of Public Works/Village Engineer

SUBJECT: Recommendation for Local Match Commitment for Construction of the Sandbloom Road Improvement Project – STP-L Grant

The Village has been successful in securing significant outside funding for the Sandbloom Road Improvements project. The project was recently awarded **\$1,800,000** through the Surface Transportation Program – Local (STP-L) administered by the McHenry County Council of Mayors. This award complements the previously awarded **\$1,207,520** Illinois Transportation Enhancement Program (ITEP) grant for bicycle and pedestrian improvements along the corridor secured in 2025.

These efforts and external funding sources will greatly assist the Village in completing critical roadway, drainage, pedestrian, and water main infrastructure improvements along the critical corridor on the east side of Algonquin. The Village has previously authorized design engineering services with HR Green and is progressing with finalizing Phase 1 engineering and is set to begin Phase 2 engineering design. Therefore, this funding commitment applies only to construction and construction engineering.

The estimated costs are as follows:

Funding Source	Amount
Construction	\$5,100,000
Construction Engineering	\$550,000
Total Construction Phase Cost	\$5,650,000
ITEP Grant Amount Awarded	(\$1,207,520)
STP-L Grant Amount Awarded	(\$1,800,000)
Required Local Funding Commitment	\$2,642,480

The Illinois Department of Transportation and the McHenry County Council of Mayors require the Village to formally commit the local funding necessary to complete the project before federal funds can be obligated. Construction is currently programmed in Fiscal Year 2030/2031 in the Village's 5-Year Capital Program.

Recommendation

Staff recommends that the Committee of the Whole forward the attached Resolution to the Village Board authorizing the Village's commitment of \$2,642,480 for the local share of construction and construction engineering costs associated with the Sandbloom Road Improvements project.



16111 Nelson Road
Woodstock, IL 60098
T: 815.334.4642

ALGONQUIN

BARRINGTON HILLS

BULL VALLEY

CARY

CRYSTAL LAKE

FOX RIVER GROVE

GREENWOOD

HARVARD

HEBRON

HOLIDAY HILLS

HUNTLEY

JOHNSBURG

LAKE IN THE HILLS

LAKEMOOR

LAKEWOOD

MARENGO

McCULLOM LAKE

McHENRY

OAKWOOD HILLS

PORT BARRINGTON

PRAIRIE GROVE

RICHMOND

RINGWOOD

SPRING GROVE

TROUT VALLEY

UNION

WONDER LAKE

WOODSTOCK

McHENRY COUNTY

July 1, 2026

Cliff Ganek
Village Engineer/Deputy Public Works Director
110 Mitchard Way
Algonquin, IL 60102

Via email to CliftonGanek@algonquin.org

Dear Cliff,

On June 11, 2026, the CMAP Board and MPO Policy Committee approved the FFY 2027 – 2031 Surface Transportation Program – Local (STP-L) active program that was approved by the McHenry County Council of Mayors on May 28, 2026. The approved program includes the below funding for the Sandbloom Road project. The TIP ID for this project is 11-26-0014. Please use this ID in all project correspondence with CMAP.

FFY	Phase	STP-Local	Local Match	Total Cost	Maximum Federal Share
2030	CON/CE	\$1,800,000	\$360,000	\$2,160,000	80%

Based on the funding commitments included in your project application, the maximum federal participation in each phase of this project will be limited to the percentage in the above table. This match percentage will be maintained for each phase, regardless of changes to the total cost of the phase.

For phases that are programmed in FFY 2027, funding will be available on October 1st, 2026, and must be obligated as described below no later than September 30, 2027. For phases that are programmed in later years, funding will become available on October 1 of the programmed federal fiscal year.

All STP – Local projects are subject to the [Active Program Management](#) (APM) policies adopted by the CMAP STP Project Selection Committee on September 25, 2018 and revised on February 9, 2023. These policies are available at the link above and are attached to this letter. Highlights of these policies are provided below.

Designated Project Managers

Project sponsors must designate a technical project manager and a financial project manager by completing the [Project Manager Designation form](https://forms.cloud.microsoft/g/HXHTfmDPZq) (<https://forms.cloud.microsoft/g/HXHTfmDPZq>) by **September 30, 2026. PLEASE CONFIRM ALL INFORMATION, including the Phase I/II consultants.** All future correspondence from MCCOM or CMAP regarding this project will only be sent to the designated project managers. You may update these designations at any time by submitting a revised form.

Quarterly Status Updates

Project delivery updates must be submitted on eTIP through the Project Delivery module by the technical, financial, or consultant project manager every March, June, September and December, beginning in September 2026, until the project is completed and all phases are financially closed-out. Instructions for completing the project delivery updates will be sent to the designated project managers on or before September 1, 2026.

Updates are required even when there has been no project activity since the last reporting period. Status updates may be submitted on any day during the required months. Updates submitted during any other month of the year, unless specifically requested by the MCCOM or CMAP, will not be considered official submittals and will not satisfy the quarterly status update requirement of the APM policies. Failure to submit a required status update may result in project delays or removal from the STP-L program. Projects removed from the program must re-apply for funds during the next call for projects cycle.

Obligation Deadlines

Funds are programmed for project phases in a specific federal fiscal year (FFY) and must be obligated by FHWA or FTA no later than the final day of that FFY, as shown in the table below.

Phases programmed in FFY	as of:	must be obligated by:
2027	October 1, 2026	September 30, 2027
2028	October 1, 2027	September 30, 2028
2029	October 1, 2028	September 30, 2029
2030	October 1, 2029	September 30, 2030
2031	October 1, 2030	September 30, 2031

A FHWA obligation occurs when funds are authorized in FHWA's Financial Management Information System (FMIS) database. The obligation typically occurs on or around the date that IDOT signs the Local Agency Agreement that was executed by the local agency. Further details on actions needed to obligate each phase can be found in the APM policies.

If programmed funds are not obligated by the deadline, the entire project may be removed from the STP program, and all funding may be reallocated to other project(s) that can meet the obligation deadlines. As described in the APM policies, sponsors will have an opportunity following the March status updates each year to request a one-time, six-month extension of the deadline or to voluntarily be removed from the program and placed in the contingency program for future funding consideration. There are no CMAP or council imposed deadlines for the completion of a phase or expenditure of funds once they have been obligated by FHWA or FTA, however deadlines may be imposed by these agencies and will be detailed in funding agreements that you enter into with them.

NEXT STEPS

You must complete the following forms by September 30, 2026:

- [Project Manager Designation form](https://forms.cloud.microsoft/g/HXHTfmDPZq) (<https://forms.cloud.microsoft/g/HXHTfmDPZq>)
- Quarterly Project Delivery Update
- Send approval of a resolution from the Village Board/City Council approving the local match OR

send an estimated date for approval (Due November 18, but if this is not possible, please let the Planning Liaison know.)

- Submit draft PS&E and agreements according to IDOT letting schedule

As a reminder, a project is not eligible for cost increases if the total STP-L amount meets the \$1.8 million cap.

If, at any point and for any reason, the project will no longer be using the awarded STP-L funding, please contact the Planning Liaison as soon as possible.

Please contact me for assistance with Council, CMAP, and IDOT requirements. A guide for navigating the federal process for the different phases is also attached to this transmittal and [resources for project sponsors](#) are also available on the CMAP Surface Transportation Program web page.

Thank you,

David Kovarik
Planning Liaison
McHenry County Council of Mayors

cc: Jon Haadsma, Program Analyst, CMAP, via transportation.cmap.illinois.gov
eTIP database project file

VILLAGE OF ALGONQUIN

SANDBLOOM ROAD IMPROVEMENTS



- PROJECT LOCATION
- NEW BIKE PATH
- SIDEWALK CONNECTION
- EXISTING BIKE PATH



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: July 2, 2026

TO: Tim Schloneger, Village Manager
Committee of the Whole

FROM: Vince Kilcullen, General Services Superintendent

SUBJECT: Brick Paver Maintenance

Attached is a proposal from LPS Pavement Company of Oswego, IL, for brick paver maintenance consisting of replacing cracked or broken bricks, leveling for settlement, and replacing edging. The locations for the work this year are: Stonegate Plaza (by the PD) Bunker Hill outlook, 3 traffic calming areas on Bunker Hill, Bunker Hill & Fairway View intersection, N. Harrison from 62 to Edward St, Down town Business District, and park locations TBD.

LPS Pavement Company has done most of the installation and maintenance of the bricks throughout Algonquin. Therefore, they are familiar with the locations, conditions and the Village standards and expectations for the repairs.

Based on this experience, the Village would like to continue using them for this work as they have provided an excellent product, excellent service, and have been very reliable. \$200,000.00 is budgeted in the General Services budget for this work. The attached proposal is for \$187,550.00 and is under budget.

We are excited to keep the Algonquin looking beautiful and well maintained. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board to award the brick paver maintenance contract to LPS Pavement Company in the amount of \$187,550.00.

LPS PAVEMENT CO.

67 Stonehill Road
Oswego, IL 60543

Telephone: (800) 232 - 1770
(630) 551 - 2100
Fax: (630) 551 -2105

QUOTATION

PROPOSAL SUBMITTED TO:	PHONE:	DATE:
Village of Algonquin	847-456-5307 Vince	6/30/2026
STREET:	JOB NAME:	
110 Mitchard Way	Paver Maintenance - 2026 Season	
CITY, STATE AND ZIP CODE:	JOB LOCATION:	
Algonquin, IL 60102	Algonquin, IL	
ATTENTION:	OTHER:	
Vince Kilcullen		

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATE FOR:

LPS Pavement Company will provide the following labor and materials:

Remove and reset pavers to proper elevations where settled.
Remove and replace damaged/chipped pavers.
Provide additional sand setting bed aggregate as needed for these repairs.
Furnish and install polymeric jointing sand for all repairs.
Sawcutting of pavers as required and equipment necessary to perform the paver repairs.

Other Provisions or Exclusions:

Replacement pavers to be provided by the Village from existing attic stock.
New pavers and paver edging, if required, are not included in this pricing and will be invoiced separately.
Village to provide an arrow board and road work ahead signs as needed - to be coordinated with our site foreman.
NOTE: Village will provide a listing of work areas to be completed and communicate daily with LPS site foreman as needed.

Pricing is based upon a daily 3-man crew rate of \$5,175.00/day (labor, fringes, equipment, aggregates, overhead and profit).
Billing will be based upon actual crew days worked at the daily crew rate, plus any additional materials furnished by LPS.

Tentative Work Areas for 2026 Maintenance Program:

Stonegate Plaza by Police Department - 2 crew days @ \$5,175/day plus paver edging @ \$875 = \$11,225
Bunker Hill Outlook - 1 crew day @ \$5,175/day plus paver edging @ \$375 = \$5,550
Bunker Hill Traffic Calming (3 areas) - 5 crew days @ \$5,175/day = \$25,875
Bunker Hill & Fairway View Intersection - 3 crew days @ \$5,175/day = \$15,525
N. Harrison from Route 62 to Edward Street - 5 crew days @ \$5,175/day = \$25,875
Miscellaneous Park locations (T.B.D.) - 10 crew days @ \$5,175/day = \$51,750
Miscellaneous Central Business District locations (T.B.D.) - 10 crew days @ \$5,175/day = \$51,750

WE HEREBY PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS

FOR THE SUM OF:	Pricing as stated above.	\$	-
PAYMENT TO BE MADE AS FOLLOWS:	Payment will be made within Thirty (30) days of this invoice. A 1.5% service charge will be added to all past due accounts each month		

All material guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our Workers are fully covered by Workmen's Compensation Insurance. In the event LPS Pavement Co. is forced into litigation prompted by non-payment of contract, LPS Pavement Co. shall be entitled to full reimbursement of contract plus interest and all reasonable legal expenses.

Authorized
Signature



Note: This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do work as specified. Payment will be made as outlined.

Signature: _____

VILLAGE OF ALGONQUIN PURCHASE AGREEMENT - VENDOR (Services)

Effective Date: July 6, , 20 26

Purchase Order No.

Project: Brick Paver Maintenance

Location: Through out town

Originating Department:

Owner	Consultant/Vendor	Developer
Village of Algonquin Address: 110 Mitchard Way. Algonquin IL. Phone: 847-658-2754 Fax: Contact: vincekilcullen@algonquin.org	Name: LPS Pavement Co. Address: 67 Stonehill Road Oswego, IL 60543 Phone: 630-551-2100 Fax: 630-551-2105 Contact: brians@lpspave.com	 (where applicable) Phone: Fax: Contact:

COST OF WORK

The Contract Price of the Work under this Purchase Agreement is: \$ 187,550.00

SCOPE OF WORK:

Furnish the Work/items described below in accordance with the following plans and specifications:

- ✎ General Contract, dated _____, 20__ ✎ Specification No(s): _____, dated _____, 20__
 ✎ Plans dated : _____ ✎ Addendum No(s): _____
 ✎ Other: _____

The Scope of the Work and prices under this Purchase Agreement are for the duration of project:

QUANTITY	UNIT OF MEASURE	DESCRIPTION/ITEMS	CONTRACT SUM	EXTENSION
1	Daily Crew Rate	Price per day for crew estimate is for 36 working days, locations through out town	\$ 187,550.00 NOT TO EXCEED	\$ 187,550.00
			TOTAL	\$ 187,550.00

NOTES:

- 1) The SCOPE OF WORK shall not be changed without written agreement between the Consultant/Vendor and the Owner. Payment is based upon the attached Schedule of values and reimbursables.
- 2) No work beyond the SCOPE OF WORK shall be undertaken until written authorization is received from the Owner. Consultant/Vendor shall notify the Owner when the value of the Services performed equals eighty percent (80%) of the Contract Sum, at which point the Owner, Developer and Consultant/Vendor shall determine the time remaining on the Project for which Consultant/Vendor Services are or may be required, and the sufficiency of the Developer escrow account regarding payment for such Services.

WARRANTIES and INDEMNIFICATION

Consultant/Vendor agrees to employ the skill and efforts of a professional engineer in this area. CONSULTANT/VENDOR SHALL FULLY INDEMNIFY AND SAVE THE OWNER HARMLESS FROM ALL CLAIMS, LIENS, FEES, AND CHARGES, AND THE PAYMENT OF ANY OBLIGATIONS ARISING THEREUNDER, pursuant to the provisions in the Supplemental Conditions attached hereto.

THE TERMS OF THIS PURCHASE AGREEMENT AND THE ATTACHED SUPPLEMENTAL CONDITIONS ARE THE ENTIRE AGREEMENT BETWEEN THE OWNER AND CONSULTANT/VENDOR. No payment will be issued unless a copy of this Purchase Agreement is signed, and dated and returned to the Owner. Material certifications/test reports required.

ACCEPTANCE OF PURCHASE AGREEMENT

The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. IN WITNESS WHEREOF, the parties hereto have executed this Purchase Agreement the day and year written below.

CONSULTANT/VENDOR:

OWNER:

Village of Algonquin

By: _____
 Representative of Vendor authorized to
 execute Purchase Agreement

By: _____

Title: _____

Dated: _____

SUPPLEMENTAL CONDITIONS

- 1. Acceptance of Purchase Agreement:** The Purchase Agreement is an offer to contract, buy or rent and not an acceptance of an offer to contract, sell or rent. Acceptance of this Purchase Agreement is expressly limited to the terms hereof, and in the event that Consultant/Vendor's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Purchase Agreement shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Purchase Agreement may be accepted by the commencement of any Work hereunder, and in any event, shall be deemed accepted in its entirety by Consultant/Vendor unless the Owner is notified to the contrary within ten (10) days from its date of issue.
- 2. Amendment, Modification or Substitution:** This Purchase Agreement contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by the Owner. No proposals or prior dealings of the parties or trade custom not embodied herein shall alter the interpretation or enforcement of this Purchase Agreement.
- 3. Familiarity With Plans; Qualifications:** Consultant/Vendor acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined the plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents as they relate to Consultant/Vendor's Services under this Purchase Agreement. Consultant/Vendor represents to the Owner that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Consultant/Vendor shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of the Owner, and shall hold the Owner free and harmless from all liability, costs and charges by reason of any act or representations of Consultant/Vendor, its agents or employees.
- 4. Safety:** Insofar as jobsite safety is concerned, the Consultant/Vendor is responsible solely for its own and its employees' activities on the jobsite, but this shall not be construed to relieve the Owner or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither the professional activities of the Consultant/Vendor, nor the presence of the Consultant/Vendor or its employees and subcontractors, shall be construed to imply the Consultant/Vendor has any responsibility for the methods of work performance, superintendence, sequencing of construction, or safety in, on or about the jobsite by others.
- 5. Extra's and Change Orders:** No claim by Consultant/Vendor that any instructions, by drawing or otherwise, constitute a change in Consultant/Vendor's performance hereunder, for which Consultant/Vendor should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Consultant/Vendor shall have received a written supplement to this Purchase Agreement authorizing such performance signed on behalf of the Owner by a person have actual authority to do so.
- 6. Inspection and Acceptance:** The Owner shall have the right at all reasonable times to inspect all Work performed or furnished by Consultant/Vendor. Notwithstanding any prior inspection or payment, all Work is subject to final acceptance by the Owner.
- 7. Taxes:** This project is tax exempt. The Owner's tax-exempt number is **E 9995 0855 05**.
- 8. Payment:** The Owner will make partial payments to the Consultant/Vendor from time to time for Services performed by the Consultant/Vendor. Provided, however, in no event shall the Owner be obligated to pay Consultant/Vendor any sum that exceeds the Contract Price absent a written change order executed by the Owner. Consultant/Vendor shall invoice Owner monthly on a time and materials basis in the amount(s) and at the rate(s) set forth in the attached Schedule. Each invoice shall detail the dates worked, Services performed, and, where applicable, reimbursable expenses reasonably and directly incurred for such Services. Consultant/Vendor shall only be reimbursed for expenses shown on the attached Schedule. Reimbursement shall be at the amount shown on the attached Schedule, or if no amount is shown, at cost. Consultant/Vendor shall invoice Owner for all Reimbursable Expenses, where applicable, due and owing together with an itemization of such (including receipts). Invoices in compliance with this Purchase Agreement shall be paid by the Owner to Consultant/Vendor within 60 days after Owner's receipt of the invoice. The amount(s) and rate(s) set forth on the attached Schedule include all anticipated costs of providing the Services. No additional costs of any kind may be incurred without the prior written consent of Owner.
- 9. Consultant/Vendor Warranty:** Consultant/Vendor warrants to perform the Services to the best of its ability and in a diligent and conscientious manner and to devote appropriate time, energies and skill to those duties called for hereunder during the term of this Purchase Agreement and in connection with the performance of such duties. All Services performed by Consultant/Vendor pursuant to this Purchase Agreement shall be performed in accordance with all applicable federal, state and local laws, rules and regulations, and shall conform to the *Village's 2006 Contractual Inspection Services Guide* and any specifications and drawings applicable to this Purchase Agreement.

10. Insurance:

10.1 Consultant/Vendor shall at all times maintain business automobile, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Order, and shall name the Owner as an additional insured on its commercial liability insurance policies for Consultant/Vendor operations under this Purchase Agreement. Liability insurance limits shall be in an such amounts and include such coverages as set forth in the VILLAGE OF ALGONQUIN PURCHASE ORDER INSURANCE REQUIREMENTS attached to this Agreement. Consultant/Vendor shall furnish the Owner with a certificate of insurance and such other documentation (including a copy of all or part of the policy) at the time of execution of this Agreement and thereafter on an annual basis on the anniversary date of this Agreement or at any other time as the Owner deems necessary to establish compliance with this provision.

10.2 Consultant/Vendor shall furnish and pay for surety bonds and with surety or sureties satisfactory to Owner, guaranteeing the full performance of all of the conditions and terms hereof and guaranteeing that Consultant/Vendor shall promptly pay for all labor, materials, supplies, tools, equipment and other charges or costs of Consultant/Vendor in connection with the Work. Such performance and payment bond shall be in an amount determined by Owner.

10.3 Breach of this paragraph is a material breach subject to immediate termination.

11. Indemnity: Consultant/Vendor hereby agrees to indemnify, and hold the Owner directors, officers, employees, agents, successors and assigns (the "Indemnitees") harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Consultant/Vendor, its agents, employees, subcontractors, successors and assigns. In any and all claims against the Owner or any of its agents or employees, by any employee of Consultant/Vendor, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant/Vendor under workers compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Consultant/Vendor assumes the entire liability for its own negligence, and as part of this Purchase Agreement waives all defenses available to Consultant/Vendor as an employer which limit the amount of Consultant/Vendor's liability to the Owner to the amount of Consultant/Vendor's liability under any workers compensation, disability benefits or employee benefit acts.

12. Term and Termination: The term of this Purchase Agreement shall commence as of the Effective Date and shall continue until the Project is completed or the Purchase Agreement is terminated by either party, or the value of the service provided by Consultant/Vendor has reached 100% of the Contract Sum. Notwithstanding the foregoing, either party may terminate this Purchase Agreement with or without cause at any time by providing written notice within a reasonable period of time prior to termination. In the event of a termination, Consultant/Vendor shall be paid for all services performed through the date of termination, based on the percentage of services completed. In no event shall the Consultant/Vendor be entitled to any additional compensation or damages in connection with a termination hereunder.

13. Remedies: Consultant/Vendor shall, for the duration of this Purchase Agreement, at the discretion of the Owner and at the expense of Consultant/Vendor, undertake or re-do any and all faulty or imperfect Services furnished or performed by Consultant/Vendor thereunder. In the event Consultant/Vendor fails to perform under this Purchase Agreement, it will be in default and the Owner may furnish or perform the same and recover from Consultant/Vendor the cost and expense directly or indirectly resulting there from, including all consequential damages but not limited to the cost or expense of providing such services, inspections, testings and reasonable attorneys fees as a result of a default. The foregoing remedies shall be available in addition to all other remedies available to the Owner.

14. Compliance With Laws: During the performance hereunder, Consultant/Vendor agrees to give all notices and comply with all Laws and Regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those Laws and Regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable Laws and Regulations, the Owner shall not be responsible for monitoring Consultant/Vendor's compliance with any Laws or Regulations.

15. Notices: All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Purchase Agreement shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Agreement.

16. Records, Reports and Information: Consultant/Vendor agrees to furnish Owner with reports and information regarding the Services performed under this Purchase Agreement, at such times as Owner may reasonably request, making full disclosure of efforts made by Consultant/Vendor and the results thereof. Consultant/Vendor agrees to maintain records, documents, and other evidence which will accurately show the time spent and Services performed under this Purchase Agreement for a minimum period of five (5) years after completion of the Services, and such records shall be subject to audit by Owner upon reasonable advance notice to Consultant/Vendor on a mutually agreed date and time.

17. Assignment: Neither party shall assign this Purchase Agreement without written consent of the other, which consent shall not be unreasonably withheld, except that Owner may unilaterally assign its rights under this Purchase Agreement upon reasonable notice to Consultant/Vendor to the Developer/Owner (if any) identified in this Purchase Agreement.

18. Limitation Of Liability: In no event shall the Owner be liable for special, incidental or consequential damages (including without limitation loss of use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law.

19. Waiver: Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Consultant/Vendor and Owner with respect to such future performance shall continue in full force and effect.

20. Controlling Law, Severability: The validity of this Purchase Agreement or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Owner is entitled to recover its reasonable attorneys fees incurred in enforcing the terms of this Purchase Agreement. If any provision or requirement of this Purchase Agreement is declared or found to be unenforceable that balance of this Purchase Agreement shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.

CONSULTANT/VENDOR:

Date

VILLAGE OF ALGONQUIN
PURCHASE ORDER INSURANCE REQUIREMENTS

A. At all times while providing, performing, or completing the Work, Contractor (Contractor/Vendor and Vendor/Consultant) shall maintain the following minimum insurance coverage in the form, and from companies, acceptable to Owner.

1. **Commercial General Liability Insurance**

Limits: Each Occurrence and in the Aggregate \$1,000,000

Such insurance shall include completed operations, contractual liability and personal/advertising injury coverage. The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

2. **Commercial Automobile Liability Insurance**

Limits: Each Occurrence \$1,000,000

3. **Workers Compensation/Employers Liability Insurance**

Limits: Coverage A Statutory
Limits: Coverage B \$1,000,000

The policy will contain a waiver of subrogation clause in favor of the Village of Algonquin.

4. **Umbrella Excess Liability Coverage** ☐ *Required if an "x"*

Limits: Each Occurrence and in the aggregate \$2,000,000

The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

5. **Professional Liability Coverage** *(required if professional services are being provided)*

Limits: Each Occurrence \$1,000,000

The Contractor shall provide the Village with a copy of the professional liability insurance policy and any endorsements.

B. All insurance required of the Contractor shall state that it is primary insurance as to additional insureds with respect to all claims arising out of the operations by or on their behalf. If additional insureds have other applicable insurance coverages, those coverages shall be regarded as on an excess or contingent basis.

C. All required coverage shall be placed with an insurance company licensed to conduct business in the State of Illinois and be rated at least A VI by A.M. Best Company.

D. Prior to commencing work under this Agreement, the Contractor shall furnish the Village with a copy of all certificates showing the minimum coverage in insurance companies acceptable to the Village. All Certificates of Insurance required to be obtained by the Contractor shall provide coverages under the policies named shall not be canceled, modified, reduced or allowed to expire without at least thirty (30) days prior written notice given to the Village. All certificates evidencing coverage extended beyond the date of final payment shall be provided at the time of the final pay request. All Certificates of Insurance shall name the Village as additional insured as provided in these Requirements.

E. The Contractor agrees that the obligation to provide insurance as required is solely the Contractor's responsibility and cannot be waived by any act or omission of the Village, including, but not limited to:

1. allowing work by Contractor or any subcontractor of any tier to start before receipt of Certificates of Insurance; or
2. failure to examine, or to demand correction of any deficiency, of any Certificate of Insurance received.

F. The purchase of insurance by the Contractor under this Agreement shall not be deemed to limit the liability of the Contractor in any way, for damages suffered by the Village in excess of policy limits or not covered by the policies purchased.

G. Such insurance coverages and limits are minimums, and shall not be construed in any way as a limitation on the duty of the Contractor to carry adequate insurance or on Contractor's liability for losses or damages under this Contract.

H. The Contractor shall notify the Village, in writing of any possible or potential claim for personal injury or property damage arising out of the work of this Agreement promptly whenever the occurrence giving rise to such a potential claim becomes known to the contractor.

I. The Contractor shall require every subcontractor of any tier, if any, not protected under the Contractor's policies, to maintain insurance of the same nature in amounts, and under the same terms, as required of the Contractor.

This is **SCHEDULE A**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20_____

Scope of Work/Services – Vendor/Services

VOA: _____

_____: _____

This is **SCHEDULE B**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20_____

Contract Price – Vendor/Services

VOA: _____
_____: _____

Schedule C

Insurance Requirements – Vendor/Services

Required Insurance:

Limits of liability for the insurance required under the Agreement are as follows or as otherwise agreed to in writing by the Owner and the Vendor:

1. **Workers Compensation.** Vendor shall provide workers compensation insurance for all its employees providing services under this Agreement in accordance with applicable law.
2. **Commercial General Liability.** Vendor shall provide commercial general liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of the Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. This insurance, including insurance provided under the commercial umbrella, if any, shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to, or maintained by, Owner
 - a. Vendor shall provide evidence of said insurance, in the form of an insurance certificate, within thirty (30) days from the date hereof.
 - b. Additional Insured. Such insurance shall name Owner as an additional insured and such coverage shall be primary and non-contributing with respect to the Owner's coverage.
 - c. Waiver of Subrogation. Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant this Agreement.
 - d. Continuing CGL Coverage. Vendor shall maintain commercial general liability insurance for at least 3 years following the earlier termination or the completion of this Agreement or the completion of the Work under this Agreement and all authorized extensions thereof.
3. **Business Automobile Insurance.** Vendor shall provide business auto liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella liability insurance obtained by Vendor this Agreement or under any applicable auto physical damage coverage.

Evidence of Insurance.

1. Vendor shall furnish Owner with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, stating compliance with the insurance requirements set forth above.
2. Failure of Owner to demand such certificate or other evidence of compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.
3. Owner shall have the right, but not the obligation, to prohibit Vendor or any of its independent contractors or subcontractors from entering the Project site or performing work required under this Agreement until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner.
4. Failure to maintain the insurance required in this Schedule shall constitute an event of default under this Agreement and shall allow Owner to immediately terminate this Agreement at Owner's option.
5. If Vendor fails to maintain the insurance as set forth herein, Owner shall have the right, but not the obligation, to purchase said insurance at Vendor's expense.
6. With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner when requested.
7. Vendor shall provide Owner with 30 days written notice prior to the cancellation or material change of any insurance required under this Agreement.
8. Vendor shall provide certified copies of all insurance policies required above within 10 days of Owner's written request for said copies.

General Insurance Provisions

1. No Representation of Coverage Adequacy. By requiring the insurance as set out in this Schedule, Owner does not represent that coverage and limits will necessarily be adequate to protect Vendor, and such coverage and limits shall not be deemed as a limitation on Vendor's liability under the indemnities provided to Owner in this Agreement, or any other provision of the Contract Documents.
2. Cross-Liability Coverage. If Vendor's liability policies do not contain the standard separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
3. The insurance requirements set out in this Schedule are independent from other obligations of Vendor under this Agreement and apply whether or not required by any other provision of this Agreement.
4. Independent Contractor/Subcontractor's Insurance. Vendor shall cause each independent contractor and subcontractor employed by Vendor to purchase and maintain insurance of the type specified in this Schedule. When requested by Owner, Vendor shall furnish to Owner copies of certificates of insurance evidencing coverage for each independent contractor or subcontractor.

This is **SCHEDULE D**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20____

Supplemental Terms and Conditions

VOA: _____

_____ :



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: July 7, 2026

TO: Committee of the Whole
Tim Schloneger, Village Manager

FROM: Michael Reif, Internal Services Supervisor

SUBJECT: Approval to Replace Window Treatments at the Ganek Municipal Center and Public Works Facility.

Staff requests approval to replace the existing window treatments at the Ganek Municipal Center and the Public Works Facility. The work will be completed by Rieke Interiors of Elgin, Illinois, at a total cost of \$39,930.00.

The cost breakdown is as follows:

- Ganek Municipal Center: \$20,155.00
- Public Works Facility: \$19,775.00

The existing window treatments in both buildings have reached the end of their useful life. Many of the blinds are broken or no longer operate properly, making them difficult to use and negatively impacting the appearance and functionality of the facilities.

The window treatments currently installed at the Ganek Municipal Center are original to the building, which was constructed in 1996. Likewise, the window treatments at the Public Works Facility are original to the building, constructed in 2004. After nearly 30 Years of service at the Ganek Municipal Center and more than 20 years at the Public Works Facility, replacement is warranted due to normal wear and deterioration.

Rieke Interiors of Elgin, Illinois, has successfully completed numerous interior renovation projects for the Village and has consistently provided quality workmanship, dependable service, and competitive pricing. Based on the firm's proven performance and familiarity with the Village facilities, staff recommends utilizing Rieke Interiors for this project.

A total of \$49,000.00 is budgeted in the FY2026-2027 Budget for this project, and the proposed work is within the amount appropriated.

Staff respectfully request Village Board approval to proceed with the replacement of the window treatments at both facilities by Rieke Interiors for the total amount of \$39,930.00.



RIEKE INTERIORS

Village of Algonquin
Village Hall
2200 Harnish Drive
Algonquin, IL 60102

Date: 07/07/2026

proposal

Please review options as outlined below:

	Qty	Unit Price	Line Total
WINDOW TREATMENTS 41 SWF Manual Clutch Roller Shade • Standard Controls • Fabric: R300 (3% Open) • Fabric Color: C8213 Linen/Fog • Includes Fascia • Fascia Color: 875 Clear Anodized	1	\$ 14,655.00	\$ 14,655.00



Shipping:	\$ -
Subtotal:	\$ 14,655.00
Tax (8.5%):	Tax Exempt
Design Fee:	\$ -
Delivery Fee:	\$ -
Removal:	\$ 1,195.00
Installation:	\$ 4,305.00
Total:	\$ 20,155.00
Deposit:	\$ 10,077.50

Non-Union Removal of Existing Window Treatments
Non-Union Installation

For orders under \$2,000, full payment is due at time of approval. For orders over \$2000.00, a 50% deposit is due at time of order. If Rieke is installing, products and services the balance will be invoiced on date of install. If Rieke is NOT installing, products will be invoiced on date that the product ships from the vendor. All balances will be due at receipt of invoice.

* Orders will not be processed until deposit payment has been received. *

Rieke Interiors accepts all major credit cards. A 3% surcharge will be applied to all credit card charges to cover the additional cost of credit card fees

Acceptance: An agreement with Rieke Interiors may be initiated by signing below and returning one copy of this proposal to Rieke Interiors.

X

Signature

Name

Title

Date

THANK YOU FOR YOUR BUSINESS



RIEKE INTERIORS

Village of Algonquin
Public Works Facility
110 Mitchard Way
Algonquin, IL 60102

Date: 07/07/2026

proposal

Please review options as outlined below:

	Qty	Unit Price	Line Total
WINDOW TREATMENTS 31 SWF Manual Clutch Roller Shade • Standard Controls • Fabric: R300 (3% Open) • Fabric Color: C8210 White/Cream • Includes Fascia • Fascia Color: 970 Vanilla	1	\$ 16,115.00	\$ 16,115.00



Shipping:	\$ -
Subtotal:	\$ 16,115.00
Tax (8.5%):	Tax Exempt
Design Fee:	\$ -
Delivery Fee:	\$ -
Removal:	\$ 1,075.00
Installation:	\$ 2,585.00
Total:	\$ 19,775.00
Deposit:	\$ 9,887.50

Non-Union Removal of Existing Window Treatments
Non-Union Installation

For orders under \$2,000, full payment is due at time of approval. For orders over \$2000.00, a 50% deposit is due at time of order. If Rieke is installing, products and services the balance will be invoiced on date of install. If Rieke is NOT installing, products will be invoiced on date that the product ships from the vendor. All balances will be due at receipt of invoice.

* Orders will not be processed until deposit payment has been received. *

Rieke Interiors accepts all major credit cards. A 3% surcharge will be applied to all credit card charges to cover the additional cost of credit card fees

Acceptance: An agreement with Rieke Interiors may be initiated by signing below and returning one copy of this proposal to Rieke Interiors.

X

Signature

Name

Title

Date

THANK YOU FOR YOUR BUSINESS



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: 07/08/2026

TO: Committee of the Whole
Tim Schloneger, Village Manager

FROM: Michael Reif, Internal Services Supervisor

SUBJECT: Approval to Replace HVAC Control Valves at Ganek Municipal Center.

Staff requests Village Board approval to award the replacement of twelve (12) HVAC control valves at the Ganek Municipal Center to Stanton Mechanical of Elk Grove Village, Illinois, in the amount of \$40,500.00.

The existing HVAC control valves have reached the end of their useful life and must be replaced to allow the recently installed building automation system to fully integrate with the HVAC equipment. Replacing these valves will enable the new control system to operate as designed, improving system performance, energy efficiency, occupant comfort, and overall reliability. This scope of work was not included in the original control system replacement, but the need for it was discovered during that work.

The FY2026-2027 budget includes \$24,000.00 for this project. Although the project cost exceeds the budgeted amount, the additional cost can be absorbed within the FY2026-2027 Outsourced Building Maintenance Fund due to savings realized from other Ganek Municipal Center projects that have been completed under budget.

Staff recommends approval of this project and authorization to award the contract to Stanton Mechanical of Elk Grove Village, Illinois, in the amount of \$40,500.00.

VILLAGE OF ALGONQUIN PURCHASE AGREEMENT - VENDOR (Services)

Effective Date: July 8,

, 20 26

Purchase Order No.

Project:

Replace control valves for the HVAC control system

Location:

Ganek Municipal Center

Originating Department:

Internal Services

Owner	Consultant/Vendor	Developer
Village of Algonquin Address: 2200 Harnish Dr. Phone: 847-658-2700 Fax: 847-658-2754 Contact: Michael Reif	Name: Stanton Mechanical Address: 2301 Estes Avenue Elk Grove Village IL 60007 Phone: 847-434-5100 Fax: 847-434-5101 Contact: Marc Merel	 (where applicable) Phone: Fax: Contact:

COST OF WORK

The Contract Price of the Work under this Purchase Agreement is: \$ 40,500

SCOPE OF WORK:

Furnish the Work/items described below in accordance with the following plans and specifications:

H General Contract, dated _____, 20 25

H Specification No(s): _____, dated _____, 20__

H Plans dated : _____

H Addendum No(s): _____

H Other: _____

The Scope of the Work and prices under this Purchase Agreement are for the duration of project:

QUANTITY	UNIT OF MEASURE	DESCRIPTION/ITEMS	CONTRACT SUM	EXTENSION
12	Each	Replace HVAC control valves at the GMC and integrate into new controls system	\$ 40,500 NOT TO EXCEED	\$ 40,500
			TOTAL	\$ 40,500

NOTES:

- 1) The SCOPE OF WORK shall not be changed without written agreement between the Consultant/Vendor and the Owner.
Payment is based upon the attached Schedule of values and reimbursables.
- 2) No work beyond the SCOPE OF WORK shall be undertaken until written authorization is received from the Owner.
Consultant/Vendor shall notify the Owner when the value of the Services performed equals eighty percent (80%) of the Contract Sum, at which point the Owner, Developer and Consultant/Vendor shall determine the time remaining on the Project for which Consultant/Vendor Services are or may be required, and the sufficiency of the Developer escrow account regarding payment for such Services.

WARRANTIES and INDEMNIFICATION

Consultant/Vendor agrees to employ the skill and efforts of a professional engineer in this area. CONSULTANT/VENDOR SHALL FULLY INDEMNIFY AND SAVE THE OWNER HARMLESS FROM ALL CLAIMS, LIENS, FEES, AND CHARGES, AND THE PAYMENT OF ANY OBLIGATIONS ARISING THEREUNDER, pursuant to the provisions in the Supplemental Conditions attached hereto.

THE TERMS OF THIS PURCHASE AGREEMENT AND THE ATTACHED SUPPLEMENTAL CONDITIONS ARE THE ENTIRE AGREEMENT BETWEEN THE OWNER AND CONSULTANT/VENDOR. No payment will be issued unless a copy of this Purchase Agreement is signed, and dated and returned to the Owner. Material certifications/test reports required.

ACCEPTANCE OF PURCHASE AGREEMENT

The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. IN WITNESS WHEREOF, the parties hereto have executed this Purchase Agreement the day and year written below.

CONSULTANT/VENDOR:



By: Marc Merel

Representative of Vendor authorized to
execute Purchase Agreement

OWNER:

Village of Algonquin

By: _____

Title: _____

Dated: _____

SUPPLEMENTAL CONDITIONS

- 1. Acceptance of Purchase Agreement:** The Purchase Agreement is an offer to contract, buy or rent and not an acceptance of an offer to contract, sell or rent. Acceptance of this Purchase Agreement is expressly limited to the terms hereof, and in the event that Consultant/Vendor's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Purchase Agreement shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Purchase Agreement may be accepted by the commencement of any Work hereunder, and in any event, shall be deemed accepted in its entirety by Consultant/Vendor unless the Owner is notified to the contrary within ten (10) days from its date of issue.
- 2. Amendment, Modification or Substitution:** This Purchase Agreement contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by the Owner. No proposals or prior dealings of the parties or trade custom not embodied herein shall alter the interpretation or enforcement of this Purchase Agreement.
- 3. Familiarity With Plans; Qualifications:** Consultant/Vendor acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined the plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents as they relate to Consultant/Vendor's Services under this Purchase Agreement. Consultant/Vendor represents to the Owner that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Consultant/Vendor shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of the Owner, and shall hold the Owner free and harmless from all liability, costs and charges by reason of any act or representations of Consultant/Vendor, its agents or employees.
- 4. Safety:** Insofar as jobsite safety is concerned, the Consultant/Vendor is responsible solely for its own and its employees' activities on the jobsite, but this shall not be construed to relieve the Owner or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither the professional activities of the Consultant/Vendor, nor the presence of the Consultant/Vendor or its employees and subcontractors, shall be construed to imply the Consultant/Vendor has any responsibility for the methods of work performance, superintendence, sequencing of construction, or safety in, on or about the jobsite by others.
- 5. Extra's and Change Orders:** No claim by Consultant/Vendor that any instructions, by drawing or otherwise, constitute a change in Consultant/Vendor's performance hereunder, for which Consultant/Vendor should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Consultant/Vendor shall have received a written supplement to this Purchase Agreement authorizing such performance signed on behalf of the Owner by a person have actual authority to do so.
- 6. Inspection and Acceptance:** The Owner shall have the right at all reasonable times to inspect all Work performed or furnished by Consultant/Vendor. Notwithstanding any prior inspection or payment, all Work is subject to final acceptance by the Owner.
- 7. Taxes:** This project is tax exempt. The Owner's tax-exempt number is **E 9995 0855 05**.
- 8. Payment:** The Owner will make partial payments to the Consultant/Vendor from time to time for Services performed by the Consultant/Vendor. Provided, however, in no event shall the Owner be obligated to pay Consultant/Vendor any sum that exceeds the Contract Price absent a written change order executed by the Owner. Consultant/Vendor shall invoice Owner monthly on a time and materials basis in the amount(s) and at the rate(s) set forth in the attached Schedule. Each invoice shall detail the dates worked, Services performed, and, where applicable, reimbursable expenses reasonably and directly incurred for such Services. Consultant/Vendor shall only be reimbursed for expenses shown on the attached Schedule. Reimbursement shall be at the amount shown on the attached Schedule, or if no amount is shown, at cost. Consultant/Vendor shall invoice Owner for all Reimbursable Expenses, where applicable, due and owing together with an itemization of such (including receipts). Invoices in compliance with this Purchase Agreement shall be paid by the Owner to Consultant/Vendor within 60 days after Owner's receipt of the invoice. The amount(s) and rate(s) set forth on the attached Schedule include all anticipated costs of providing the Services. No additional costs of any kind may be incurred without the prior written consent of Owner.
- 9. Consultant/Vendor Warranty:** Consultant/Vendor warrants to perform the Services to the best of its ability and in a diligent and conscientious manner and to devote appropriate time, energies and skill to those duties called for hereunder during the term of this Purchase Agreement and in connection with the performance of such duties. All Services performed by Consultant/Vendor pursuant to this Purchase Agreement shall be performed in accordance with all applicable federal, state and local laws, rules and regulations, and shall conform to the *Village's 2006 Contractual Inspection Services Guide* and any specifications and drawings applicable to this Purchase Agreement.

10. Insurance:

10.1 Consultant/Vendor shall at all times maintain business automobile, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Order, and shall name the Owner as an additional insured on its commercial liability insurance policies for Consultant/Vendor operations under this Purchase Agreement. Liability insurance limits shall be in an such amounts and include such coverages as set forth in the VILLAGE OF ALGONQUIN PURCHASE ORDER INSURANCE REQUIREMENTS attached to this Agreement. Consultant/Vendor shall furnish the Owner with a certificate of insurance and such other documentation (including a copy of all or part of the policy) at the time of execution of this Agreement and thereafter on an annual basis on the anniversary date of this Agreement or at any other time as the Owner deems necessary to establish compliance with this provision.

10.2 Consultant/Vendor shall furnish and pay for surety bonds and with surety or sureties satisfactory to Owner, guaranteeing the full performance of all of the conditions and terms hereof and guaranteeing that Consultant/Vendor shall promptly pay for all labor, materials, supplies, tools, equipment and other charges or costs of Consultant/Vendor in connection with the Work. Such performance and payment bond shall be in an amount determined by Owner.

10.3 Breach of this paragraph is a material breach subject to immediate termination.

11. Indemnity: Consultant/Vendor hereby agrees to indemnify, and hold the Owner directors, officers, employees, agents, successors and assigns (the "Indemnitees") harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Consultant/Vendor, its agents, employees, subcontractors, successors and assigns. In any and all claims against the Owner or any of its agents or employees, by any employee of Consultant/Vendor, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant/Vendor under workers compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Consultant/Vendor assumes the entire liability for its own negligence, and as part of this Purchase Agreement waives all defenses available to Consultant/Vendor as an employer which limit the amount of Consultant/Vendor's liability to the Owner to the amount of Consultant/Vendor's liability under any workers compensation, disability benefits or employee benefit acts.

12. Term and Termination: The term of this Purchase Agreement shall commence as of the Effective Date and shall continue until the Project is completed or the Purchase Agreement is terminated by either party, or the value of the service provided by Consultant/Vendor has reached 100% of the Contract Sum. Notwithstanding the foregoing, either party may terminate this Purchase Agreement with or without cause at any time by providing written notice within a reasonable period of time prior to termination. In the event of a termination, Consultant/Vendor shall be paid for all services performed through the date of termination, based on the percentage of services completed. In no event shall the Consultant/Vendor be entitled to any additional compensation or damages in connection with a termination hereunder.

13. Remedies: Consultant/Vendor shall, for the duration of this Purchase Agreement, at the discretion of the Owner and at the expense of Consultant/Vendor, undertake or re-do any and all faulty or imperfect Services furnished or performed by Consultant/Vendor thereunder. In the event Consultant/Vendor fails to perform under this Purchase Agreement, it will be in default and the Owner may furnish or perform the same and recover from Consultant/Vendor the cost and expense directly or indirectly resulting there from, including all consequential damages but not limited to the cost or expense of providing such services, inspections, testings and reasonable attorneys fees as a result of a default. The foregoing remedies shall be available in addition to all other remedies available to the Owner.

14. Compliance With Laws: During the performance hereunder, Consultant/Vendor agrees to give all notices and comply with all Laws and Regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those Laws and Regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable Laws and Regulations, the Owner shall not be responsible for monitoring Consultant/Vendor's compliance with any Laws or Regulations.

15. Notices: All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Purchase Agreement shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Agreement.

16. Records, Reports and Information: Consultant/Vendor agrees to furnish Owner with reports and information regarding the Services performed under this Purchase Agreement, at such times as Owner may reasonably request, making full disclosure of efforts made by Consultant/Vendor and the results thereof. Consultant/Vendor agrees to maintain records, documents, and other evidence which will accurately show the time spent and Services performed under this Purchase Agreement for a minimum period of five (5) years after completion of the Services, and such records shall be subject to audit by Owner upon reasonable advance notice to Consultant/Vendor on a mutually agreed date and time.

17. Assignment: Neither party shall assign this Purchase Agreement without written consent of the other, which consent shall not be unreasonably withheld, except that Owner may unilaterally assign its rights under this Purchase Agreement upon reasonable notice to Consultant/Vendor to the Developer/Owner (if any) identified in this Purchase Agreement.

18. Limitation Of Liability: In no event shall the Owner be liable for special, incidental or consequential damages (including without limitation loss of use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law.

19. Waiver: Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Consultant/Vendor and Owner with respect to such future performance shall continue in full force and effect.

20. Controlling Law, Severability: The validity of this Purchase Agreement or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Owner is entitled to recover its reasonable attorneys fees incurred in enforcing the terms of this Purchase Agreement. If any provision or requirement of this Purchase Agreement is declared or found to be unenforceable that balance of this Purchase Agreement shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.

CONSULTANT/VENDOR:



July 8, 2026

Date

VILLAGE OF ALGONQUIN
PURCHASE ORDER INSURANCE REQUIREMENTS

A. At all times while providing, performing, or completing the Work, Contractor (Contractor/Vendor and Vendor/Consultant) shall maintain the following minimum insurance coverage in the form, and from companies, acceptable to Owner.

1. **Commercial General Liability Insurance**

Limits: Each Occurrence and in the Aggregate \$1,000,000

Such insurance shall include completed operations, contractual liability and personal/advertising injury coverage. The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

2. **Commercial Automobile Liability Insurance**

Limits: Each Occurrence \$1,000,000

3. **Workers Compensation/Employers Liability Insurance**

Limits: Coverage A Statutory
Limits: Coverage B \$1,000,000

The policy will contain a waiver of subrogation clause in favor of the Village of Algonquin.

4. **Umbrella Excess Liability Coverage** ☐ *Required if an "x"*

Limits: Each Occurrence and in the aggregate \$2,000,000

The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

5. **Professional Liability Coverage** *(required if professional services are being provided)*

Limits: Each Occurrence \$1,000,000

The Contractor shall provide the Village with a copy of the professional liability insurance policy and any endorsements.

B. All insurance required of the Contractor shall state that it is primary insurance as to additional insureds with respect to all claims arising out of the operations by or on their behalf. If additional insureds have other applicable insurance coverages, those coverages shall be regarded as on an excess or contingent basis.

C. All required coverage shall be placed with an insurance company licensed to conduct business in the State of Illinois and be rated at least A VI by A.M. Best Company.

D. Prior to commencing work under this Agreement, the Contractor shall furnish the Village with a copy of all certificates showing the minimum coverage in insurance companies acceptable to the Village. All Certificates of Insurance required to be obtained by the Contractor shall provide coverages under the policies named shall not be canceled, modified, reduced or allowed to expire without at least thirty (30) days prior written notice given to the Village. All certificates evidencing coverage extended beyond the date of final payment shall be provided at the time of the final pay request. All Certificates of Insurance shall name the Village as additional insured as provided in these Requirements.

E. The Contractor agrees that the obligation to provide insurance as required is solely the Contractor's responsibility and cannot be waived by any act or omission of the Village, including, but not limited to:

1. allowing work by Contractor or any subcontractor of any tier to start before receipt of Certificates of Insurance; or
2. failure to examine, or to demand correction of any deficiency, of any Certificate of Insurance received.

F. The purchase of insurance by the Contractor under this Agreement shall not be deemed to limit the liability of the Contractor in any way, for damages suffered by the Village in excess of policy limits or not covered by the policies purchased.

G. Such insurance coverages and limits are minimums, and shall not be construed in any way as a limitation on the duty of the Contractor to carry adequate insurance or on Contractor's liability for losses or damages under this Contract.

H. The Contractor shall notify the Village, in writing of any possible or potential claim for personal injury or property damage arising out of the work of this Agreement promptly whenever the occurrence giving rise to such a potential claim becomes known to the contractor.

I. The Contractor shall require every subcontractor of any tier, if any, not protected under the Contractor's policies, to maintain insurance of the same nature in amounts, and under the same terms, as required of the Contractor.

This is **SCHEDULE A**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20_____

Scope of Work/Services – Vendor/Services

VOA: _____

_____: _____

This is **SCHEDULE B**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20_____

Contract Price – Vendor/Services

VOA: _____
_____: _____

Schedule C

Insurance Requirements – Vendor/Services

Required Insurance:

Limits of liability for the insurance required under the Agreement are as follows or as otherwise agreed to in writing by the Owner and the Vendor:

1. **Workers Compensation.** Vendor shall provide workers compensation insurance for all its employees providing services under this Agreement in accordance with applicable law.
2. **Commercial General Liability.** Vendor shall provide commercial general liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of the Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. This insurance, including insurance provided under the commercial umbrella, if any, shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to, or maintained by, Owner
 - a. Vendor shall provide evidence of said insurance, in the form of an insurance certificate, within thirty (30) days from the date hereof.
 - b. Additional Insured. Such insurance shall name Owner as an additional insured and such coverage shall be primary and non-contributing with respect to the Owner's coverage.
 - c. Waiver of Subrogation. Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant this Agreement.
 - d. Continuing CGL Coverage. Vendor shall maintain commercial general liability insurance for at least 3 years following the earlier termination or the completion of this Agreement or the completion of the Work under this Agreement and all authorized extensions thereof.
3. **Business Automobile Insurance.** Vendor shall provide business auto liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella liability insurance obtained by Vendor this Agreement or under any applicable auto physical damage coverage.

Evidence of Insurance.

1. Vendor shall furnish Owner with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, stating compliance with the insurance requirements set forth above.
2. Failure of Owner to demand such certificate or other evidence of compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.
3. Owner shall have the right, but not the obligation, to prohibit Vendor or any of its independent contractors or subcontractors from entering the Project site or performing work required under this Agreement until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner.
4. Failure to maintain the insurance required in this Schedule shall constitute an event of default under this Agreement and shall allow Owner to immediately terminate this Agreement at Owner's option.
5. If Vendor fails to maintain the insurance as set forth herein, Owner shall have the right, but not the obligation, to purchase said insurance at Vendor's expense.
6. With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner when requested.
7. Vendor shall provide Owner with 30 days written notice prior to the cancellation or material change of any insurance required under this Agreement.
8. Vendor shall provide certified copies of all insurance policies required above within 10 days of Owner's written request for said copies.

General Insurance Provisions

1. No Representation of Coverage Adequacy. By requiring the insurance as set out in this Schedule, Owner does not represent that coverage and limits will necessarily be adequate to protect Vendor, and such coverage and limits shall not be deemed as a limitation on Vendor's liability under the indemnities provided to Owner in this Agreement, or any other provision of the Contract Documents.
2. Cross-Liability Coverage. If Vendor's liability policies do not contain the standard separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
3. The insurance requirements set out in this Schedule are independent from other obligations of Vendor under this Agreement and apply whether or not required by any other provision of this Agreement.
4. Independent Contractor/Subcontractor's Insurance. Vendor shall cause each independent contractor and subcontractor employed by Vendor to purchase and maintain insurance of the type specified in this Schedule. When requested by Owner, Vendor shall furnish to Owner copies of certificates of insurance evidencing coverage for each independent contractor or subcontractor.

This is **SCHEDULE D**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20_____

Supplemental Terms and Conditions

VOA: _____

_____: _____

Date: June 4th, 2026

Customer: Algonquin Village Hall

Project Location:

2200 Harnish Dr.
Algonquin IL, 60102

Attn: Mike Reif

Project: Replacement of remaining VAV Reheat Valves.

We are pleased to quote the following repairs as detailed below. We propose to furnish labor, materials, and equipment to:

- Replace reheat valves for (12) VAVs.
- Ensure all replaced components are fully operational and integrated into the system.
- Test and verify each unit to confirm proper functionality following replacement.

Our Price to Complete this Job is **\$40,500.00**

Exclusions:

NOT INCLUDED (unless specifically noted above):

- ✓ Items not specifically listed herein
- ✓ Premium time, permits and fees
- ✓ Upgrades of previously installed equipment
- ✓ No third-party integration
- ✓ Personal computers, printers, and modems
- ✓ Dedicated phone line, LAN, or internet connection (must be static IP address)
- ✓ Installation of dampers, valves, wells, or accessories
- ✓ Labor and material for air and water testing and balancing
- ✓ Air flow measuring stations and/or devices
- ✓ Piping, air distribution systems, solenoids, sheet metal, louvers, diffusers, registers, and grilles
- ✓ Mechanical equipment start-up, installation and accessories supplied with equipment
- ✓ Dampers, including back draft dampers, volume dampers, fire/smoke dampers, etc.
- ✓ Variable frequency drives, smoke detectors, starters, power transformers, disconnects
- ✓ Fire / life safety work
- ✓ Electrical wiring of other manufacturers supplied equipment.
- ✓ Interfacing into fire alarm system, non-KMC control system/controllers, security system
- ✓ Rigging, carting, painting, and patching
- ✓ Any drywall cutting or replacement
- ✓ Any provision for working with existing asbestos
- ✓ Repair, replacement, demolition, verification or guarantee of existing control devices

This quote reflects the pricing for a basic control package as stated within the scope of work provided, please read carefully. Upgrades to the system are available at an additional cost and can be quoted as needed on a line-by-line basis. Please feel free to call us regarding the options that are available.

Proposal and pricing subject to change from date issued.

Installation Notes, Terms and Conditions:

This work is to be completed during normal working hours. No overtime has been included.

This quotation is firm for thirty (30) days from date appearing hereon. Upon expiration of said thirty (30) day period, we reserve the right to cancel this proposal without notice to the buyer.

The identification, encapsulation or removal of any asbestos insulation, as impacted by the proposed work, or the removal of any equipment or other material containing asbestos or other hazardous components or contamination, is excluded from this quotation.

We guarantee all the work to be free of defects for a period of one year from the date of completion.

All equipment is covered by manufacturer's warranties.

If you find this agreement acceptable, please sign the copy and return it to our office.

We thank you for allowing us to present the above. Should you have any questions, or if we can be of further assistance, please feel free to contact us.

Stanton Mechanical, Inc. ("Stanton") warrants equipment not manufactured by it only to the extent that Stanton can enforce liability against the manufacturer thereof. Equipment, machinery and purchased parts are not covered by Stanton's warranty and are only covered by the manufacturers' warranties, if any Stanton's only obligation shall be to furnish and install duplicate/replacement parts as provided herein. Stanton shall not be liable for defects arising from natural wear and tear, breakage or any defects caused by carelessness or negligence in operation or maintenance by Customer, its agents or employees, nor is Stanton responsible for any alterations made in the equipment by Customer without Stanton's prior written consent. Stanton's warranty is offered only to the original Customer and only becomes effective upon Stanton's receipt of full payment by Customer. STANTON'S WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, WITHOUT LIMITATION, INCLUDING, SPECIFICALLY, BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Stanton shall not be liable for any loss, damage or casualty that may be caused by or result from the operation or failure of operation of the equipment sold or serviced hereunder. Customer hereby acknowledges that no agreement, either expressed or implied, written or oral, to service or maintain said equipment has been made by Stanton, except as expressly provided herein, and that this Agreement contains the full and complete understanding as to the terms of sale or service, warranties related thereto, guarantee and payment of the purchase price. Customer acknowledges that Stanton shall not be held liable because of any delay in delivery or installation, or replacement of duplicate/replacement parts as provided herein, caused in whole or in part by strikes, lockouts, labor troubles of any kind, delays of carriers, fire, water or the elements, war, rebellion or riot, act of God or delay, by others furnishing material, or any part(s) of the equipment or apparatus or from any cause whatsoever beyond Stanton's control. Customer agrees to insure the equipment against hazards including but not limited to fire and water at Customer's sole cost. Customer agrees to be responsible in any event of any loss or damage of the equipment by fire, water, theft or other casualty. Customer agrees to assign to Stanton upon request the proceeds of any insurance paid by reason of loss from any cause whatsoever to the equipment described herein. Stanton shall apply said proceeds to the balance due from Customer under this Agreement. Customer agrees that the equipment sold hereunder shall not be moved from the place and installation, without the prior written consent of Stanton. In the event that any levy or attachment is made, or any proceeding in bankruptcy is filled by or against Customer, or if Customer shall make assignment for the benefit of creditors or if any application for receivers shall be made for the business of Customer, or if the Stanton has reasonable grounds for insecurity, or shall fear diminution, removal or waste of the equipment sold hereunder, then, or in either event, Stanton may in its sole discretion and option declare the full amount of the unpaid purchase price immediately due and payable and Stanton may, without notice of liability, take possession of the equipment with or without process of

law, wherever found. In the event that Stanton resells the equipment, such sale may be a public or private sale without notice at such places that Stanton may select. Customer agrees that any action at law, equity or otherwise by Customer against Stanton arising out of the purchase or service of machines or equipment and/or alleging defects in workmanship, labor and/or breach of warranty MUST BE FIIEED WITHIN (1)YEAR of the date on which the alleged cause of action arose, or THE SAME WILL BE TIME BARRED. CUSTOMER HEREBY WAIVES ALL OTHERWISE APPLICABLE STATUTES OF LIMITATIONS AND AGREES THE FOREGOING TIME SHALL APPLY.

Respectfully Submitted,

Ryan Newman

Stanton Mechanical, Inc.

Accepted by: _____ Date: _____



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: 07/08/2026

TO: Committee of the Whole
Tim Schloneger, Village Manager.

FROM: Michael Reif Internal Services Supervisor/Fleet Manager

SUBJECT: Purchase of a New Forestry Bucket Truck.

Staff requests Village Board approval to purchase a new forestry bucket truck for the Parks and Ecology team from Time Manufacturing of Waco, Texas. The vehicle will be delivered through their authorized dealer, USSI of Romeoville, Illinois, under Sourcewell Contract No. 091125-TIM, at a total purchase price of \$285,346.00.

The new truck will replace a 2006 forestry bucket truck that has reached the end of its useful service life. The existing truck is equipped with a manual transmission, which limits the number of employees qualified to operate the vehicle. The replacement truck will be equipped with an automatic transmission, allowing additional trained staff to safely and efficiently operate the vehicle while improving operational flexibility and response times.

The FY2026-2027 Budget includes \$340,000.00 for this purchase. The proposed purchase price of \$285,346.00 is \$54,654.00 below the budgeted amount.

Staff recommends approval of the purchase from Time Manufacturing through its authorized dealer, USSI, under Sourcewell Contract No. 091125-TIM, in the amount of \$285,346.00

Time Manufacturing Co.
7601 Imperial Drive
Waco, Texas 76712-6608
254.399.2100



QUOTATION

SOURCEWELL N-26535

Customer: Village of Algonquin
Attn: Mike Reif
Email: MikeReif@algonquin.org
Address:

Date: 7/2/2026
Model: VO-270-RR

**VERSALIFT SOURCEWELL
CONTRACT #091125-TIM**

<u>Model No.</u>	<u>Description</u>	<u>Sourcewell Contract Price</u>
VO-260-RR	Rear mounted, insulated 60 ft. 10 in. (21.6 m) overcenter, articulated aerial platform lift, 65ft. 10 n working height (23.1). With 50 ft. 8 in. (15.4 m) over-center horizontal reach including the following items:	\$228,384.00

STANDARD SOURCEWELL FEATURES:

- Platform capacity of 350 lbs.
- Sixteen (16) foot flatbed with toolboxes.
- Ford F-750 regular cab chassis with diesel engine, automatic transmission, and air conditioning.
- Platform mounted Highly Resistant control handle including safety trigger and emergency stop/dump valve.
- Full pressure turret mounted controls with override.
- Continuous rotation.
- Seven gpm open center hydraulic system with a 2900 psi operating pressure.
- Fiberglass upper boom tested per ANSI A92.2-2010 for Category C, 46 KV and below, including vacuum flashover protection system.
- Chassis insulating system (lower boom insert) providing 24 in. insulation gap including accommodations to bridge insulation gap for testing per ANSI A92.2-2010.
- A-frame main and auxilliary outriggers with pivot feet; two control valves and a selector valve.
- Outrigger boom interlock for outriggers.
- Two sets of hydraulic tool outlets at platform, w/pressure limit.
- Two 1/2 in. diameter return lines.
- Remote frame rail mount hydraulic reservoir with a 30-gallon capacity mounted under the SS front of flatbed.
- Closed 24 in. X 24 in. X 42 in. platform with one inside/outside step. Mechanical bucket tilt included. Dump pin needs to be 1/2" longer than standard pin.
- Lower boom overstay protection.
- Non-lube bearings used at all pivot points.
- Unit painted urethane standard white.
- Two operator's manuals and two service manuals.
- ANSI A92.2 data plate

CUSTOMER REQUESTED OPEN MARKET OPTIONS:

- Open market features listed below in addition or in lieu of the above standard Sourcewell features \$56,962.00
 - **VO270RR aerial with elevator and manual tilt in lieu of the VO260RR aerial**
 - 13".5" foot flatbed with 48" steel straight saddle pack with transverse, LED light
 - Rope wired to switch in cab, outrigger pad holders in lieu of the above flatbed
 - 2027 Ford F750 4x2 cab and chassis, 6.7L V8 diesel engine, engine block heater, 10 speed auto transmission, air conditioning, AM/FM/USB/Bluetooth, power equipment group, air ride driver's seat, 50 gallon fuel tank, 33,000 lb. GVWR, hydraulic brake system, 120" CA, power windows and locks, back up camera, and engine block heater in lieu of the above chassis
 - Full length cab and rear window guard painted black

CUSTOMER REQUESTED OPEN MARKET OPTIONS CONTINUED:

- 1500W inverter in bottom curbside saddle pack wired to chassis batteries and dash switch in cab
- 24" x 30" x 42" bucket with liner and cover in lieu of the above 24" x 24" x 42" bucket
- 24" x 30" scuff pad
- Four (4) 24" x 24" outrigger pads, 2 each in double pad holders under SS and CS of saddle pack.
- Four (4) rubber wheel chocks in holders, 2 each in double holders SS and CS after rear outriggers.
- Front bumper cone holder on streetside of winch bumper.
- Ring cone holder on curbside under flatbed in front of rear wheels
- Two (2) quick disconnects with covers at platform
- Steel 7" grip strut 14"H step on top of CS front of flatbed against CS rear of saddle pack.
- Bucket grip strut steps with stow bracket and side bolt-on grab rail on CS rear top of flatbed.
- CS rear grip strut bumper step, mid and under steps, and grab rail on flatbed top installed.
- ICC channel on SS of rear hitch.
- First aid kit, triangle reflector kit and 5 lb. fire extinguisher with bracket ship loose.
- Dual function back up alarm
- Wire and install OEM chassis provided backup camera.
- GoLight 20074GT LED spotlight with guard on CS top rearward corner of the cab guard
- Twelve (12) amber LED flat strobe lights at cab guard and front grille and rear flatbed end rail.
- 42" long amber arrow board light with guard on center rear of the flatbed end rail. Controller in cab on dash.
- Six (6) flood lights on cab guard wired to same switch in cab as compartment lights.
- LED rope lights installed in SS and CS 90" L top boxes along front sides and across the top.
- Eight 3'x8' black ground protection mats with connecting links and hook.
- 36"H vertical protection mat holder installed in front of elevator cage across top of flatbed.
- PD18C-11DB FEB front bumper winch with 200' wire rope, toolbox, and cab controls
- 18" x 18" x 30" long aluminum underbody boxes one SS and CS mounted behind rear outriggers.
- 18" x 16" x 90" long aluminum topsider boxes one SS and CS mounted on top of flatbed.
- 15-ton pintle hook with RV style trailer receptacle at rear. Pintle height is 26"H.
- Full body harness with lanyard
- Federal DOT inspection and weight certification. Stability and dielectric tests.
- Mud flaps with anti-sail brackets in front and behind the rear wheels.
- Non-skid paint on flatbed.

Price Summary

COMPLETE TOTAL PRICE F.O.B. WACO, TX:

\$285,346.00

TERMS: Payment required prior to shipping completed unit. Chassis MSO sent upon receipt of payment.

SHIPMENT: Approximately 210-300 days after receipt of order, subject to material availability and supplier lead times.

Delivery window will be narrowed and specified as the build progresses

NOTE: Steel surcharges and/or additional fees may be incurred at any time due to market volatility. Customer will be notified when cost changes occur, and actual pricing will be noted in detail on the final invoice. Quotation does not include any applicable tariffs, FET, sales tax, title, license, or state inspection.

Thank you for considering <VERSALIFT> to meet your utility equipment needs. We look forward to earning your business.

Best Regards,

STAN TOMCHESSON

Government Contract Sales Coordinator

Phone: (254) 399-2167

Email: StanTomchesson@versalift.com



Customer Signature: _____

Title: _____

Purchase Order Number: _____

Date: _____



OWNER'S WARRANTY

The **Versalift** Aerial Platform Lift is engineered and designed to perform as stated on published specifications. Only quality material and workmanship are used in the manufacture of this product. With proper installation, regular maintenance, and periodic repair service, the equipment will provide excellent service.

Those parts of the **Versalift** that are manufactured by **Time Manufacturing Company** are warranted for one full year from date of purchase. Structural components will carry a lifetime warranty for defects in material and workmanship which existed at the time of initial delivery, wear components are not covered by this statement. This warranty is issued only to the original purchaser and promises that **Time Manufacturing Company** manufactured products are free from defects in material and factory workmanship when properly installed, serviced, and operated under normal conditions, according to the manufacturer's instructions.

Manufacturer's obligation under this warranty is limited to correcting without charge at its factory any part or parts thereof which shall be returned to its factory or one of its Authorized Service Stations, transportation charges prepaid, within one year after being put into service by the original user, and which upon examination shall disclose to the Manufacturer's satisfaction to have been originally defective. Correction of such defects by repair to, or supplying of replacements for defective parts, shall constitute fulfillment of all obligations to original user.

This warranty shall not apply to any of the Manufacturer's products which must be replaced because of normal wear, which have been subject to misuses, negligence or accident, or which shall have been repaired or altered outside of the Manufacturer's factory (unless authorized by the Manufacturer in writing), products which have not been maintained and operated in accordance with Time Manufacturing Company's operators, maintenance manuals and bulletins, products which are repaired without using original Time Manufacturing Company parts. This limited warranty does not cover transportation fees and/or consumables used for the repair.

Manufacturer shall not be liable for loss, damage, or expense directly or indirectly from the use of its product or from any cause.

The above warranty supersedes and is in lieu of all other warranties, expressed or implied, and of all other liabilities or obligations on part of Manufacturer. No person, agent, or dealer is authorized to give any warranties on behalf of the Manufacturer or to assume for the Manufacturer any other liability in connection with any of its products unless made in writing and signed by an officer of the Manufacturer.



2026 F-600/F-650/F-750/F-53/F-59
OVER 19,500 LBS. GVWR Warranty Guide



owner.ford.com



ford.ca

March 2025
Second Printing
Litho in U.S.A.



TW7J19T201 AB



This booklet explains the New Vehicle Limited Warranty coverages that apply to your Ford vehicle. Your satisfaction is our goal. If you are not satisfied with Ford's performance under the warranty, Ford participates in an informal warranty dispute settlement mechanism through the Better Business Bureau, which you can contact as follows: BBB AUTOLINE 1676 International Drive, Suite 550, McLean, VA 22102.

You may use the BBB Autoline without charge. An application is available from BBB (800-955-5100) or Ford (800-392-3673).

You must resort to the BBB Autoline mechanism before exercising rights or seeking remedies created by the Magnuson-Moss Warranty Act. If you choose to seek redress by pursuing rights and remedies not created by the Magnuson-Moss Warranty Act, resort to the BBB Autoline Mechanism is not required by any provision of the Magnuson-Moss Warranty Act. Your state may require that you first resort to the BBB Autoline before exercising rights or seeking remedies created by your state's laws.

Further information on the BBB Autoline can be found on page 44.

ALL IMPLIED WARRANTIES, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE ARE LIMITED, TO THE EXTENT ALLOWED BY LAW, TO THE DURATION OF THE NEW VEHICLE LIMITED WARRANTY BUMPER TO BUMPER COVERAGE. Further information on implied warranties can be found on page 13.

ANY PUNITIVE, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL OR ANY OTHER DAMAGES CAUSED BY DELAY, OR LOSS OF USE MAY NOT BE RECOVERED AND ARE DISCLAIMED AND EXCLUDED UNLESS APPLICABLE LAW PROHIBITS THEIR DISCLAIMER OR EXCLUSION. Further information on the disclaimers and exclusions can be found on page 13.



Your satisfaction is our #1 goal. If you have questions or concerns about your vehicle, we suggest you follow these steps:

1. Contact your Sales Representative or Service Advisor at your selling/ servicing dealership.
2. If the inquiry or concern remains unresolved, contact the Sales Manager or Service Manager at the dealership.
3. If the inquiry or concern cannot be resolved at the dealership level, please contact the Ford Customer Relationship Center.

In the United States	In Canada
Ford Motor Company Customer Relationship Center P.O. Box 6248 Dearborn, MI 48121 1-800-343-5338 For the hearing- or speech-impaired: Please contact the Telecommunication Relay Service by dialing 711 www.fleet.ford.com	Customer Relationship Centre Ford Motor Company of Canada, Limited P.O. Box 2000 Oakville, Ontario L6J 5E4 1-800-565-3673 (FORD) For the hearing- or speech-impaired: Please contact the Telecommunication Relay Service by dialing 711 M-F 8:30 AM - 8:00 PM (ET) www.ford.ca
In the Asia Pacific Region, Caribbean, Central America, Israel and Sub-Saharan Africa:	In Puerto Rico and Virgin Islands
Ford Motor Company Ford Export Operations Attention: Owner Relations 1555 Fairlane Drive Fairlane Business Park #3 Allen Park, MI 48101 Telephone: (313) 594-4857 Fax: (313) 390-0804 E-mail: www.me.ford.com	Ford International Business Development, Inc. Customer Relationship Center P.O. Box 11957 Caparra Heights Station San Juan, PR 00922-1957 Telephone: 800-841-3673 (FORD) Fax: (313) 390-0804 prac@ford.com
In Middle East	
Ford Middle East Customer Relationship Center P.O. Box 21470 Dubai, United Arab Emirates Telephone: 971-4-3326084 Fax: 971-4-3327299 menacac@ford.com	

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1. Introduction

Ford Motor Company and your selling dealer thank you for selecting one of our quality products. Our commitment to you and your vehicle begins with quality protection and service.

This booklet explains in detail the warranty coverage that applies to your 2026-model Ford truck. If you bought a previously owned 2026-model truck, you are eligible for any remaining warranty coverage.

The warranty includes:

- New Truck Limited Warranty (pages 13-24)
- Emissions Defect Warranties which covers your emission control system (pages 27-40)
- Noise Emissions Warranty (page 41)

2. Important information you should know

IF YOU NEED CUSTOMER ASSISTANCE

Your Ford Motor Company dealer is available to assist you with all your automotive needs. Please follow the procedures outlined in Customer Assistance on the front page of this booklet.

If you require assistance directly from Ford Motor Company, contact the **Fleet Customer Information Center** at 1-800-343-5338, or refer to www.fleet.ford.com.

In addition, if you are an eligible U.S. owner, you may use - at no cost - the services of the BBB AUTO LINE program. For details, see Better Business Bureau (BBB) AUTO LINE program, page 44 or call 1-800-955-5100.

KNOW WHEN YOUR WARRANTY BEGINS

Your **Warranty Start Date** is the day you take delivery of your new vehicle or the day it is first put into service, whichever occurs first. Under certain conditions, you may be eligible to request a delayed warranty start date or in-transit mileage accumulation extension. See page 43 to see if you are eligible and for instructions on how to apply for this change.

NOTE: For new retail sales on or after July 1st, 2023 sold from a California retailer and/or to a California resident, the Warranty Start Date and mileage will start no earlier than when the goods are delivered to the customer.

CHECK YOUR VEHICLE

We try to check vehicles carefully at the assembly plant and the dealership, and we usually correct any damage to paint, sheet metal, upholstery, or other appearance items. But occasionally something may slip past us, and a customer may find that a vehicle was damaged before he or she took delivery. If you see any damage when you receive your vehicle, notify your dealership within one week of the delivery date.

MAINTAIN YOUR VEHICLE PROPERLY

Your vehicle contains an Owner's Manual which indicates the scheduled maintenance required for your vehicle. Proper maintenance guards against major repair expenses resulting from neglect or inadequate maintenance, and may help increase the value you receive when you sell or trade your vehicle, and is important in allowing your vehicle to comply with applicable emissions standards.

It is your responsibility to make sure all of the scheduled maintenance is performed and that the materials used meet Ford engineering specifications. Failure to perform maintenance as specified in the Owner's Manual will invalidate warranty coverage on parts affected by the lack of maintenance. Make sure that receipts for completed maintenance work are retained with the vehicle.

Your Ford Motor Company dealer has factory-trained technicians who can perform the required maintenance using genuine Ford parts. The dealership looks forward to meeting your every service need to maximize your satisfaction with your vehicle.

DO WARRANTIES APPLY IN OTHER COUNTRIES?

Warranty Service Outside of the United States, U.S. Territories or Canada

A. In a Foreign Country Outside of the United States, U.S. Territories or Canada

If you are traveling in a foreign country outside of the United States, U.S. Territories or Canada and your vehicle remains registered in the United States, your Ford Warranty still applies if your vehicle model is sold or serviceable by an authorized Ford Distributor/Dealer in the country in which you are traveling:

- Service may be requested at any authorized Ford dealership.
- It may be necessary for the vehicle owner to pay the servicing dealer and then present the paid repair order/invoice along with the vehicle to a United States/Canada Ford dealer for a refund under the United States/Canada warranty.
- Reimbursement will not be considered if the vehicle does not return to the United States/Canada.

- B. If you move outside of the United States, U.S. Territories, or Canada to another country you must contact the local Ford Customer Relations Center (CRC) to verify if your vehicle model is sold or serviceable in the destination country.
- If your vehicle model is sold or serviceable by an authorized Ford Distributor/Dealer in the destination country, you will continue to have warranty coverage that may be less than or equal to the original country's coverage.
 - If your vehicle model is not sold or serviceable by an authorized Ford Distributor/Dealer in the destination country, you will not receive warranty service.
 - You should contact the Customs department of the destination country before you move. Vehicle importation rules vary considerably from country to country.

Notes to A&B:

- Repairs due to the use of improper or dirty fuels and lubricants are not covered by the manufacturer's warranty.
- Vehicles shipped out of the United States, U.S. Territories or Canada to foreign countries specifically for the purpose of resale in that foreign country are not covered.
- The United States warranty does not apply if a vehicle is purchased from an authorized dealer in the United States or U.S. Territories, and the vehicle is not registered/licensed/titled in the United States, U.S. Territories or Canada.
- Vehicles that were originally purchased through the Ford Export Operations Military Sales Program will continue to have the United States coverage as long as the vehicle is serviceable in the destination country.
- Serviceability and destination warranty coverage is at the sole discretion of Ford Motor Company.

Please refer to owner's manual under customer assistance if you have any questions or go to www.Ford.com.

You should contact the U.S. CRC to verify destination country warranty and serviceability.

WHERE TO GO FOR SERVICE

When you need warranty repairs, your selling dealer would like you to return to it for that service, but you may also take your vehicle to another Ford Motor Company dealership authorized for warranty repairs. Certain warranty repairs require special training though, so not all dealers are authorized to perform all warranty repairs. That means that, depending on the warranty repair needed, the vehicle may need to be taken to another dealer. If a particular dealership cannot assist you, then contact the **Fleet Customer Information Center** at 1-800-343-5338, or www.fleet.ford.com.

IF YOU NEED EMERGENCY SERVICE

If you need parts and service information away from your local servicing dealer's area, call the **Fleet Customer Information Center** at 1-800-343-5338. If you have an emergency and Ford, Motorcraft, or remanufactured parts authorized by Ford Motor Company are not readily available from a Ford dealer, you may choose to use other parts to get the repairs done quickly. If you decide to use parts other than Ford or Motorcraft parts, or remanufactured parts authorized by Ford, you should be aware that they may not be equivalent to Ford parts in performance, quality, and durability. If you use replacement parts other than those recommended by Ford, Ford Motor Company does not warrant these parts and will not be responsible for any damage they may cause to your truck.

WHO PAYS FOR WARRANTY REPAIRS?

You will not be charged for repairs covered by any applicable warranty during the stated coverage periods, unless specifically stated elsewhere in this guide.

Some states may require a tax on all or a portion of warranty repairs. Where state law allows, the tax must be paid by you, the owner of the vehicle.

Sometimes Ford may offer a special adjustment program to pay all or part of the cost of certain repairs beyond the terms of the applicable warranty. Check with your dealer or call the **Fleet Customer Information Center at 1-800-343-5338 or www.fleet.ford.com** to learn whether any adjustment program is applicable to your vehicle. Please have your vehicle identification number available.

OTHER MANUFACTURERS' WARRANTIES

The warranty coverage on tires is usually based on tread wear. Because the tires on your vehicle are warranted by the tire manufacturer and not by Ford Motor Company or your selling dealer, you should check the tire warranty or consult an authorized dealer or distributor of the tire manufacturer.

The tire manufacturer's tire warranty information is available through the manufacture's websites .

Tire Manufacturer	Website	Toll-Free Number
BFGoodrich	www.bfgoodrichtires.com	1-877-788-8899
Bridgestone /Firestone	www.bridgestonetire.com www.firestonetire.com	U.S.: 1-800-356-4644 Canada: 1-800-267-1318
Continental/General	www.continentaltire.com www.generaltire.com	U.S.: 1-800-847-3349 Canada: 1-855-453-1962
Goodyear/Dunlop	www.goodyear.com	U.S.: 1-800-321-2136 Canada: 1-855-453-1962
Hankook	U.S.: www.hankooktire.com/us Canada: www.hankook.com/ca-en	U.S.: 1-800-426-5665 Canada: 1-800-843-7709
Linglong	www.linglongtire.com	1-844-692-8527

Tire Manufacturer	Website	Toll-Free Number
Maxxis	www.maxxis.com	1-866-509-7067
Michelin	www.michelinman.com	1-866-866-6605
Nitto	www.nittotire.com	1-888-529-8200
Pirelli	U.S.: www.pirelli.com/tires/en-us/car/tire-use-guide-warranty/tirewarranty Canada: www.pirelli.com/tires/en-ca/car/tire-warranty	1-800-747-3554 (English) 1-800-363-0583 (French)
Toyo	www.toyotires.com	1-800-442-8696
Sumitomo/Falken	www.falkentire.com	1-800-723-2553

3. The New Truck Limited Warranty

LIMITATIONS AND DISCLAIMERS

All of the warranties in this booklet are subject to the following limitations and disclaimers:

The warranties in this booklet are the only warranties applicable to your vehicle. There are no other warranties, express or implied, including, but not limited to, any implied warranties of merchantability or fitness for a particular purpose. Ford Motor Company does not assume or authorize anyone to assume for it any other obligation or liability in connection with your truck or this warranty.

Ford and its dealers reserve the right to make changes in or additions to vehicles built or sold by them at any time without incurring any obligation to make the same or similar changes or additions to vehicles previously built or sold.

Ford and its dealers also reserve the right to provide post-warranty repairs, conduct recalls, or extend the warranty coverage period for certain vehicles or vehicle populations, at the sole discretion of Ford. The fact that Ford has provided such measures to a particular vehicle or vehicle population in no way obligates Ford to provide similar accommodations to other owners of similar vehicles.

As a condition of these warranties, you are responsible for properly using, maintaining, and caring for your vehicle as outlined in your Owner's Manual. Ford recommends that you maintain copies of all maintenance records and receipts for review by Ford.

Ford Motor Company and your dealer are not responsible for any time or income that you lose, for any inconvenience you might be caused, for the loss of your transportation, or use of your vehicle, the cost of rental vehicles, fuel, telephone, travel, meals, or lodging, the loss of personal or commercial property, the loss of revenue or for any other incidental or consequential damages you may have.

Punitive, exemplary, or multiple damages may not be recovered unless applicable law prohibits their disclaimer.

You may not bring any warranty-related claim as a class representative, a private attorney general, a member of a class of claimants or in any other representative capacity.

Ford shall not be liable for any damages caused by delay in delivery or furnishing of any products and/or services.

The warranties contained in this booklet and all questions regarding their enforceability and interpretation are governed by the law of the state in which you purchased your Ford vehicle.

Ford participates in the BBB AUTO LINE warranty dispute resolution program. You may contact BBB AUTO LINE by calling 800-955-5100.

You are required to submit your warranty dispute to the BBB AUTO LINE before exercising rights or seeking remedies under the Federal Magnuson-Moss Warranty Act, 15 U.S.C. § 2301 et seq. To the extent permitted by the applicable state “Lemon Law”, you are also required to submit your warranty dispute to the BBB AUTO LINE before exercising any rights or seeking remedies under the “Lemon Law”.

If you choose to seek remedies that are not created by the Magnuson-Moss Warranty Act or the applicable state “Lemon Law,” you are not required to first use BBB AUTO LINE to resolve your dispute – although the program is still available to you.

For more information regarding the BBB AUTO LINE program, see page 44 of this booklet.

This chart gives a general summary of your coverage under the New Truck Limited Warranty. Please refer to the description of warranty coverage for more specific information.

For each type of coverage, the chart shows two measures:

- months/years in service
- miles driven

The measure that occurs first determines how long your coverage lasts.

For more details on coverage, see:

- What Is Covered? (page 16-20)
- What Is Not Covered? (pages 20-24)

**Warranty Coverage for 2026-Model
F53/F59/F-600/F-650/F-750 Truck
(years or miles, whichever occurs first)**

COVERAGE	Two Years	Three Years	Four Years	Five Years	Life of Truck
Basic		Unlimited Miles			
7.3L Gas Engine w/Transmission					100,000 Miles (or 4,000 engine hours)
6.7L PowerStroke Diesel Engine					250,000 Miles (or 10,000 engine hours)
TorqShift Transmission powered by 6.7L PowerStroke Diesel Engine					250,000 Miles
Corrosion			Unlimited Miles		
Frame					Unlimited Miles
Noise Emissions					

**Warranty Coverage for 2026-Model
F53/F59/F-600/F-650/F-750 Truck
(years or miles, whichever occurs first)**

COVERAGE	Two Years	Three Years	Four Years	Five Years	Life of Truck
Emissions Federal					50,000 Miles (Gasoline Engines- Exhaust Emissions)
					100,000 Miles (Gasoline Engines- Evaporative Emissions)
					100,000 Miles (Diesel Engines)
*Emissions California					50,000 Miles (Gasoline Engines)
					100,000 Miles (2021 and Earlier Engine Model Year Diesel Engines)
					150,000 Miles (2022 and Later Engine Model Year Diesel Engines)

* Refer to your Vehicle Emission Control Information and Important Engine Information label for emissions certification information.

WHAT IS COVERED?

The New Truck Limited Warranty coverage is provided by Ford Motor Company. Your New Truck Limited Warranty gives you specific legal rights. You may have other rights that vary from state to state.

Under your New Truck Limited Warranty if:

- your Ford vehicle is properly operated and maintained, and
- was taken to a Ford dealership for a warranted repair during the warranty period, then authorized Ford Motor Company dealers will, without charge, repair, replace, or adjust all parts on your vehicle that malfunction or fail during normal use during the applicable Warranty coverage period due to a manufacturing defect in factory-supplied materials or workmanship.

This warranty does not mean that each Ford vehicle is defect free. Defects may be unintentionally introduced into vehicles during the design and manufacturing processes and such defects could result in the need for repairs. For this reason, Ford provides the New Truck Limited Warranty in order to remedy any such defects that result in vehicle part malfunction or failure during the warranty period.

The remedy under this written warranty, and any implied warranty, is limited to repair, replacement, or adjustment of defective parts. This exclusive remedy shall not be deemed to have failed its essential purpose so long as Ford, through its authorized dealers, is willing and able to repair, replace, or adjust defective parts in the prescribed manner. Ford's liability, if any, shall in no event exceed the cost of correcting manufacturing defects as herein provided and upon expiration of this warranty, any such liability shall terminate.

Conditions that are not covered by the New Truck Limited Warranty are described on pages 20-24. When making warranty repairs on your vehicle, the dealer will use Ford or Motorcraft parts or remanufactured or other parts that are authorized by Ford, at the discretion of Ford or the Ford dealership.

Nothing in this warranty should be construed as requiring defective parts to be replaced with parts of a different type or design than the original part, so long as the vehicle functions properly with the replacement part. Moreover, Ford and its authorized dealers are entitled to a reasonable time and a reasonable number of attempts within which to diagnose and repair any defect covered by this warranty. In certain instances, Ford may authorize repairs at other than Ford dealer facilities.

Basic Coverage

Basic coverage for the F-650/F-750 truck begins at the warranty start date and extends for 2 years, regardless of miles driven.

Extended Warranty Coverage Periods Applicable To Certain Parts

Extended Warranty Coverage Periods are available for certain vehicle parts and conditions. Except as noted below, all of the terms of the New Truck Limited Warranty apply during these extended coverage periods.

Engine Coverage

The 7.3L gas engine and engine components are covered against defects in factory supplied materials or workmanship. Engine coverage begins at the warranty start date and extends for 5 years / 100,000 miles (or 4,000 hours of engine operation). Ford Motor Company covers the engine and these components: all internal lubricated parts, cylinder block, cylinder heads, electrical fuel pump, powertrain control module, engine mounts, flywheel, manifold (exhaust and intake), manifold bolts, oil pan, oil pump, seals and gaskets, engine thermostat, engine thermostat housing, timing chain cover, timing chain (gears or belt), valve covers, water pump.

The 6.7L PowerStroke diesel engine and engine components are covered against defects in factory supplied materials or workmanship. Engine coverage begins at the warranty start date and extends for 5 years / 250,000 miles (or 10,000 hours of engine operation). Ford Motor Company covers the engine and these components: cylinder blocks, heads and all internal parts, intake and exhaust manifolds, timing gear, harmonic balancer, valve covers, oil pan and pump, water pump, fuel system (excluding fuel lines, fuel tank assembly), DFCM (low pressure lift pump and filter assembly, high pressure lines and selector valve on dual tank configuration) gaskets and seals, glow plugs, turbocharger, injectors, injection pressure sensor, exhaust back pressure sensor and camshaft position sensor.

(6) Certain commercial customers with a valid Fleet Identification Number (FIN Code) are eligible for a five year / 100,000 mile limited powertrain warranty extension on the following vehicles: F-150 (Excluding Raptor), Super Duty (F-250 through F-600) pickup, chassis cabs (F53/F59), Transit, Transit Connect and E-Series. Vehicle must be reported as a sales type "fleet" at original time of sale. To become a U.S. Ford Fleet Account, for vehicles which are owned and operated in the United States, you must register for a U.S. Fleet Identification Number (FIN Code). You will also be asked to provide proof of eligibility documentation for the vehicles in your fleet. To see if you qualify, please see the eligibility restrictions at <https://www.fleet.ford.com/get-started>. This warranty extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension apply to both gas and diesel powertrains.

Automatic Transmission Coverage

The TorqShift 6-Speed automatic transmission and transmission components are covered against defects in factory supplied material or workmanship for the following applications:

6.7L diesel powered - 5 years / 250,000 miles

7.3L gas powered - 5 years / 100,000 miles

Ford Motor Company covers the transmission (including all internal parts), seals and gaskets, the torque converter and transmission case.

Corrosion Coverage

Corrosion coverage begins at the warranty start date and covers cab sheet metal panels against corrosion due to a defect in factory-supplied materials or workmanship.

The coverage period for corrosion depends on the type of damage that occurs.

There are two types of damage:

- If corrosion causes perforation (holes) in the cab sheet metal panels, coverage lasts for 3 years, regardless of the miles driven.
- If corrosion does not cause holes and is not the result of usage and/or environmental conditions coverage lasts for 2 years, regardless of the miles driven.

For damage caused by airborne material (environmental fallout) where there is no factory-related defect involved and therefore no warranty — our policy is to cover paint damage due to airborne material/environmental fallout when damage is reported within seven calendar days of the new vehicle delivery date (Warranty Start Date).

Frame Coverage

The frame of your F-650/F-750 truck is covered against defects in factory supplied materials or workmanship. Frame coverage begins at the warranty start date and extends for 5 years, regardless of miles driven.

Ford Power-Up software updates

During the warranty coverage period, Ford Motor Company warrants that:

- you will not be charged for diagnosis, repair, replacement, or adjustment of components that are damaged or inoperable due to a defect caused by a Ford Power-Up software update

WHAT IS NOT COVERED?

Damage Caused by:

- Accidents, collision, or objects striking the vehicle
- Theft, vandalism, or riot
- Fire or explosion
- Freezing
- Misusing the vehicle such as driving over curbs, overloading, racing or using the vehicle as a permanent stationary power source
- Using contaminated or improper fuel/fluids
- Customer-applied chemicals or accidental spills
- Driving through water deep enough to cause water to be ingested into any component. i.e. powertrain components

NOTE: Warranty coverage will be invalidated or voided on parts affected by such damage.

Damage Caused by Alteration or Modification:

The New Truck Limited Warranty does not cover damage caused by:

- Alterations or modifications of the vehicle, including the body, chassis, electronics or their components, after the vehicle leaves the control of Ford Motor Company
- Tampering with the vehicle, tampering with the emissions systems or with the other parts that affect these systems (for example, but not limited to exhaust and intake systems)

- The installation or use of a non-Ford Motor Company part or software (other than a “certified” emissions part or software) or any part or software (Ford or non-Ford) designed for “offroad use only” installed after the vehicle leaves the control of Ford Motor Company, if the installed part fails or causes a Ford part to fail. Examples include, but are not limited to lift kits, oversized tires, roll bars, cellular phones, alarm systems, automatic starting systems and performance enhancing powertrain components, and performance “chips”.

Your vehicle may allow, enable or facilitate the use of certain non-Ford Motor Company software. Ford is not responsible for the functionality of such software. Ford may disallow, discontinue or modify your ability to use such software at any time without prior notification or incurring any warranty or other obligation. Non-Ford Motor Company software may be governed by End User License Agreement or warranty provided by the software provider.

Damage Caused by Use and/or the Environment

The New Truck Limited Warranty does not cover surface rust, deterioration and damage of paint, trim, upholstery, and other appearance items that result from use and/or exposure to the elements. You as the owner are responsible for these items. Some examples include:

- Dings, dents
- Cuts, burns, punctures or tears
- Road salt
- Tree sap, bird and bee droppings
- Windstorm, lightning, hail
- earthquake
- Freezing, water or flood
- Stone chips, scratches (some examples are on paint and glass),
- Windshield stress cracks. However limited coverage on windshield stress cracks will be provided for the first 12 months or 12,000 miles (whichever occurs first) even though caused by use and/or exposure to the elements.

Damage Caused by Improper Maintenance

The New Truck Limited Warranty does not cover damage caused by failure to maintain the vehicle, improperly maintaining the vehicle, or using the wrong part, fuel, oil, lubricants, or fluids. See the Owner's Manual for proper ways to maintain the vehicle. Failure to perform maintenance as specified in the Owner's Manual will invalidate or void warranty coverage on parts affected by the lack of maintenance.

Maintenance/Wear

The New Truck Limited Warranty does not cover: (1) parts and labor needed to maintain the vehicle; and (2) the replacement of parts due to normal wear and tear. You, as the owner, are responsible for these items. Here are examples:

- Replacement of filters, windshield wiper blades, brake linings, clutch linings, and engine belts and hoses
- Wheel alignment and tire balancing (unless required by a warranty repair)
- Adjustments such as wheel balancing, wheel alignment, and headlight alignment
- Adjustments to the mechanical valves, belts, transmission, clutch systems, and brake systems
- Cleaning of fuel, cooling, and brake systems
- Addition of fluids such as engine oil and washer fluid

Tightening of nuts, bolts, and fittings

- Some maintenance and wear items have limited coverage, as follows:
- Brake pad/lining replacements are not covered beyond 12 months or 18,000 miles, whichever occurs first

SYNC Hands-Free Communications and Entertainment System

If your vehicle is equipped with SYNC, the New Vehicle Limited Warranty does not cover repairs under certain conditions, such as failure to provide proper installation environment. The New Vehicle Limited Warranty does not cover repairs for certain damage or loss, such as:

- Loss of personal recording media, software or data
- Loss, change, or discontinuation of functionality because of:
 - system updates to Ford Motor Company software
 - non-Ford Motor Company software, or
 - obsolescence of vehicle software or hardware
- Damage caused by:
 - abnormal use such as insertion of foreign objects, fluid spillage
 - unauthorized modification to alter functionality or capability
 - computer or internet viruses, bugs, or malware, such as worms, Trojan Horses, cancelbots
 - installation of unauthorized software, peripherals and attachments
 - unauthorized, unapproved and/or incompatible repairs, upgrades and modification.
 - the defective function or obsolescence of your cellular phone or digital media device (for example, inadequate signal reception by the external antenna, viruses or other software problems)

Other Items and Conditions Not Covered:

- Non-Ford parts of your vehicle, for example, parts installed by ---body builders or manufacturers other than Ford Motor Company, or damage to Ford components caused by installation of non-Ford parts other than “certified” emissions parts.
- Vehicles that have ever been labeled or branded as “dismantled,” “fire,” “flood,” “rebuilt,” “reconstructed,” or “salvaged;” this will void the New Truck Limited Warranty
- Vehicles that have been determined to be a “total loss” by an insurance company; this will void the New Truck Limited Warranty.
- Disconnecting or altering the odometer or allowing the odometer to be inoperative for an extended period of time with the result that the actual mileage cannot be determined; this will void the New Truck Limited Warranty.
- If the component that caused the failure is beyond coverage and damages a component with remaining coverage, the entire repair is NOT reimbursable.

4. Roadside Service Assistance (United States, Puerto Rico, and U.S. Virgin Islands)

Your vehicle is covered by the complimentary Ford Roadside Assistance Program (unless you are driving a daily rental unit). Under this program Ford will cover:

- Tire change - A flat tire change with good spare, if provided with the vehicle (except vehicles supplied with tire inflation kit).
- Fuel delivery - Independent service contractors, if not prohibited by state, local, or municipal law, shall deliver up to 2 gal (7.6L) of gasoline or 5 gal (18.9L) of diesel fuel.
- Towing to the nearest Ford Motor Company dealership, or towing to your selling dealership if within 35 miles. The customer is responsible for all costs over \$200 that are related to towing any trailers or towed vehicles.
- Winching - simple winch out or extraction services required in order to tow the disabled are covered within 100 feet (30.5 meters) of a paved road.
- Lockout Assist
- Jump Start/Battery Boost

What Is Not Covered

- Unloading cargo
- Recovery (e.g., submerged in water/mud)

The Roadside Assistance Program is separate from the New Truck Limited Warranty, but the program's time period runs concurrently with the basic warranty period. Therefore, F-650 and F-750 trucks are eligible for Roadside Assistance during the basic warranty period (2 years/unlimited miles). If the reason for the vehicle disablement is later found to be covered by a Ford or Lincoln Protect extended service plan, you may seek reimbursement for a tow charge under that plan.

For emergency roadside assistance, call 1-800-241-3673 (FORD), 24 hours a day, 365 days a year

Daily Rental Units

Ford will cover towing to the nearest Ford Motor Company dealership for units that must be towed because a covered part has failed during the basic warranty period.

5. Federal requirements for emissions warranties

FEDERAL EMISSIONS DEFECT WARRANTY

Under the Federal Emissions Defect Warranty, Ford warrants to you, the owner of any 2026-model F-600/F-650/F-750/F53/F59 Over 19,500 lbs. GVWR truck that:

- Your truck or engine is designed, built, and equipped to conform, at the time it is sold, with the emissions regulations of the U.S. Environmental Protection Agency (EPA).
- Your truck or engine is free from emission-related defects in factory-supplied materials and workmanship, which are defects that could prevent the truck or engine from conforming with applicable EPA regulations.
- You will not be charged for repair, replacement, or adjustment of parts containing an emissions-related defect listed in the following What Is Covered? section.

WHAT IS COVERED?

F-600/F-650/F-750/F53/F59 Over 19,500 lbs. GVWR trucks are provided Federal Emissions Defect Warranty for 5 years or 50,000 miles (whichever occurs first) for exhaust emissions parts on gasoline engines, 5 years or 100,000 miles (whichever occurs first) for evaporative emissions parts on trucks powered by gasoline engines, and 5 years or 100,000 miles (whichever occurs first) for Ford diesel engines. Warranty coverage of 5 years or 100,000 miles (whichever occurs first) is included for components whose failure would increase the vehicle's emissions of air conditioning refrigerants. Trucks designated as a "VOCATIONAL TRUCK" on the driver's door "VEHICLE EMISSION CONTROL INFORMATION" label receive tire warranty coverage for defects that affect compliance with greenhouse gas requirements for 2 years or 24,000 miles (whichever occurs first). If the parts on the following list contain an emissions-related defect, they are covered by the Defects Warranties. If you would like more detailed information concerning specific parts covered by Ford warranty, ask your dealer.

EMISSIONS DEFECT WARRANTY COVERAGE

Under Emissions Performance Warranty Coverage, Ford Motor Company will repair, replace, or adjust - with no charge for labor, diagnosis, or parts - any emissions control device or system, if you meet all of the following conditions: bumper-to-bumper coverage, as described above, surpasses this mandatory federal coverage.)

- You have maintained and operated your vehicle according to the instructions on proper care in the Owner's Manual and this booklet.
- Your vehicle fails to conform, during the warranty coverage period, to the applicable national EPA standards, as determined by an EPA approved inspection and maintenance program.
- You are subject to a penalty or sanction under local, state, or federal law because your vehicle has failed to conform to the emissions standards. (A penalty or sanction can include being denied the right to use your vehicle.)
- Your vehicle has not been tampered with, misused, or abused.

WHAT IS COVERED?

F-600/F-650/F-750/F53/F59 Over 19,500 lbs. GVWR trucks are provided Federal Emissions Performance Warranty for 5 years or 50,000 miles (whichever occurs first) for gasoline engines and 5 years or 100,000 miles (whichever occurs first) for diesel engines.

For F-600/F-650/F-750/F53/F59 Over 19,500 lbs. GVWR trucks, the Ford warranty covers the following if they are Ford parts:

- Aftertreatment sensors
- Air flow sensor
- Air induction system
- Air/fuel feedback control system and sensors
- Catalytic converter (including selective catalytic reduction and diesel oxidation catalysts)
- Charge air cooler
- Diesel exhaust fluid (DEF) system
- Diesel glow plugs and control module
- Diesel particulate filter
- Diesel vacuum pump
- Electronic engine control sensors and switches
- Electronic engine control unit (ECU)*
- Evaporative emission control system (gasoline only)
- Exhaust gas recirculation (EGR) system
- Exhaust manifolds
- Exhaust pipe (manifold to catalyst)
- Fuel filler tube and cap (gasoline only)
- Fuel injection system
- Fuel injector driver module
- Fuel pump
- Fuel tank (gasoline only)
- Glow plugs (diesel only)
- Intake manifold
- Malfunction indicator light (MIL) system

- Oil filler cap
- Positive crankcase ventilation (PCV) system
- Supercharger assembly
- Spark ignition system
- Thermostat
- Throttle body
- Transmission control module (TCM)
- Transmission solenoids
- Turbocharger assembly
- Emissions-related bulbs, hoses, clamps, belts, tubes, gaskets, seals, brackets, connectors, and wiring harnesses used in the above systems.

* Includes hardware and emission related software changes only

IMPORTANT INFORMATION ABOUT LIST OF PARTS

There may be additional coverages for these parts through the Bumper to Bumper or Powertrain limited warranties. In any case, the warranty with the broadest coverage applies.

Ford will cover damages to other vehicle components proximately caused by a failure under warranty of any warranted part.

Also covered by this warranty are all emissions-related bulbs, hoses, clamps, brackets, tubes, gaskets, seals, belts, connectors, fuel lines, and wiring harnesses that are used with components on the List of Parts.

Concerning parts that should be replaced on a certain maintenance schedule: these parts remain under warranty until the first required replacement time that is specified in your Owner's Manual.

NOTE: If the diagnosis does not reveal a defect, the Defects Warranty does not apply.

Your authorized dealer maintains a complete list of covered parts. For more details about the specific parts that are covered by the Defects Warranty, contact your dealer

WHAT IS NOT COVERED?

Ford Motor Company may deny you emissions warranty coverage due to abuse, neglect, improper maintenance, or unapproved modifications.

6. California requirements for emissions warranties

CALIFORNIA EMISSION CONTROL WARRANTY STATEMENT

Your Warranty Rights and Obligations

The California Air Resources Board and Ford are pleased to explain the emission control system warranty on your 2026-model vehicle. In California, new motor vehicles must be designed, built, and equipped to meet the State's stringent anti-smog standards. Ford must warrant the emission control system on your vehicle for the periods of time listed below, provided there has been no abuse, neglect, or improper maintenance of your vehicle.

Your emission control system may include parts such as the fuel injection system, the ignition system, catalytic converter, and engine computer. Also included may be hoses, belts, connectors, and other emission-related assemblies.

Where a warrantable condition exists, Ford will repair your vehicle at no cost to you including diagnosis, parts, and labor.

MANUFACTURER'S WARRANTY COVERAGE

F-600/F-650/F-750/F53/F59 Over 19,500 lbs. GVWR trucks are provided California emissions warranty coverage for 5 years or 50,000 miles (whichever occurs first) for gasoline engines, 5 years or 100,000 miles (whichever occurs first) for 2021 and earlier engine model year diesel engines, and 5 years or 150,000 miles (whichever occurs first) for 2022 and later engine model year diesel engines. Components whose failure would increase the vehicle's emissions of air conditioning refrigerants are warranted for 5 years or 50,000 miles (whichever occurs first) for gasoline engines and 5 years or 100,000 miles (whichever occurs first) for diesel engines. Trucks designated as a "VOCATIONAL TRUCK" on the driver's door "VEHICLE EMISSION CONTROL INFORMATION" label receive tire warranty coverage for defects that affect compliance with greenhouse gas requirements for 2 years or 24,000 miles (whichever occurs first).

If an emissions-related part on your vehicle is defective, the part will be repaired or replaced by Ford. This is your emission control system Defects Warranty.

Vehicles Eligible For California Emissions Warranty Coverage

California emission warranty coverage applies if your vehicle meets the following two criteria:

- Your vehicle is registered in California, Maine, New York (gasoline only), or Pennsylvania and
- Your vehicle is certified for sale in California, as indicated on the important engine information label.

OWNER'S WARRANTY RESPONSIBILITIES

As the vehicle owner, you are responsible for the performance of the required maintenance listed in your owner's manual.

Ford recommends that you retain all receipts covering maintenance on your vehicle, but Ford cannot deny warranty coverage solely for the lack of receipts or for your failure to ensure the performance of all scheduled maintenance.

You are responsible for presenting your vehicle to a Ford dealer as soon as a problem exists. The warranty repairs should be completed in a reasonable amount of time, not to exceed 30 days.

As the vehicle owner, you should also be aware that Ford may deny you warranty coverage if your vehicle or a part has failed due to abuse, neglect, improper maintenance, or unapproved modifications.

If you have questions regarding your warranty rights and responsibilities, or if you want to report what you believe to be violations of the terms of this warranty, you may contact the Fleet Customer Relationship Center at 1-800-343-5338 or contact:

**California Air Resources Board
4001 Iowa Avenue
Riverside, California 92507**

WHAT IS COVERED?

If the parts on the following list contain an emissions-related defect, they are covered by the Defects Warranty. If you would like more detailed information concerning specific parts covered by Ford warranty, ask your dealer.

For F-600/F-650/F-750/F53/F59 Over 19,500 lbs. GVWR trucks the Ford warranty covers the following if they are Ford parts:

- Aftertreatment sensors
- Air flow sensor
- Air induction system
- Air/fuel feedback control system and sensors
- Camshaft**
- Catalytic converter (including selective catalytic reduction and diesel oxidation catalysts)
- Charge air cooler
- Cylinder head**
- Diesel glow plugs and control module
- Diesel exhaust fluid (DEF) system
- Diesel particulate filter
- Diesel vacuum pump
- Electronic engine control sensors and switches
- Electronic engine control unit (ECU)*
- Evaporative emission control system (gasoline only)
- Exhaust gas recirculation (EGR) system
- Exhaust manifolds
- Exhaust pipe (manifold to catalyst)
- Exhaust Valve**
- Fuel filler tube and cap (gasoline only)
- Fuel injection system

- Fuel injector driver module
- Fuel pump
- Fuel tank (gasoline only) Glow plugs (diesel only)
- Intake manifold
- Intake Valve**
- Malfunction indicator light (MIL) system
- Oil filler cap
- Piston**
- Positive crankcase ventilation (PCV) system
- Spark ignition system
- Supercharger assembly
- Thermostat
- Throttle body
- Transmission control module (TCM)
- Transmission solenoids
- Turbocharger assembly
- Valve Spring**
- Emissions-related bulbs, hoses, clamps, belts, tubes, gaskets, seals, brackets, connectors, and wiring harnesses used in the above systems

* Includes hardware and emission related software changes only

** Heavy-Duty Diesel only

IMPORTANT INFORMATION ABOUT LIST OF PARTS

There may be additional coverages for these parts through the Bumper to Bumper or Powertrain limited warranties. In any case, the warranty with the broadest coverage applies.

Ford will cover damages to other vehicle components proximately caused by a failure under warranty of any warranted part.

Also covered by this warranty are all emissions-related bulbs, hoses, clamps, brackets, tubes, gaskets, seals, belts, connectors, fuel lines, and wiring harnesses that are used with components on the List of Parts.

Concerning parts that should be replaced on a certain maintenance schedule: these parts remain under warranty until the first required replacement time that is specified in your Owner's Manual.

NOTE: If the diagnosis does not reveal a defect, the Defects Warranty does not apply.

Your authorized dealer maintains a complete list of covered parts. For more details about the specific parts that are covered by the Defects Warranty, contact your dealer.

WHAT IS NOT COVERED?

Ford Motor Company may deny you emissions warranty coverage due to abuse, neglect, improper maintenance, or unapproved modifications.

7. Additional information about your emissions warranty coverage, under Federal and California requirements

HOW DO I GET WARRANTY SERVICE?

To get service under your emissions warranties, take your vehicle to any Ford Motor Company dealer as soon as possible after illumination of the Malfunction Indicator Light or it has failed an EPA-approved test or a California Smog Check inspection. Be sure to show the dealer the document that says your vehicle has failed the test.

Your dealer will determine whether the repair is covered by the warranty. If the dealer has a question about Emissions Performance Warranty coverage, it will forward the question to Ford Motor Company, which must make a final decision within 30 days after you bring your vehicle in for repair. (The decision will be made within a shorter time if state, local, or federal law requires you to have the vehicle repaired more quickly in order to avoid additional penalties.) The deadline for a determination about Emissions Performance Warranty Coverage does not need to be met if you request a delay, agree to a delay in writing, or if the delay is caused by an event for which neither Ford nor your dealer is responsible. If a question about Emissions Performance Warranty coverage is referred to Ford Motor Company, you will be notified by Ford Motor Company in writing if your claim for warranty coverage is denied. The notice will explain the basis for denying your claim. If you fail to receive this notice within a timely manner, as determined above, Ford will perform the warranty repair for you free of charge.

HOW DO I HANDLE EMERGENCY REPAIRS?

To get service under your emissions warranties, take your vehicle. If your truck needs an emergency repair on emissions-related parts, and an authorized Ford Motor Company dealer is not available — so that you must have covered repairs made by someone other than a Ford Motor Company dealer — your Ford dealer will reimburse you for the cost of repairs including diagnosis. Be sure to obtain: (a) the parts that are replaced; and (b) a receipt for the work. Take the parts and receipt to your dealer, who will determine if the repair is covered under warranty.

You should follow the same procedure if a warranted part is not available at your Ford dealer within 30 days from the time you first bring your vehicle to your dealer for repairs, and you must go elsewhere for repairs. Any repair not completed within 30 days also constitutes an emergency, and any equivalent replacement part may be used in an emergency situation. Ford will reimburse you for the repair expenses, not to exceed (a) the manufacturer's suggested retail price for all warranted parts that are replaced; and (b) the labor charges (based on the manufacturer's recommended time allowance for the warranty repair and the geographically appropriate hourly labor rate).

WHAT REPLACEMENT PARTS SHOULD I USE?

Ford recommends that you use genuine Ford replacement parts. However, when you are having non-warranty work done on your vehicle, you may choose to use non-Ford parts.

If you decide to use non-Ford parts, be sure they are equivalent to Ford parts in performance, quality, and durability. If you use replacement parts that are not equivalent to Ford parts, your truck's emissions control systems may not work as effectively and you may jeopardize your emissions warranty coverage.

Under the Federal and California emissions warranties, Ford will repair or replace covered parts if they are properly installed Ford parts or the equivalent, or non-Ford parts that have been certified by the U.S. EPA or the California Air Resources Board (CARB). Ford is not responsible for the cost of repairing or replacing non-Ford parts that are not equivalent to Ford parts or that have not been certified by EPA or CARB.

The maintenance, replacement, or repair of emissions control devices or systems can be performed by any automotive repair establishment or individual using Ford replacement parts or the equivalent, or EPA- or CARB-certified parts, without voiding your emissions warranty coverage for future repairs during the applicable warranty period.

PROPER MAINTENANCE PRESERVES YOUR WARRANTY

If you do not maintain your vehicle properly, Ford may have the right to deny you warranty coverage.

To have repairs made under this warranty, you may have to show that you have followed Ford's instructions on properly maintaining and using your vehicle. You will find these instructions in your Owner's Manual and Service Guide. Be sure to save your service receipts and to keep accurate records of all maintenance work.

If you are not satisfied with the handling of a warranty matter, see Customer Assistance address on the inside front cover of this guide or call the Fleet Customer Relationship Center at 1-800-343-5338.

If you need more information about getting service under the Federal Emissions Defect Warranty, or if you want to report what you believe to be violations of the terms of this warranty, you may contact:

U.S Environmental Protection Agency
Office of Transportation and Air Quality
Compliance Division, Light-Duty Vehicle Group
Attn: Warranty Complaints
2000 Traverwood Drive
Ann Arbor, MI 48105
Email: complianceinfo@epa.gov

CUSTOMER ASSISTANCE

If you are not satisfied with the handling of a warranty matter, see Customer Assistance, on the inside front cover, and Better Business Bureau (BBB) AUTO LINE program, page 44.

8. Noise emissions warranty

YOUR NOISE EMISSIONS WARRANTY

Ford Motor Company warrants to the first person who purchases this vehicle for purposes other than resale and to each subsequent purchaser that this vehicle, as manufactured by Ford Motor Company, was designed, built and equipped to conform at the time it left Ford Motor Company's control with all applicable U.S. EPA Noise Control Regulations.

This warranty covers this vehicle as designed, built, and equipped by Ford Motor Company, and is not limited to any particular part, component or system of the vehicle manufactured by Ford Motor Company. Defects in design, assembly or in any part, component or system of the vehicle as manufactured by Ford Motor Company, which, at the time it left Ford Motor Company's control, caused noise emissions to exceed Federal standards, are covered by this warranty for the life of the vehicle.

The Noise Emissions Warranty obligations do not apply to:

- Loss of time, inconvenience, loss of use of the vehicle, commercial loss or other consequential damages;
- Any vehicle which is not covered by the U.S. EPA Medium and Heavy Trucks Noise Emission Standards (40 C.F.R. Part 205, Subpart B). Among the noncovered vehicles are those lacking a partially or fully enclosed operator's compartment, such as basic or stripped chassis, those having a gross vehicle weight rating of 10,000 lbs. or less and those sold outside the United States and U.S. Territories.

To the extent permitted by law, THIS WARRANTY IS EXPRESSLY INSTEAD of any express or implied warranty, condition, or guarantee, agreement or representation, by any person with respect to conformity of this vehicle with U.S. EPA Noise Control Regulations, including ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS.

9. Ford Protect Extended Service Plan

MORE PROTECTION FOR YOUR VEHICLE

You can get more protection for your new truck by purchasing a Ford Protect Extended Service Plan (Ford Protect ESP). Ford Protect ESP service contracts are backed by Ford Motor Company or subsidiaries of Ford Motor Company (examples are but not limited to: Ford Motor Service Company or the American Road Insurance Company). Ford Protect plans provide up to 7 years and 250,000 miles, or 10,000 hours of coverage.

They provide:

- Benefits during the warranty period, depending on the plan you purchase can be: coverage for certain maintenance and wear items, lost key replacement, other plans are available;
- Protection against covered repair costs and continuing Roadside Service Assistance benefits after your Bumper to Bumper Warranty expires.

You may purchase Ford Protect ESP from any Ford Motor Company dealer. There are several Ford Protect ESP plans available in various time, distance and deductible combinations. Each plan is tailored to fit your own driving and vehicle ownership needs, including reimbursement for towing.

When you purchase Ford Protect ESP, you receive peace-of-mind protection throughout the United States, Canada and Mexico, provided by a network of more than 3,200 Ford Motor Company dealers.

NOTE: Repairs performed outside the United States, Canada, Mexico, Guam or Puerto Rico, Virgin Islands, American Samoa, and District of Columbia are not eligible for Ford Protect ESP coverage.

This information is subject to change. Ask your dealer for complete details about Ford Protect ESP coverage.

10. How to apply for a delayed warranty start date or in-transit mileage accumulation extension

You may be eligible to request a delayed warranty start date and/or in-transit mileage accumulation extension if:

- You purchased your truck from someone who is not a Ford dealer, such as a body company (i.e., bus body manufacturer, crane and special equipment company, etc.); or
- The truck was not put into service immediately after you purchased it because it was delivered to a firm to have a special body or special equipment installed; or
- Your new truck was driven (not transported) from the assembly plant to the dealer or to a body company and then to the dealer or other locations

If one of these conditions applies to you, work with your Ford dealer to establish the correct warranty start date or in-transit mileage accumulation extension for your new truck. Be sure to keep a copy of the documents should you need a warranty repair in the future. You will need your sales invoice and/or state registration that shows the date that your specially equipped truck was delivered to you.

Important: Failure to request a delayed warranty start date or in-transit mileage accumulation extension may reduce the period of effective warranty coverage.

11. The Better Business Bureau (BBB) AUTO LINE Program (U.S. Only)

Your satisfaction is important to Ford Motor Company and your dealer. If you are not satisfied with the resolution of a warranty concern, we recommend you follow the three-step resolution procedure outlined in this Warranty Guide. You may also be eligible to participate in the BBB AUTO LINE program whether or not you follow this three-step procedure.

The BBB AUTO LINE program consists of two parts — mediation and arbitration. During mediation, a representative of the BBB will contact both you and Ford Motor Company to explore options for settlement of the claim. If an agreement is not reached during mediation and your claim is eligible, you may participate in the arbitration process. An arbitration hearing will be scheduled so that you can present your case in an informal setting before an impartial person. The arbitrator will consider the testimony provided and make a decision after the hearing.

You are not bound by the decision, but should you choose to accept the BBB AUTO LINE decision, Ford must abide by the accepted decision as well. Disputes submitted to the BBB AUTO LINE program are usually decided within forty days after you file your claim with the BBB.

BBB AUTO LINE Application: Using the information provided below, please call or write to request a program application. You will be asked for your name and address, general information about your new vehicle, information about your warranty concerns, and any steps you have already taken to try to resolve them. A Customer Claim Form will be mailed that will need to be completed, signed, and returned to the BBB along with proof of ownership. Upon request, the BBB will review the claim for eligibility under the Program Summary Guidelines.

You can get more information by calling BBB AUTO LINE at 1-800-955-5100, or writing to:

BBB AUTO LINE
1676 International Drive, Suite 550
McLean, VA 22102

BBB AUTO LINE applications can also be requested by calling the Ford Motor Company Customer Relationship Center at 1-800-392-3673.

NOTE: Ford Motor Company reserves the right to change eligibility limitations, modify procedures, or to discontinue this process at any time without notice and without obligation.

12. California Lemon Law

Notification requirements in California. Ford and your Ford dealer place a high priority on your satisfaction with our performance. If you are not satisfied with our resolution of a warranty concern and you would like to seek a civil penalty from Ford, you must follow these steps under California law (Cal. Code Civ. Proc., §871.24(a)-(d)):

At least 30 days before filing a lawsuit seeking civil penalties (Civ. Code § 1794(c)), you must:

1. Notify Ford of your name and the name(s) of any other vehicle owner(s), the accurate Vehicle Identification Number (“VIN”) of your motor vehicle, and a brief summary of the repair history and problems with your motor vehicle, and
2. Demand that Ford repurchase or replace your motor vehicle.

When you submit the notice to Ford, you must have possession of your motor vehicle.

Your notice to Ford must be in writing and must be sent either by email to LLNOTICE@ford.com or by certified or registered mail, return receipt requested, to:

**Ford Motor Company
Office of General Counsel
Attn: California LL Notice
One American Road
Dearborn, MI 48126**

13. Ley limón de California

Requisitos de notificación en California. Ford y su concesionario Ford dan gran prioridad a su satisfacción con nuestro desempeño. Si no está satisfecho con nuestra resolución de un problema de garantía y desea buscar una sanción civil de Ford, debe seguir estos pasos según la ley de California (Cal. Code Civ. Proc., §871.24(a)-(d)):

Al menos 30 días antes de presentar una demanda buscando sanciones civiles (Código Civil § 1794(c)), usted debe:

1. Notificar a Ford su nombre y el nombre de cualquier otro propietario del vehículo, el Número de Identificación del Vehículo (“VIN”) exacto de su vehículo y un breve resumen del historial de reparaciones y problemas con su vehículo.
2. Exigir que Ford recompre o reemplace su vehículo.

En el momento en que envíe la notificación a Ford, debe tener posesión de su vehículo.

Su notificación a Ford debe ser por escrito y debe enviarse por correo electrónico a LLNOTICE@ford.com o por correo certificado o registrado, con acuse de recibo, a:

**Ford Motor Company
Office of General Counsel
Attn: California LL Notice
One American Road
Dearborn, MI 48126**



Village of Algonquin
Police Department



-MEMORANDUM-

DATE: 06-30-26

TO: Village Manager Tim Schloneger

FROM: Chief Dennis W. Walker

SUBJECT: Ordinance/Speed Change to Address Neighborhood Concerns

Sir,

The below staff recommendation is being made to address concerns of the residents of the Grand Reserve subdivision. The recommendation is an ordinance change from the existing speed of 30mph to 25mph on Harnish Drive between Millbrook Drive and Millbrook Drive. Anything East of Millbrook towards Randall Road on Harnish Drive will remain 30mph. A highlighted GIS map has been attached to further represent the change.

See the two attachments for the ordinance change as well the GIS image.

Please let me know if you have any questions or concerns.

Respectfully,

Dennis W. Walker
Chief of Police

ORDINANCE NO. 2026 - O - _____

An Ordinance Amending Section 41.19, Speed Limits, of Chapter 41, Traffic, of the Algonquin Municipal Code

WHEREAS, the Village of Algonquin, McHenry and Kane counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane counties, Illinois, as follows:

SECTION 1: Section 41.19-A, Speed Limits, of the Algonquin Municipal Code shall be amended to read as follows:

A. Speed Limits: No person shall drive a motor vehicle at a speed greater than 25 miles per hour on any street or road under the local jurisdiction of the Village except as provided below.

20 miles per hour (School Zone Only)

Bunker Hill Drive from Sherman Road west to Stonegate Road
Compton Drive from Diamondback Way to Compton Court
Eastgate Drive from Algonquin Road (Illinois Route 62) to Ridge Street
Harnish Drive from Huntington Drive to Terrace Drive
Huntington Drive from Holly Lane to Harnish Drive and from Harnish Drive to Stoney Brook Court
Longwood Drive from Algonquin Road (Illinois Route 62) to Algonquin Middle School
Sleepy Hollow Road from County Line Road to 100 feet south of Community Unit School District 300 property commonly referred to as Westfield Community School
South Hubbard Street from East Algonquin Road (Illinois Route 62) to Ridge Street
South Main Street (Illinois Route 31) from 400 feet north of Washington Street to Madison Street

30 miles per hour

Becky Lynn Lane
Cardinal Drive from Edgewood Drive to South Drive
Compton Drive from Sandbloom Road to East Algonquin Road (Illinois Route 62)
Fairway View Drive
Harnish Drive East of Millbrook Drive
Highland Avenue, its entire length within the Village
Huntington Drive
Huntington Drive North
Reserve Drive
Sherman Road
Souwanas Trail
Stonegate Road from Huntington Drive North to County Line Road

Stonegate Road from Huntington Drive North to the southern Village limits
Stonegate Road from Longmeadow Parkway to southern Village limits
Stonegate Road from Randall Road west to Bunker Hill Drive

35 miles per hour

Corporate Drive
Edgewood Drive, from Illinois Route 31 to Hanson Road
Longmeadow Parkway east of Randall Road to 500 feet east of White Chapel Lane
Sandsbloom Road from East Algonquin Road (Illinois Route 62) to 200 feet north of Compton Drive
Sandsbloom Road from Algonquin Road (Illinois Route 62) to the south Village limits.
Sleepy Hollow Road

40 miles per hour

Boyer Road from County Line Road to Village limits
County Line Road, from Hanson Road to Randall Road
Hanson Road
Square Barn Road

45 miles per hour

Klasen Road
Longmeadow Parkway west of Randall Road to Huntley/Boyer Road

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Aye:
Nay:
Absent:
Abstain:

APPROVED:

Village President Debby Sosine

(SEAL)
ATTEST: _____
Village Clerk Fred Martin

Passed: _____
Approved: _____

Published: _____

CERTIFICATION

I, Fred Martin, do hereby certify that I am the duly elected and qualified Clerk of the Village of Algonquin, McHenry and Kane Counties, Illinois, and that as such Clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the President and Board of Trustees of said Village.

I do hereby further certify that at a regular meeting of the President and Board of Trustees of the Village of Algonquin, held on the _____ day of _____, 2026, the foregoing Ordinance entitled *An Ordinance Amending Section 41.19, Speed Limits, of Chapter 41, Traffic, of the Algonquin Municipal Code*, was duly passed and approved by the President and Board of Trustees of the Village of Algonquin.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

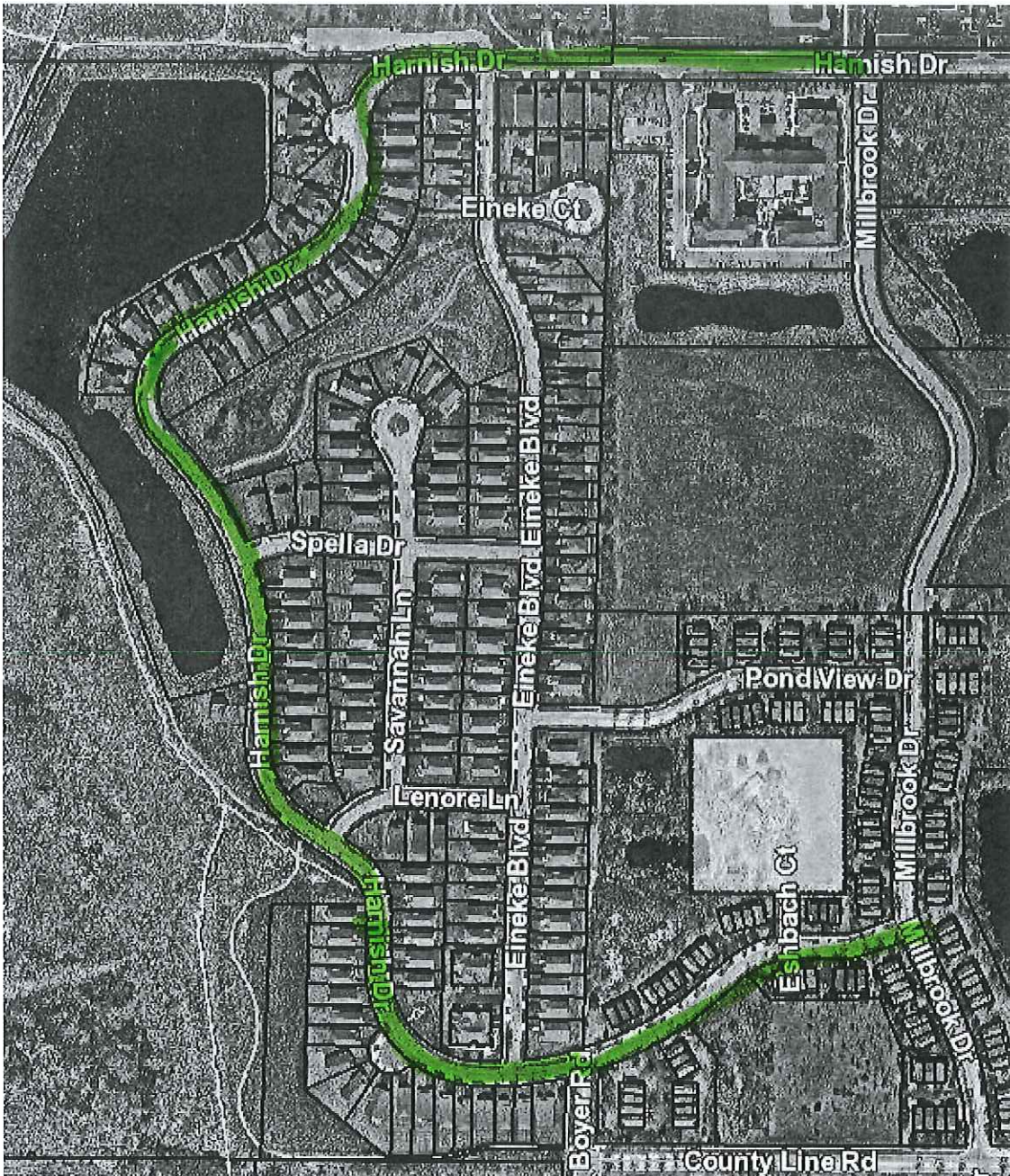
IN WITNESS WHEREOF, I have affixed my name as Clerk and caused the seal of said Village to be affixed hereto this _____ day of _____, 2026.

Fred Martin, Village Clerk
Village of Algonquin,
McHenry and Kane Counties,
Illinois

(VILLAGE SEAL)

Dennis Walker

From: Dennis Walker
Sent: Tuesday, June 30, 2026 9:46 AM
To: Dennis Walker
Subject: Sent from Snipping Tool



**INTERGOVERNMENTAL AGREEMENT BETWEEN HUNTLEY COMMUNITY
SCHOOL DISTRICT NO. 158
AND THE VILLAGE OF ALGONQUIN
PROVIDING FOR
POLICE SCHOOL LIAISON OFFICER SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is entered into by and between the Board of Education of Huntley Community School District No. 158 (hereinafter called "District 158"), and the Village of Algonquin, Illinois, (hereinafter called the "Village").

WHEREAS, both the Village and District 158 desire to have a Village of Algonquin Police Officer assigned to serve as a School Liaison Officer at District 158's Square Barn Campus (consisting of Conley Elementary School, Mackeben Elementary School, and Heineman Middle School), located on Dr. John Burkey Dr. in the Village of Algonquin, in order to maintain a more personal relationship between law enforcement agents and students in the school, assist in educational programs, protect the students and the school from theft, vandalism, trespassing, acts of violence, and deal more effectively with juvenile offenses; and

WHEREAS, the other school campuses in District 158 have engaged in similar agreements with their host municipalities for a School Liaison Officer; and

WHEREAS, both District 158 and the Village want to continue the productive relationship established through the School Liaison Officer program.

NOW, THEREFORE, in consideration of the mutual promises, covenants, terms, and conditions set forth in this Agreement, the parties hereto agree as follows:

SECTION 1: INCORPORATION OF RECITALS

The foregoing recitals are incorporated into and made a part of this Agreement as though fully set forth herein.

SECTION 2: THE POLICE SCHOOL LIAISON OFFICER PROGRAM

2.0 Provide Village Police Officers to District 158 for Interview

This program involves the selection of a Village police officer for assignment to District 158's Square Barn Campus as a Police School Liaison Officer ("School Resource Officer") for the term defined herein.

The Village will provide to District 158 a list of qualified Police Officers who are in good standing with the Village to interview for the position of School Resource Officer at the Square Barn Campus. A joint committee ("Committee") composed of personnel designated by District 158 and the Village of Algonquin Police Department shall decide which Police Officer(s) would best meet the requirements and criteria of District 158 for its School Resource Officer. The Village shall provide Police Officers with the following desired qualifications for interview:

- Illinois Certified Police Officer;
- Successfully completed a course of instruction for school resource officers developed by the Illinois Law Enforcement Training Standards Board under Section 10.22 of the Illinois Police Training Act (50 ILCS 705/10.22) within one year prior to the assignment;
- Trained in gang resistance and alcohol/drug resistance curricula;
- Verbal, written and interpersonal skills, including public speaking; and
- Knowledge of, and experience in, matters involving cultural diversity.

2.1 Assignment of Village Police Officers to District 158

The Village shall assign to District 158 the Police Officer chosen by the Committee to act as the School Resource Officer on issues of security and community education. However, the Village Police Officer will remain an employee of the Village and all personnel rules applicable to said Village Police Officer shall continue to apply to the Police Officer and the Police Officer will at all times abide by all personnel rules of the Village of Algonquin and the applicable Collective Bargaining Agreement even when serving as District 158's School Resource Officer. As an employee of the Village and not District 158, the Village Police Officer shall not be entitled to any benefits that District 158 provides to its employees. The scope of the School Resource Officer's duties and responsibilities may be changed or redefined at any time when agreed upon by both the Village Police Department and District 158.

If, for any reason, the Police Officer selected by the Committee to be the School Resource Officer is unavailable, the Village shall make all reasonable efforts to provide a temporary replacement to fulfill the School Resource Officer's duties in his absence, or, if a replacement is unavailable, to assist the District in the absence of the School Resource Officer including, as appropriate, by providing walkthroughs of the Square Barn Campus facilities and otherwise consulting with District personnel as necessary and appropriate. In the event the School Resource Officer selected pursuant to this agreement is unavailable to fulfill his duties for 20 or more consecutive school days, at the District's option a new School Resource Officer will be selected by the Committee in accordance with the procedures set forth in Section 2.0.

2.2 Duties and Responsibilities of School Resource Officer

The Village Police Officer assigned to District 158 as its School Resource Officer shall have the following duties and responsibilities:

2.2.1 Educational Responsibilities

- a. Work cooperatively with the building administration and staff to plan and schedule appropriate lessons in topics including, but not limited to gang/violence and drug and alcohol resistance education.
- b. Provide training for faculty and staff on the role of the School Resource Officer as well as on topics of interest and importance to the staff related to her/his expertise.

2.2.2 School Resource Officer Responsibilities

- a. Promote a positive relationship and enhance communications between police officers, students, faculty, and staff at School District 158.
- b. Interact with students as a positive role model.
- c. Work collaboratively with the administrators to arrange and participate in parent/community education sessions.
- d. Work collaboratively with administrators and counselors to develop strategies for dealing with behaviorally at-risk students.
- e. Establish a working relationship with behaviorally at-risk students.
- f. Serve as a member of the school-level student safety assessment team (Threat Assessment) in accordance with the School Safety Drill Act, 105, ILCS 128/45, and the Board of Education Policy and Procedure 4:190, Target School Violence Prevention Plan.
- g. Observe and assist the school (s) with the annual law enforcement drills to address a school shooting incident as required by the School Safety Drill Act, 105, ILCS 128/20(c).
- h. Participate, advise and consult in the annual review of the school's emergency and crisis response plan, protocols, and procedure, including procedures regarding the

school district's student safety assessment (threat assessment) team pursuant to the School Safety Drill Act, 105 ILCS 128/25.

2.2.3 Safety & Security Responsibilities

- a. Maintain a high level of visibility during school entrance and dismissal times as well as during passing periods.
- b. Meet with building administrators to advise them of potentially unsafe situations and assist staff to plan for the safe resolution of those situations.
- c. Follow building and District 158 behavior policies.
- d. Enforce all Federal, State, and Municipal statutes and ordinances and refer all matters of school discipline to the proper administrator. The School Resource Officer shall not issue any student a ticket, citation, or monetary fine or fee for a municipal code violation on school grounds during school hours or while taking school transportation.
- e. Assist school staff in the event of an emergency.
- f. Advise building administration of any community situations (consistent with the Agreement for Reciprocal Reporting of Criminal Activity entered into separately by the Village and District 158) that may impact the school environment.
- g. Work with school staff to make school threat and safety assessments on a continuing basis.

2.3.4 Additional Responsibilities

- a. Provide information to District 158 administration on a monthly basis regarding the number of students who were referred to law enforcement for an incident that occurred on school grounds, during school-related events or activities, or while

taking school transportation, and the number of instances of referrals to law enforcement for each such student.

- b. Assist the District in collecting and reporting data about students who were referred to law enforcement in accordance with the requirements of 105 ILCS 5/2-3.206.

2.3 Evaluation of the Program

At least once a year, the Chief Safety & Security Officer, the Principals of Mackeben Elementary School, Conley Elementary School, and Heineman Middle School, and a designated representative of the Village of Algonquin Police Department shall meet to discuss and evaluate the Program. The District shall solicit stakeholder and community input on the Program, which may be accomplished through an existing Board or administrative committee. Stakeholder and community input collected by the District shall be shared with the designated representative(s) of the Police Department and considered during the annual evaluation meeting.

SECTION 3: COST

District 158 will reimburse the Village for 66 % of the cost of each School Resource Officer as invoiced by the Village, which may be reviewed, modified and/or changed by mutual agreement on an annual basis, or at any time a School Resource Officer is replaced, to reflect any cost change of compensating the Village for its Police Officer. Any overtime costs incurred as a result of the School Resource Officer attending school activities will be the responsibility of District 158 and will be paid to the Village by District 158.

District 158 will pay its share of the costs in 12 equal monthly installments no later than the 15th day of each month.

SECTION 4: TERM

This Agreement is for the school year 2026–2027 and shall be in full force and effective from the day teachers return from summer recess and end on the last day of student attendance for that school year. Thereafter, this Agreement shall automatically be renewed annually for the time period detailed in the board-approved school district calendar, beginning the day Teachers return to work and ending on the last day of student attendance.

Either party may terminate this Agreement at any time during the Term by providing the other party thirty (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement at any time by mutual consent and written agreement.

SECTION 5: LIABILITY, RESPONSIBILITY, AND AUTHORITY

5.0 District 158

Except to the extent prohibited by law and without waiving any and all of its defenses, including those pursuant to the Illinois Local Government and Government Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, District 158 shall be liable for all liability, losses, claims, actions, demands, liens, damages, penalties, interest, costs and expenses including attorneys' fees related to the acts, errors, or omissions of District 158, its officers, officials, servants, agents, volunteers, representatives or employees, including any breach hereunder, during the Term of this Agreement.

District 158 shall indemnify, hold harmless, and defend the Village, its officers, officials, servants, agents and employees, against all liability, losses, claims, actions, demands, liens, damages, penalties, interest, costs and expenses including attorneys' fees which the Village, its officers, officials, servants, agents or employees may hereinafter sustain, incur or be required to pay, arising wholly or in part due to any act or omission of District 158, its officers, officials, servants, agents, volunteers, representatives or employees during the Term of this Agreement.

5.1 The Village

Except to the extent prohibited by law and without waiving any and all of its defenses, including those pursuant to the Illinois Local Government and Government Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, the Village shall be liable for all liability, losses, claims, actions, demands, liens, damages, penalties, interest, costs and expenses including attorneys' fees related to the acts, errors, or omissions of the Village, its officers, officials, servants, agents, volunteers, representatives or employees, including any breach hereunder, during the Term of this Agreement.

The Village shall indemnify, hold harmless, and defend District 158, its officers, officials, servants, agents and employees against all liability, losses, claims, actions, demands, liens, damages, penalties, interest, costs and expenses including attorneys' fees, which District 158, its officers, officials, servants, agents or employees may hereinafter sustain, incur or be required to pay, arising wholly or in part due to any act or omission of the Village, its officers, officials, servants, agents, volunteers, representatives or employees during the Term of this Agreement.

5.2 Nothing contained in Section 5 or in any other provision of this Agreement, is intended to constitute nor shall it constitute a waiver of the defenses available to District 158 or the Village under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, with respect to claims by third parties.

SECTION 6: INSURANCE REQUIREMENTS.

The Village shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of this Agreement.

6.1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

- a. Commercial General Liability - Occurrence form; names the district as additional insured on a primary and non-contributory basis. Coverage must be included for sexual abuse and molestation.
- b. Automobile Liability; names the district as additional insured on a primary and non-contributory basis.
- c. Police Professional Liability/ Errors and Omissions policy; names the district as additional insured on a primary and non-contributory basis.
- d. Worker's Compensation as required by the laws of the State of Illinois.
- e. Employer's Liability Insurance.
- f. Umbrella or Excess Liability policy; provides follow form coverage to the above listed policies.

6.2 Minimum Limits of Insurance. The Village shall maintain limits no less than:

- a. Commercial General Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate for bodily injury, personal injury, and property damage.
- b. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- c. Police Professional Liability: \$1,000,000 per occurrence with a \$3,000,000 aggregate liability limit for errors and omissions, professional/malpractice liability.
- d. Workers' Compensation and Employers' Liability: Workers' Compensation statutory limits as required by the laws of the State of Illinois, and Employers' Liability limits of \$1,000,000 Each Accident/\$1,000,000 Disease - Each Employee/\$1,000,000 Disease -Policy Limit.

- e. Umbrella or Excess Liability Coverage: \$5,000,000 per occurrence with \$5,000,000 aggregate.

6.3 Deductibles and Self-Insured Retentions. The Village's respective obligation hereunder may be satisfied through a self-insurance trust maintained by that party or its affiliates.

6.4 Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:

- a. Workers' Compensation and Employers' Liability Coverage:

The Village's insurer shall agree to waive all rights of subrogation against District 158, its elected officials, officers, employees, subcontractors and/or agents for losses arising out of this Agreement.

- b. All Coverages:

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the other party.

- c. Certificate of Insurance:

Upon request, each party shall furnish the other with Certificates of insurance evidencing the coverage required by this Agreement, that is signed by a person authorized by that insurer to bind coverage on its behalf. Each party reserves the right to request full, certified copies of the insurance policies.

In the event of the expiration of the policy period for any one or more of the insurance policies, each party shall promptly furnish the other with current

Certificates of insurance evidencing its continued coverage as required by this Agreement.

SECTION 7: RECIPROCAL REPORTING AND STUDENT RECORDS

7.0 Reciprocal Reporting

The Village and District 158 shall provide information regarding criminal activity of students in accordance with the Agreement for Reciprocal Reporting of Criminal Activity entered into separately by the Village and District 158 effective July 18, 2026.

SECTION 8: GENERAL PROVISIONS

8.0 Amendment or Modification to the Agreement

Any terms or conditions of this Agreement may be deleted or altered only by written amendment or modification to this Agreement, duly executed by the Village and District 158.

8.1. Good Faith

Both the Village and District 158 have an obligation to perform its respective duties under this Agreement in good faith.

8.2 Severability

If any provision of this Agreement shall be held or deemed to be, or shall, in fact, be inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

8.3 Interpretation

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

8.4 Assignment

Neither party hereto may assign its respective rights or duties hereunder.

8.5 No Third Party Beneficiaries

No other person or party shall be or be deemed to be a third party beneficiary of this Agreement.

8.6 Waiver of Breach

If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party nor shall it prevent either party from enforcing such provisions. .

8.7 Merger Clause -Integration

This Agreement sets forth the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written, including, but not limited to, the Agreement for School Resource Officer Services entered into between the parties first effective in the 2019–2020 school year, as subsequently amended. No subsequent amendment or modification of the Agreement shall be effective unless reduced to writing and executed by the parties in accordance with Section 8.0 herein.

8.8 Compliance with all Laws

The Village and District 158 shall at all times observe and comply with the laws, ordinances, regulations, and codes of Federal, State, County and other local governments and agencies, which may in any manner affect the performance of this Agreement.

8.9 Governing Law - Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a court of competent jurisdiction located within the County of McHenry, Illinois. .

8.10 Corporate Authority

Each party represents and warrants that the person whose name appears on the signature page below has or has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party. Following initial approval of this Agreement by the Village Board and except for amendment of this Agreement, the Village Manager shall have authority to execute and do all things and actions contemplated to be done by the Village under this Agreement.

8.11 Counterparts

This Agreement may be signed in any number of counterparts, each of which shall be an original, and such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Board of Education of Huntley Community School District No. 158 and the Village of Algonquin have caused this Agreement to be executed on their behalf and attested by their duly authorized officers, all on the day(s) herein set forth.

SIGNATURES ON FOLLOWING PAGE

HUNTLEY COMMUNITY SCHOOL DISTRICT NO. 158

By: _____

Its: _____

Date: _____

VILLAGE OF ALGONQUIN, ILLINOIS

By: _____

Its: _____

Date: _____

**INTERGOVERNMENTAL AGREEMENT:
RECIPROCAL REPORTING OF CRIMINAL ACTIVITY**
between
HUNTLEY COMMUNITY SCHOOL DISTRICT NO. 158 and
VILLAGE OF ALGONQUIN, ILLINOIS

This Agreement is entered effective July 18, 2026~~into on the _____ day of _____, 2026~~, by and between Huntley Community School District No. 158 (the “School District”) and the Village of Algonquin, Illinois (the “Village”).

The parties to this Agreement have come together in an effort to review the safety of our schools. The parties realize that schools must remain a safe haven if our youth are to learn and meet the challenges of the future. Further, the presence and introduction of criminal activity within a school setting represents threats to the necessary security of an educational environment.

In response to public interest and statutory requirements, including Section 10-20.14 of the School Code (105 ILCS 5/10-20.14), the undersigned hereby agree to the following provisions regarding the reporting of criminal activity and suspected criminal activity involving students and personnel of the School District:

1. The School District shall designate an administrator employed by the School District as its representative who will be responsible for maintaining the physical security and safety of the schools in the School District.

2. The Village shall designate an officer or official from the Village of Algonquin Police Department (“Police Department”) to be its representative and point of contact for the purposes of this Agreement.

3. The School District representative and the Police Department representative may arrange periodic meetings as needed to improve general communication between the parties and share information relevant to criminal activity affecting the educational community.

4. The following provisions apply to students under 18 years of age:

a. The Police Department representative will report to the School District representative when a student under 18 years of age enrolled in the School District has been investigated, arrested, or taken into custody for those offenses for which juvenile records may be disclosed by law, including without limitation those offenses enumerated in 705 ILCS 405/1-7(A)(8) and 5-905(1)(h), where the Police Department

believes there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds.

b. The School District's representative will report to the Police Department when the School District knows or reasonably believes that a student under 18 years of age enrolled in the School District who lives within the Police Department's jurisdiction has committed or been the victim of any of the following activities, subject to subsection c.1. of this Paragraph 4:

- 1) All cases involving illegal or controlled substances under the Cannabis Control Act (720 ILCS 550/1, et seq.) and the Illinois Controlled Substances Act (720 ILCS 570/100, et seq.);
- 2) All cases involving possession of or use of weapons or any instruments used as weapons in an injurious, threatening, provoking or insulting manner; and
- 3) All other criminal offenses classified as a Felony or a Class A or B Misdemeanor.

The School District's representative's duty to report such activities is limited to activities occurring on school property, on school conveyances, off school grounds at a school-related activity, or against school personnel.

c. Reports representing reciprocal information exchange under this Section 4 of this Agreement shall comply with the following provisions:

- 1) The School District shall only provide a written report or otherwise disclose student educational records to the Police Department as permitted by the Illinois School Student Records Act (105 ILCS 10/1 et seq.) and the Family Educational Rights and Privacy Act (20 USC § 1232g), except that information provided pursuant to Paragraph 6 of this Agreement need not comply with this requirement. The Police Department certifies that it will not disclose educational records to any other party except as provided by State law without the prior written consent of the student's parent or guardian.
- 2) Information provided to the School District by the Police Department about a student who is the subject of a current police

investigation that is directly related to school safety shall be verbal only, and shall be used by the appropriate School District officials to protect the safety of students and employees in the school and aid in the proper rehabilitation of the student.

3) All reports should identify the student by name and describe the circumstance of the alleged criminal activity.

4) Reports by the School District should be made as soon as possible after the School District's representative reasonably suspects a student is involved as a victim or accused.

5) Reports by the Police Department should be made within 24 hours of the student having been investigated, arrested, or taken into custody, provided that if a student is the subject of a current investigation directly related to school safety, a report shall be made to the School District representative as soon as is reasonably possible.

6) All information, whether verbal or written, may be disseminated by any representative to any employees of his or her agency, when the representative reasonably believes such dissemination is necessary to further the objectives stated in this Agreement.

7) Any information provided to the School District that is derived from law enforcement records shall be kept separate from and shall not become a part of any student's official school record, and shall not be a public record.

d. The School District's representative may confer with the Police Department representative without identifying the involved student in order to ascertain whether misconduct in a particular case rises to the level of a criminal offense.

e. The Police Department shall notify the School District's representative whenever a student enrolled in the School District is detained for proceedings under the Juvenile Court Act (705 ILCS 405/1-1 *et seq.*), or for any criminal offense or violation of a municipal or county ordinance. Such notification should include the basis for the student's detention, circumstances surrounding the events which led to the detention, and the status of the proceedings.

f. This Agreement shall represent the Police Department request for the information as discussed in the Agreement prior to a student's adjudication, which the Police Department agrees to use only in the discharge of their official duties.

5. The following provisions apply to students age 18 or over and School District personnel:

a. The School District's representative and the Police Department representative will report to each other upon request all criminal offenses (felonies and misdemeanors), and ordinance violations involving criminal conduct, when committed by or against a student age 18 or over enrolled in the School District, or by an employee of the School District, subject to subsection b.1 of this Paragraph 5; provided, however, that the Police Department will report to the School District representative any criminal offense by a student aged 18 years or over or School District personnel where the Police Department's representative believes there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds, even in the absence of a request for such report from the School District. The School District's representative's duty to report such activities under this subparagraph is limited to activities occurring on school property, on school conveyances, off school grounds at a school-related activity, or against school personnel.

b. Reports representing reciprocal information exchange under this Paragraph 5 of this Agreement shall comply with the following provisions:

1) The School District shall only provide a written report or otherwise disclose student educational records to the Police Department as permitted by the Illinois School Student Records Act (105 ILCS 10/1 et seq.) and the Family Educational Rights and Privacy Act (20 USC § 1232g), except that information provided pursuant to Paragraph 6 of this Agreement need not comply with this requirement. The Police Department certifies that it will not disclose educational records to any other party except as provided by State law without the prior written consent of the student or the student's parent or guardian.

2) The report should identify the student or School District employee by name and describe the circumstance of the alleged criminal activity.

3) All information, whether verbal or written, may be disseminated by any representative to any employees of his or her respective agency, when the representative believes such dissemination is necessary to further the objectives stated in this Agreement.

c. The Police Department shall make available to the School District's representative notice of all arrests of students and School District employees when such arrests involve those incidents described in paragraph 4a. of this Agreement.

6. The School District shall immediately report the following criminal activity to the Law Enforcement Agencies (allowing for a reasonable amount of time for the School District to investigate the alleged criminal activity):

a. Upon receipt of a written complaint from any school personnel, the Superintendent or the School District's representative shall report all incidents of battery committed against teachers, teacher personnel, administrative personnel, or educational support personnel (105 ILCS 5/10-21.7).

b. Upon receipt of any report from a School District official or any other person, the School District's principal, Superintendent, or representative shall report any person observed on school grounds, a school conveyance, or a public way within 1,000 feet of school grounds in possession of a firearm (105 ILCS 5/10-27.1A).

c. Upon receipt of any report from any School District personnel, the Superintendent or the School District's representative shall report any drug-related incidents occurring in school, on school property, or in school conveyances, if the incident is verified by School District personnel (105 ILCS 5/10-27.1B).

7. The Police Department representative will report to the School District representative the identity of a victim of aggravated battery, battery, attempted first-degree murder, or another non-sexual violent offense, if the presiding judge of the juvenile court has approved such disclosure.

8. Upon request, the Police Department representative shall provide information to the School District representative regarding the number of students in the School District who were referred to a law enforcement agency or official for an incident that occurred on school grounds, during school-related events or activities, or while taking school transportation, pursuant to the requirements of 105 ILCS 5/2-3.206.

9. All information provided or shared under this Agreement shall remain confidential and shall be disclosed only to the persons as identified in this Agreement.

10. The ILLINOIS CRIMINAL CODE, the ILLINOIS JUVENILE COURT ACT, and the ILLINOIS SCHOOL CODE shall be used as the references for needed definitions and interpretations and in case of any conflict with this Agreement the provisions of state law shall govern.

11. This Agreement may be terminated by either party at any time upon 30 days' written notice to the other party.

12. This Agreement may be modified or amended from time to time, provided however, that no such amendment or modifications shall be effective unless reduced to writing and duly authorized and signed by the authorized representatives of the parties.

13. If any of the provisions of this Agreement or the application of such provision is rendered or declared invalid by a court of competent jurisdiction, the remaining parts or portions or provisions of this Agreement shall remain in full force and effect.

14. In no event shall either party be liable to the other party for the failure to provide or share such information as described herein, whether through inadvertence or otherwise.

15. This Agreement sets forth the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written.

SIGNATURES ON FOLLOWING PAGE

Signed:

Jessica Lombard, Superintendent
Huntley Community School District No. 158

Date: _____

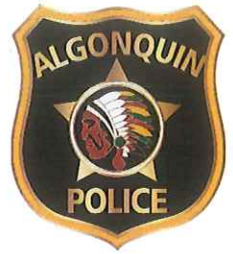
Debbie Sosine, Village President
Village of Algonquin, Illinois

Date: _____



Village of Algonquin

Police Department



-MEMORANDUM-

DATE: 06-17-26
TO: Village Manager Tim Schloneger
FROM: Chief Dennis W. Walker
SUBJECT: Huntley Community School District 158- Reciprocal Crime Reporting IGA
and School Resource Officer IGA

Huntley Community School District 158, the Village of Algonquin and the Algonquin Police Department have partnered for many years with our involvement with the School Resource Officer program at the Square Barn Campus.

The attached documents have been reviewed by staff and legal and are being presented to you and the COTW for approval to be moved forward for board consideration. These agreements are essentially similar to previous approved agreements but just needed to be updated due to demand within state law.

Please let me know if you have any questions or concerns.

Respectfully,

Dennis W. Walker
Chief of Police